Access Your Library Account

A Library account enables you to place holds, renew items and view your checkout history

RHJLibrary.com

Access Your Library Account

- In your browser type **www.rhjlibrary.com**
- Click on **Sign In** (Above the blue & orange bar on the right)
- **Enter your Rec Card Number** as the Username.
- **Password** is the last 4 digits of the phone number that the Rec Center has on file for you.
- Click **Sign In**.

Change Your Messaging Settings

- You can set up how you would like the library to send you notices. You can receive notices by email or SMS text message.
- **To update your messaging preferences:**
  - Go to **Account Settings** on the left toolbar.
  - Click **Messaging Settings**
  - Select the notices you want to receive and if you want them via email or SMS (text message).
  - Enter your cell phone number into **SMS Number**.
  - Then enter your cell phone provider into **SMS provider**.
  - Then click **Update Settings**.

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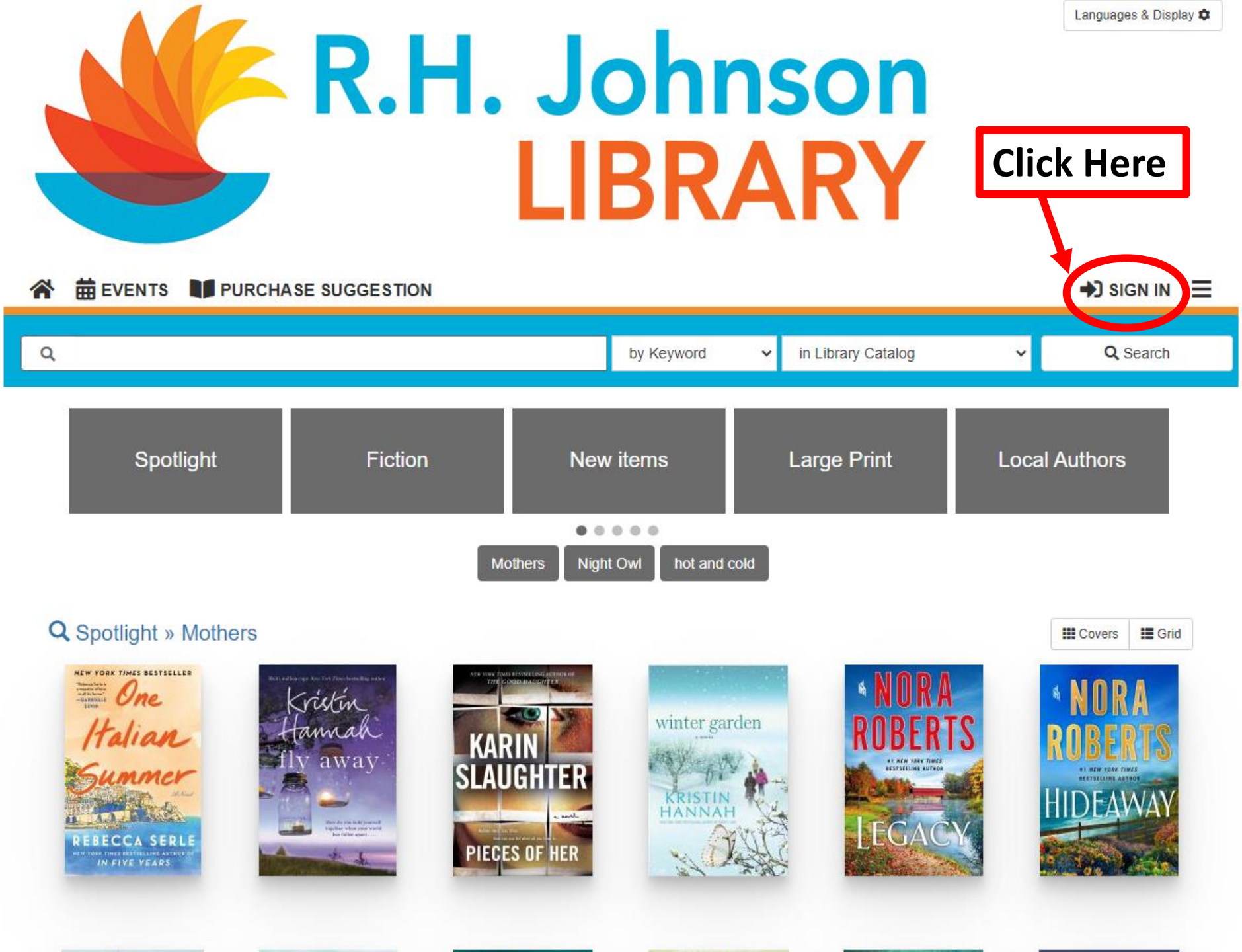
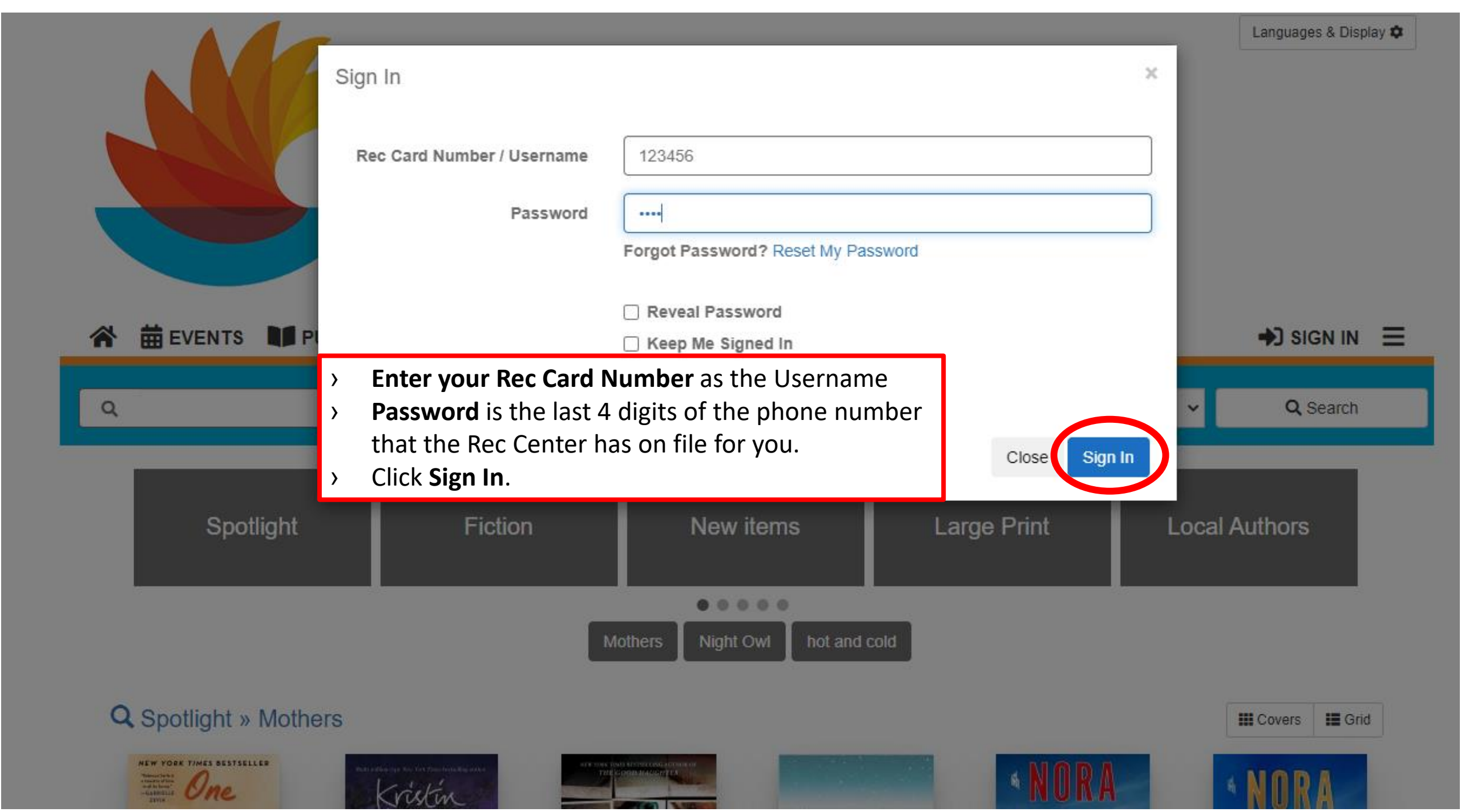
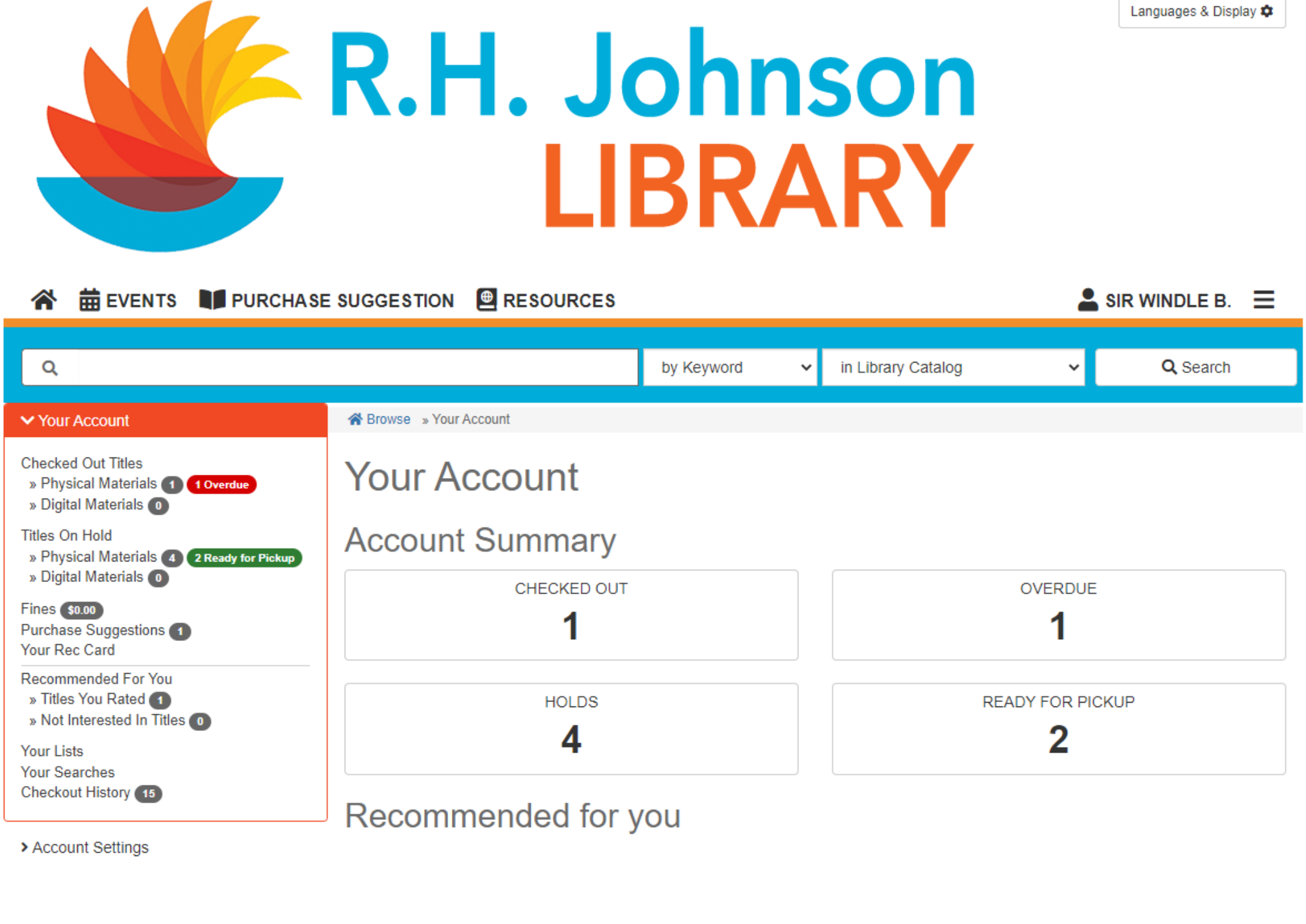




