

**General Manager's Report**  
**August 26, 2024**

**Human Resources**

- There are currently 12 open positions at RCSCW. If you are interested in employment, please see our website for a list of all openings.

**Member Services/ CC&R**

- APF Fees: 66 8/1/24 - 8/26/24
- 2024 Inquiries: 64
- 20234 Inquiries: 65
- Tenant Fees: 42
- Associate Dues: 51
- **2024 Golf cards for the month:**
  - Total: 7
  - Unlimited (3)
  - Twilight (3)
  - Kachina (6)
  - Coyote (8)
  - CNP Freq. (0)
- **Collections / Reds for the week:**
  - Liens Recorded: 0
  - Liens Released: 0
  - Certified Collection Letters Mailed: 0
  - Turned Over to Attorney for Collections: 0

**CC&R's For the week:**

Current CC&R violations:

- Open Violations: (31)
- Landscaping (17)
- New (5)
- Closed (5)
- Escalated (2)
- Reopened (0)

## Recreation/Chartered Clubs/Events

### Chartered Clubs:

- Chartered Club Committee meeting – September 3<sup>rd</sup> at 1:30pm
- Bylaws are 99% completed

### Events:

Event	Date	Time	Location	Ticket Sales
September Dance – City Nights Band	27-Sep	6pm	Palm Ridge	Available Now
Concert in Park - Guitarras Latinas	3-Oct	7pm	Beardsley	Available Now
Concert in Park - Thaddeus Rose	10-Oct	7pm	Beardsley	Selling Quickly
Concert in Park - Yachzilla	17-Oct	7pm	Beardsley	Available Now
Drive In Movie - The Shinning	10-14	Dusk	RHJ Meeker Mt	9-3
October Dance – Halloween – HiFi	10-25	6pm	Palm Ridge	9-10

### Facility Tours – September:

- Beardsley – September 9
- Palm Ridge – September 10
- Kuentz – September 11
- R.H. Johnson – September 12

### Bus Tours:

Date	Tour	Availability
9/10/2024	The Grand Canyon, Flagstaff, & Sedona	0
10/8/2024	Albuquerque Balloon Fiesta 2024	0
10/17/2024	Fall Rendezvous! Alpacas, Lunch, & Winetasting	37
10/23/2024	Escape to Las Vegas	32
10/24/2024	Verde Canyon Railroad Adventure w/Lunch	25
11/5/2024	Dolly Steamboat & Saguaro Lake Ranch	33
11/17/2024	Ozark Holiday in Branson	19
11/20/2024	Valley of the Sun Tour with Lunch	49
11/27/2024	Early Thanksgiving - Durants w/Desert Botanical	47
12/5/2024	Holiday Dinner at Durants & Mormon Temple	48
12/7/2024	Prescott Christmas Parade & Courthouse Lighting	47
12/10/2024	Home for the Holiday at Barleens	48
12/31/2024	Rose Parade & New Years Day Dinner Cruise	23
2/12/2025	Tucson Gem Show w/AZ Sonora Desert Museum	50

## Library

- The children's area was reorganized by category. This changes listing children picture books by topic instead of by author to make browsing for topics of interest easier. New signs and stickers were made to help with shelving.
- The Friends of the R. H. Johnson Library lecture for August is presented by Hospice of the Valley about Living with Chronic Illness. The lecture will list resources and programs to help those battling chronic illnesses and support programs for their families on August 28th at 2:00 pm in the R. H. Johnson Rec Center Lecture Hall. It is a free event open to all. Free tickets are available in the R. H. Johnson Library.

## Public Relations/Information Technology

- We will relaunch our Be Kind campaign this fall as the Snowbirds return. A press release will be released just before Oct. 1 with the details.
- We are working with the Lawn Bowl Clubs on some publicity items for their US Open Tournament.
- There are only 5 slots left for the Fall TORCH Class, so we expect a full class.
- The telephone project is well under way and making great progress. We will roll out training soon!

## Facilities Maintenance

- RHJ Common Wall Painting: The painting from Meeker to Bell continues. All has been power washed, they are now doing stucco repair where needed. The vendor has begun painting on the West side of RHJ from Camino Del Sol to Aleppo.
- Flag Poles for Echo Mesa, Trail Ridge & Desert Trails: Ken's Sign Service has all 3 holes drilled and cemented. Expecting poles delivered today and installed this week. Flags will not be hung until we get the lighting installed.
- El Mirage / Deer Valley Common Walls Painting: Our crew is currently painting the outside common walls on El Mirage.

## Capital Improvements

### Capital Projects Update: Weekly Activity Report 8/19-25/2024

There are no updates this week.

### Upcoming Capital Projects Update:

- **RHJ Tennis Facility Courts 1-16 Resurface**: Tuesday, September 3, 2024; project begins with courts 8-15, allowing for Club play to continue during resurfacing, then transitioning over to courts 1-7 & 16 until project tentative completion September 27th.
- **RHJ Pickleball Facility Courts 1-8 Resurface**: Monday, September 9, 2024; Full facility closure until project tentative completion September 20<sup>th</sup>.
- **Palm Ridge Pickleball Facility Courts 1-10 Resurface**: Monday, September 9, 2024; Project resurfaces courts 1-10 with courts 11-18 remaining open allowing for Club play to continue during resurfacing. Project tentative completion September 23<sup>rd</sup>.

