

## General Manager's Report

July 15, 2024

### Human Resources

- An email has been sent to all Facility Supervisors and Managers directing them to take precautions to prevent heat-related illnesses.
- There are currently 12 open positions at RCSCW. If you are interested in employment, please see our website for a list of all openings.

### Member Services/CC&R

- APF Fees: 42 7/1/24 - 7/12/24
- 2024 Inquiries: 42
  - 2023 Inquiries: 32
- Tenant Fees: 11
- Associate Dues: 21
- **2024 Golf cards for the month:**
  - Total: 7
  - Unlimited (1)
  - Twilight (0)
  - Kachina (2)
  - Coyote (4)
  - CNP Freq. (0)
- **Collections / Reds for the week:**
  - Liens Recorded: 0
  - Liens Released: 0
  - Certified Collection Letters Mailed: 0
  - Turned Over to Attorney for Collections: 0
- **CC&R's For the week:**
  - Current CC&R violations:
    - Open Violations: (39)
    - Landscaping (22)
    - New (12)
    - Closed (19)
    - Escalated (4) Reopened (0)

## Recreation/Chartered Clubs/Events/Tours

- Chartered Clubs
  - Karaoke will be moving to the Social Hall beginning in August on Mondays and Thursdays. They will no longer be using the Yoga room for their activities.
  - Club Track has been added to Softball.
  - Newcomers – Save the Date October 23, 2024 – information will be sent out in August.
  - All Clubs CR-6's are fully in the system.
- Events
  - Looking into new ticketing vendors.
  - **NEW** The Bash – August 27<sup>th</sup> Tickets still available.
  - Thanks to all who supported our July 4<sup>th</sup> show – we were able to donate \$1000 to SCW American Legion.
  - Starting the process to take over entertainment for the Lizard Pub.
- Bus Tours

Date	Tour	Availability
8/10/2024	The MIM - Musical Instrument Museum w/ Lunch	46
9/10/2024	The Grand Canyon, Flagstaff, & Sedona	34
10/8/2024	Albuquerque Balloon Fiesta 2024	9
10/17/2024	Fall Rendezvous! Alpacas, Lunch, & Winetasting	50
10/23/2024	Escape to Las Vegas	37
10/24/2024	Verde Canyon Railroad Adventure w/Lunch	41
11/5/2024	Dolly Steamboat & Saguaro Lake Ranch	46
11/17/2024	Ozark Holiday in Branson	27
11/27/2024	Early Thanksgiving - Durant's w/Desert Botanical	49
12/31/2024	Rose Parade & New Years Day Dinner Cruise	31
2/12/2024	Tucson Gem Show w/AZ Sonora Desert Museum	50

- Facility Tours in July begins at 8am:
  - Monday, July 22 – Beardsley
  - Tuesday, July 23 – Palm Ridge
  - Wednesday, July 24 – Kuentz
  - Thursday, July 25 – RH Johnson

## Library

- No report this week.

## Public Relations/Information Technology

- We've moved the wide-format printer into Admin and networked it for Kasey's team.
- We are working with HP to see if they can repair the Poly device from the GB Conference Room. If not, we will have to purchase a new conferencing tool for that room.
- We continue to replace iPad timeclocks as they burn out, and will look into replacing them with more traditional timeclocks in the next budget season.
- The GM videos will continue with Ken at the Sports Pavilion and the Library for the next two spots.
- Deadline for TORCH materials from managers to Katy is Sept. 11!

## Facilities Maintenance

- RHJ Outdoor Pool: The pool continues to look fabulous. Will be mid-August for the scheduling of the backwash system.
- RHJ Common Wall Painting: The painting from Meeker to Bell continues.
- Stardust Pro Shop Main Waterline: Has been 100% completed.
- RHJ Silvercraft Roof Drain Leak Update: We are still getting bids on re-lining the pipe.
- Echo Mesa #13 Drinking Fountain: We are still obtaining bids on this repair. We investigated solar as someone suggested, which costs just as much as our cheapest option so far. We are compiling different options with costs, so a decision can be made.

## Capital Improvements

### Capital Projects Update: Weekly Activity Report 7/7-15, 2024

- **Palm Ridge Indoor Pool Wainscot**: Wall board and seal coat completed 7/4/24; Tile installation in progress.
- **Palm Ridge Outdoor Pool Deck**: Rubber flooring project started 7/15/24; Grind and prep in progress.
- **RHJ Men's Club Carpet Replacement**: Carpet replacement with new LVT planks; Project completed 7/15/24.
- **RHJ Social Hall Hardwoods Screen & Seal**: Social Hall Closure 7/8-26/2024; Screen & Seal completed 7/10/24.
- **RHJ Activities Center Hardwoods Screen & Seal**: Activities Center Closure 7/10-24/2024; Screen & Seal completed 7/12/24.