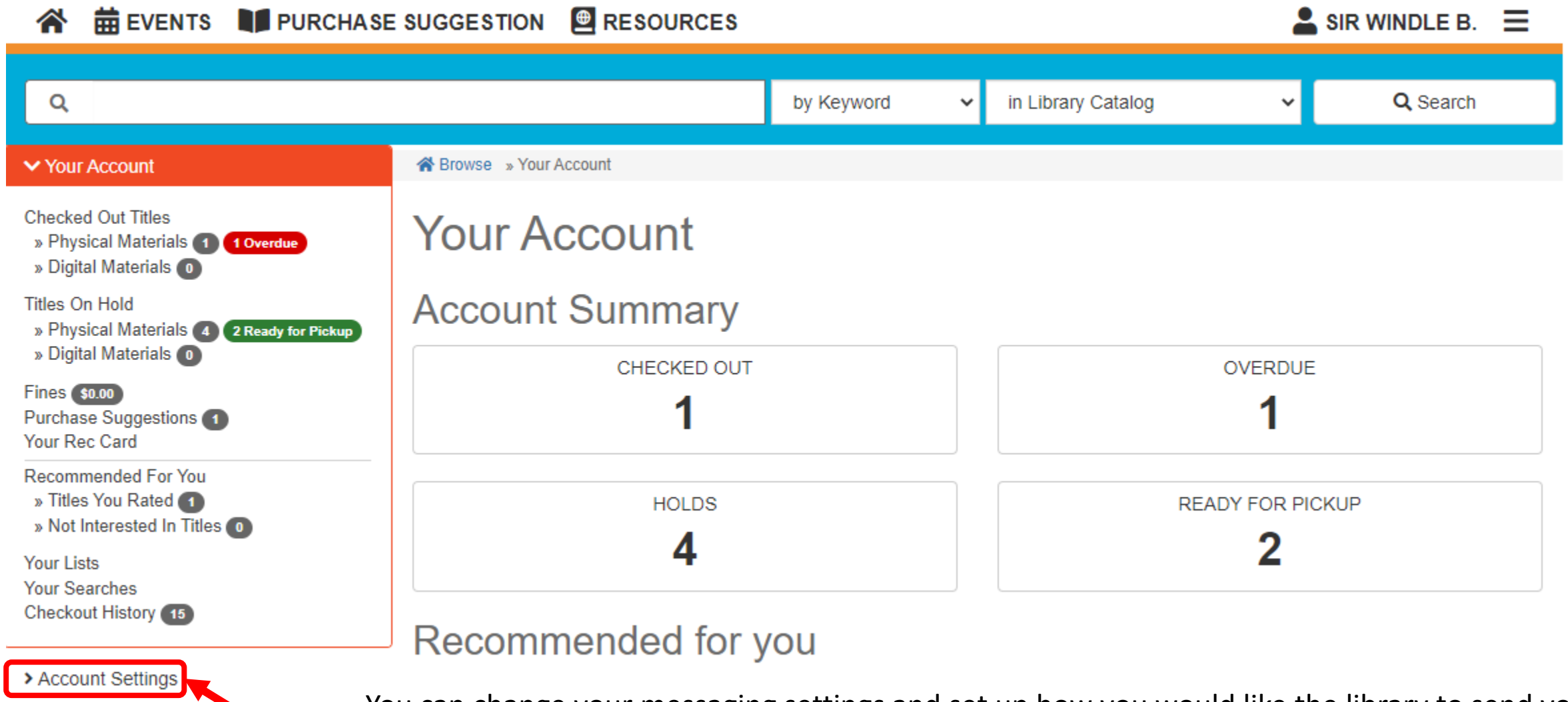
- **Enter your Rec Card Number** as the Username
- **Password** is the last 4 digits of the phone number that the Rec Center has on file for you.
- Click **Sign In**.

