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| <br>SUN CITY<br><b>WEST</b><br><small>Arizona's Premier Active Adult Golf Community</small>   | <b>Request to<br/>Purchase Equipment</b><br>(reference Chapter 4<br>paragraph 6.e) | Club Name:                 |
|  |  | Location:                  |
|  |  | Contact Person & Phone No. |
|  |  | Date:                      |
| Brief description of item(s) to include brand name, model number, or catalog reference number, and appropriate technical specifications:   |  |                            |
| Suggested source of purchase (name and address of vendor):   |  |                            |
| Estimated Purchase Cost:   |  |                            |
| Trade-in Data (cite Recreation Centers' Inventory Number):   |  |                            |
| Brief justification for purchase:  |  |                            |
| If approved, identify location of the new item(s):   |  |                            |
| _____<br>Club President  |  | _____<br>Date              |
| TO (Club Name):  |  |                            |
| Items cited above is/are APPROVED/DISAPPROVED for purchase. <u>Note:</u> Once secured, purchase documentation will be provided to the Recreation Activities Manager to establish line item accountability with the Recreation Centers of Sun City West, Inc. |  |                            |
| _____<br>Recreation Activities Manager   |  | _____<br>Date              |