## Facilities Operations

- MCSO water training at Beardsley Rec Center utilizing the deep end of the pool - Tuesday and Wednesday (7/16-7/17).
- -RH Johnson Social Hardwood floors and Lower activities hardwood sand & seal are completed and drying.

- -RH Johnson staff are utilizing the closure time to do annual cleaning and maintenance.
- -Night Supervisor, Marek Cwik, started 7/15 and will begin to learn Facilities Operations and provide necessary management support to night crew.

## **Sports Pavilion**

Report week ending July 14, 2024

July 8-14, 2024, compared to July 8-14, 2023

- League lineage positive 10%
- Open lineage positive 18%
- Total lineage positive 12%

On June 26, 2024, an email was sent to all league secretaries so they could help inform bowlers regarding outside food being brought into the Sports Pavilion for group meals. We have displayed signage about outside food and Pete's Café also has "table tents" with a QR code for the menu.

## **Golf Operations**

**Financials** – For the first 7 days of July – Rounds are down 10% and green fee revenues are 3% down vs. prior year.

**Staff Vacations** – Key staff members are taking their vacations this month.

## **Golf Maintenance**

### **Aerification / Course Maintenance:**

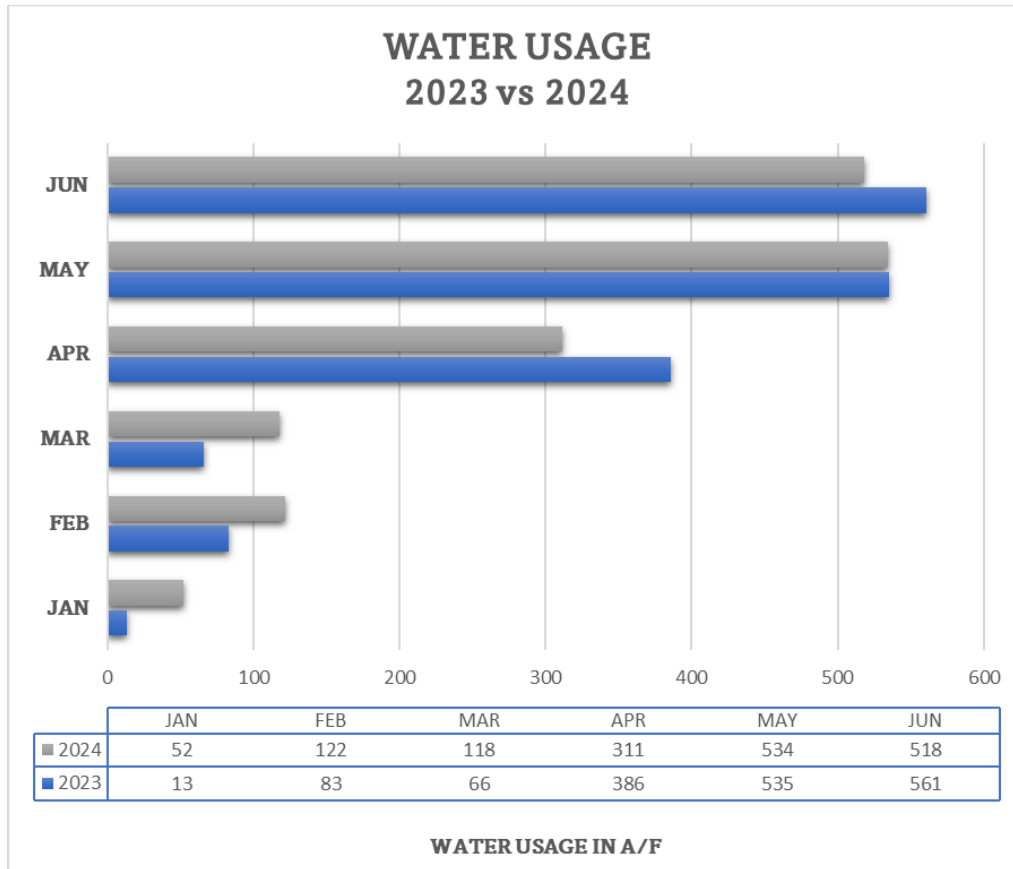
- Deer Valley reopens tomorrow Tuesday 7-16
- Echo Mesa will close this Thursday 7-18 for greens aerification, and other maintenance. Course will reopen on Tuesday 7-23

### **Transition Update:**

- Continue to see transition areas recover.
- Last week the staff at Grandview installed sod in several areas throughout the golf course. With higher dew points forecast for later this week we should start to see an accelerated recovery of transition areas.

### YTD Water Usage

- YTD - the golf courses used 32 A/F less than last year



### Landscape Maintenance

- General maintenance

### Palm Tree Trimming

- This week the tree trimmers will be trimming around the Kuentz center

### Finance/Reserves

- Retirement Plan Audit and Form 5500 filed with IRS
- Finalizing June Financials
- Closing Fiscal Year 2023-24
- Starting on Budget Spreads with Managers
- Prepping for Year End and Annual Audit