This is your Account home page.

You can access the items you have checked out, holds, over dues, messaging settings and more from this page.



Change Your Messaging Settings

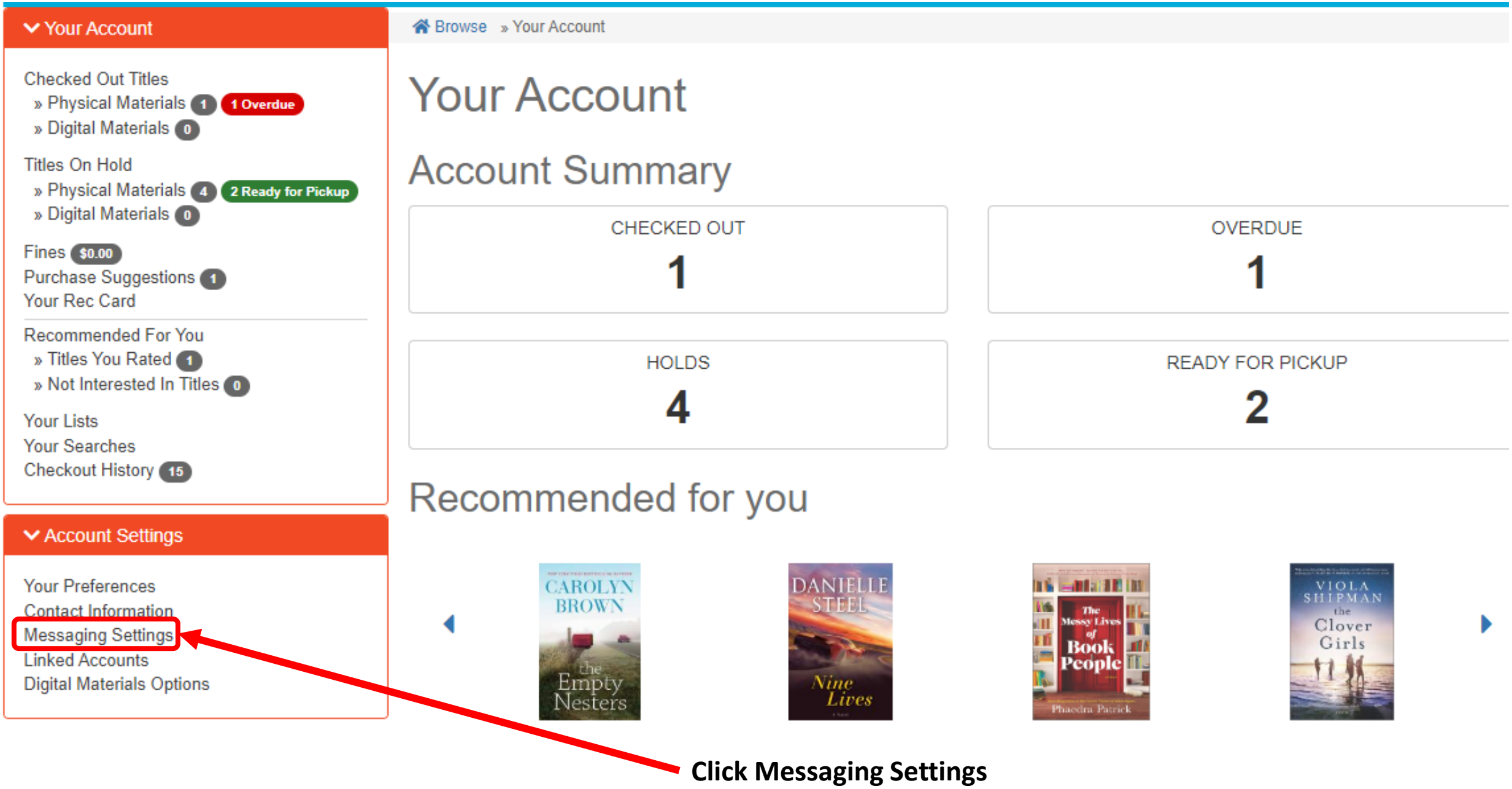


You can change your messaging settings and set up how you would like the library to send you notices. You can receive notices by email or SMS text message.

