

# FACILITIES OPERATIONS



# OUR PRIORITIES



**Member Centricity**  
“You are the focal point of all decisions to create Retirement Satisfaction!”

**SAFETY**  
**CLEANLINESS**  
**STAFFING**  
**RECREATIONAL SERVICES**  
**1<sup>st</sup> CLASS EVENTS**  
**LOGISTICS & PLANNING**  
**ROOM ACCOMODATIONS**

# FACILITIES OPERATIONS

**Safety & Cleanliness is our priority.**  
Monthly safety inspections. Daily disinfecting and cleaning.

**Equipment and Supplies.**  
We have a catalog of cleaning supplies and equipment in our inventory.



## What it takes to operate 4 Recreation Centers

R H Johnson Recreation Center (1979)

Beardsley Recreation Center (1985)

Kuentz Recreation Center (1989)

Palm Ridge Recreation Center (1994)



# FACILITIES OPERATIONS

**Staff - First class customer service.**  
We strive to train our staff to deliver high standards of customer service.

Facilities Operations Manager

(2) Facility Supervisors

(5) Daytime Facility Leads

(1) Nighttime Facility Lead

Facility Assistants

Janitorial Staff

Monitors

A/V Technician

Couriers

Sports Pavilion Manager

(2) Asst Managers

Bowling Center Mechanics

Facility Assistants

Coordinators

Desk Attendants

## What it takes to operate 4 Recreation Centers

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**It takes a small army to run and operates 4 facilities.**  
**138 + staff members.**



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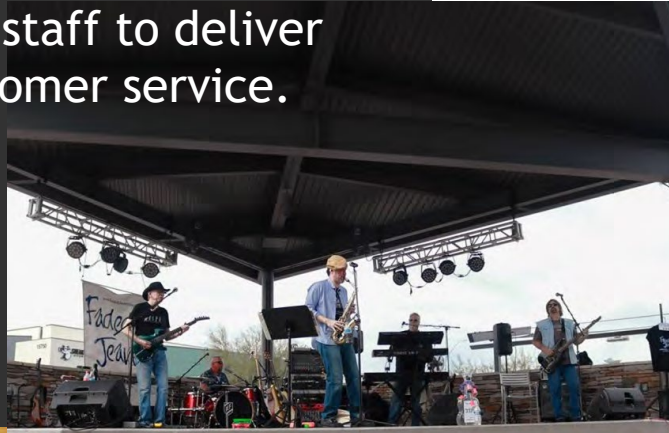
## Monitors

Our Monitors are the gate keepers,  
they are the face of the association.  
A monitor is the policy enforcer,  
problem solver, and an intangible  
component to Facility Operations.



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## Facility Assistants

Clean and sanitize all facilities and offices.

Transport tables chairs and AV equipment as well as other rentable equipment.

Set up for meetings, concerts, dances, weddings, celebrations, food truck shows, expos and much more.

Break down and reset for multiple functions, and cover around the clock shifts of work all over the community.

Security checks to assure the security of our many different locations.



# WHO IS OUR CUSTOMER



# THE FACILITIES WE PROVIDE

## Multi-use Rooms

Shared Space

Mutli-club participation

Efficient utilization of space

Constant Planning & Scheduling

Labor required to turn a room

Increase in Cleaning

Shared Storage





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VS



## Dedicated Space

- Club Space
- Pride of Ownership
- Accountability
- Lower Maintenance
- Easy Accounting of Participation
- Convenient Storage

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## Rentable Space

### **RH Johnson**

- Men's Club Room
- Stampede Room
- Anna's Courtyard
- Social Hall (East)
- Social Hall West
- Social Hall East & West
- Lecture Hall (102 seats)
- Great Lawn Overlook
- Plaza

### **Palm Ridge**

- Summit Hall "A"
- Summit Hall "B"
- Summit Hall "A" & "B"
- Patio

### **Kuentz**

- Women's/Boomer's Club Room
- Craft Rooms #3, #4, #5
- OLD Courtyard
- Breezeway - seats 165 MAX
- NEW Courtyard

### **Beardsley**

- Sagebrush Room
- Agave Room
- Chicory Room
- Mesquite Room
- Ocotillo Room
- Patio
- Ramadas 1, 2, 3, 5, 6, 8, 9, 10
- Ramada 7
- Pavilion

# WHO CAN BOOK AVAILABLE SPACE

## **Governing Board**

The Governing Board meets September thru June for official business.  
Special committee meetings and tours.

## **Community members**

Members from our community can rent various rooms, locations and spaces depending on their needs.  
Members can sponsor an organization to come speak or rally.



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Facility needs, maintenance and closures.  
Special events and productions.  
Meeting spaces for management teams and collaboration.



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## **Chartered Club Business**

Dedicated spaces for scheduled business.  
Multi used spaces for scheduled business.  
General membership meetings.  
Club socials (2 free yearly).  
Tournaments and charity events.

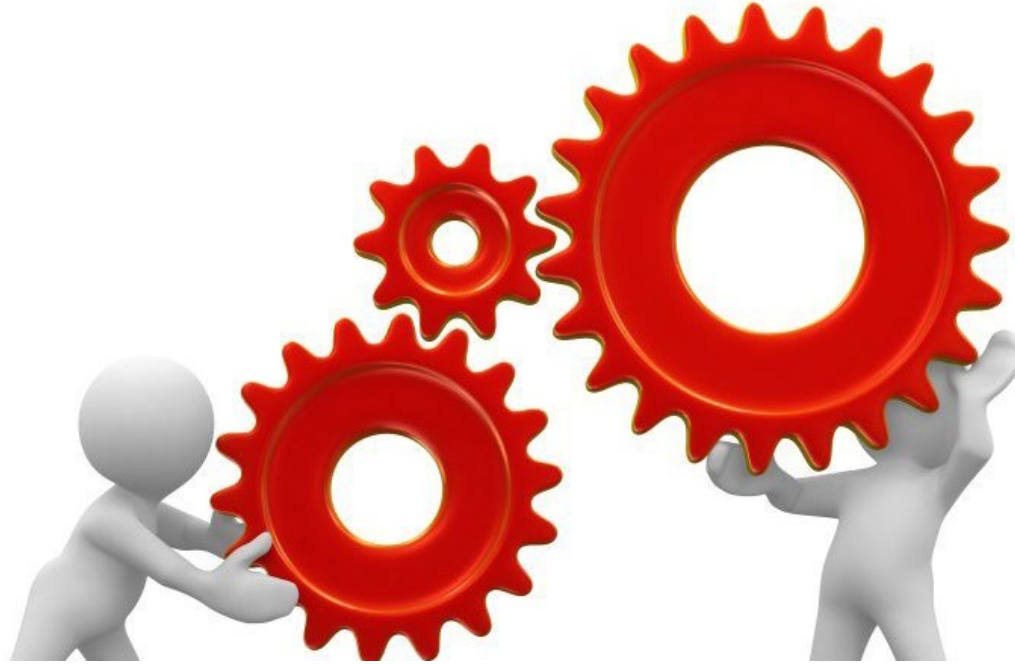
## **Non-Chartered Club Business**

Typically, a nonprofit organization that benefits our community.  
State clubs that are not chartered through the Association.



Coming Together is The Beginning,

Keeping it Together is Progress,



**Working Together is Success!**

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