- **Beardsley Parking Lots- Asphalt Seal & Stripe:** September 16-19<sup>th</sup> 2024. Project begins closing Arts & Crafts Parking Lot September 16<sup>th</sup>-17<sup>th</sup>, building remains open - please park in Aquatics lot. Project closing of Aquatics Parking Lot September 18<sup>th</sup>-19<sup>th</sup>, building remains open - please park in Arts & Crafts lot to use the Aquatics center.
- **RHJ Parking Lot 3 (Social Hall to Sports Pavilion) Asphalt Seal & Stripe:** Monday, September 23<sup>rd</sup>-October 1, 2024; Will only close 1 of 3 phased areas at a time to allow for continued parking.

### **Facility Operations Update:**

Kuentz Facility Assistant Lead; Seat vacant and position has been posted as of 8/16/24.

### **Upcoming Facility Operations Activities:**

**Palm Ridge Fitness Center - Cardio & Strength Equipment Replacement:** Full Swim & Fitness Center Closure Sept. 11-12<sup>th</sup> 2024; All fitness equipment replacement utilizing all lobby areas and hallways, and room flooring scrubbing.

**Palm Ridge Fitness Center - Equipment Training Open House:** Friday September 13<sup>th</sup> - come meet the Matrix Manufacturer Reps for training on use of new machines.

### **Sports Pavilion**

Sports Pavilion Fall/Winter hours effective September 1, 2024:

- Monday thru Sunday: 8:00 AM to 9:00 PM

Lizard Acres Pub Fall/Winter hours effective September 1, 2024:

- Monday thru Friday: 11:00 AM - 10:00 PM
- Saturday: 3:00 PM - 10:00 PM
- Sunday: 10:00 AM - 10:00 PM

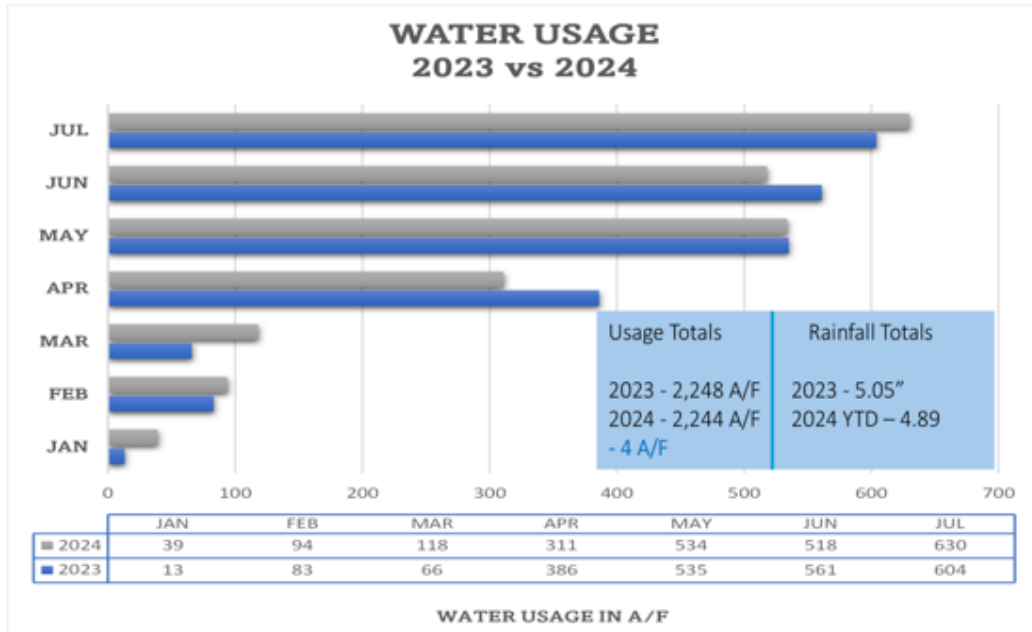
### **Golf Operations**

- **Financials** – For the first 25 days of August– Rounds are 3% down and green fee revenues are up by 8%+ vs. prior year.
- **Special Events** – Our first event of the season will be held on Saturday, September 14<sup>th</sup> and entry fees have started to be collected. We currently have 43 out of the 50 teams signed up. Play will be at Deer Valley with a 7am shotgun start. On Monday, September 16<sup>th</sup>, we will be collecting entries for the 29<sup>th</sup> annual Octogenarian Tournament on Saturday, October 26<sup>th</sup>. We are expecting 80+ players.
- **Green Team** – Had 24 players at Desert Trails GC on Saturday, August 24<sup>th</sup> at 7am.
- **Player Assistants and Call Center Staff** – Will start on Thursday, September 26<sup>th</sup>. This will help when 4 courses close for overseeding.
- **Finalizing our scorecard printing**– Five courses need to have scorecards printed.
- **Job Postings** – Interviewing this week for Player Assistants and Starters.

- **Upcoming Course Closures** – Next closures will be for overseeding starting on September 26<sup>th</sup>.

**Golf Maintenance**

- General Course Maintenance.
- Palm Tree Trimming Update:  
The Palm Trees at Pebblebrook will be trimmed this week.
- **Revised** YTD Water Usage / Rainfall Totals – Below:



**Landscape Maintenance**

- The Large Section of the Small dog park is currently closed for turf maintenance. Reopening is scheduled for this Friday 8/30.
- All the Recreation Center Palm Trees have been trimmed. The tree crew will be back out next week to perform some minor trim work.
- Maricopa County will be out the second week of September to trim the Palm Trees on the RHJ median.

**Finance/Reserves**

- CLA Annual Audit Wrapping Up
  - Change in Allowance for Bad Debt
  - New IT Questionnaire
  - CLA Onsite Complete
- FY 24-25 Budget Spreads Complete
- FY 25-26 Capital Improvement Update
  - Reserve Study List Review
  - CR-13 List Review