To update your messaging preferences:

- Go to Account Settings on the left toolbar.

Change Your Messaging Settings



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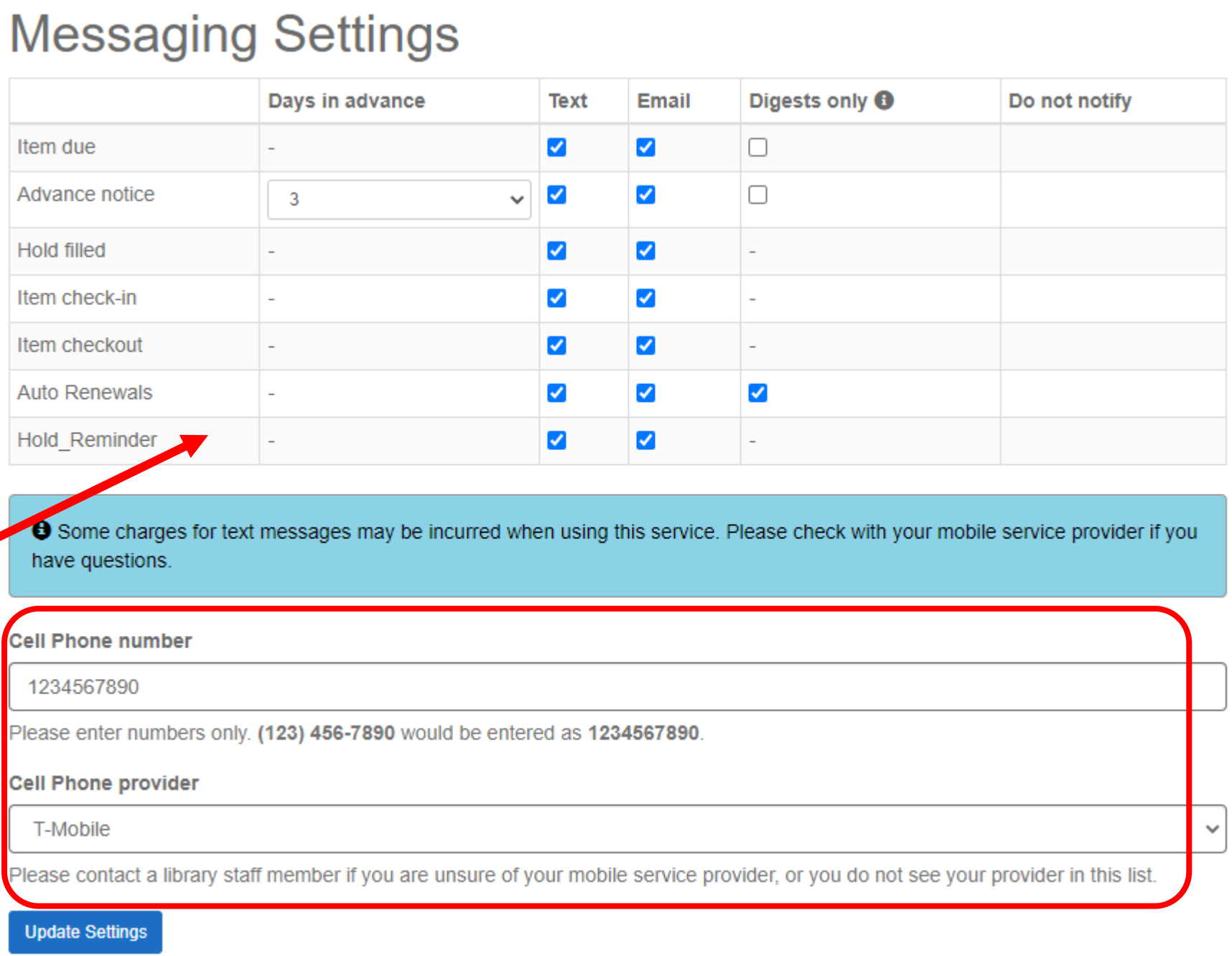
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- Enter your Cell Phone Number.
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- Then click Update Settings.