

**R.H. JOHNSON LIBRARY**  
**VOLUNTEER APPLICATION**

Name \_\_\_\_\_ SCW Recreation Card # \_\_\_\_\_

          Last Name        (please print)        First Name

Resident: Year-round \_\_\_\_\_ or winter only \_\_\_\_\_ Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

Business Experience \_\_\_\_\_

Library Experience \_\_\_\_\_

Volunteer Experience \_\_\_\_\_

Volunteering could include standing and/or sitting for 3.5 hours, stooping/bending, reaching to high and low shelves, pushing heavy book carts, shelving heavy books, reading small print on spine labels, and using computers. **Volunteers usually work one day each week: either 9:00am-12:30pm or 12:30pm-4:00pm**

Are you able to perform the duties of a volunteer? \_\_\_\_\_

**Library Volunteer Positions**

- **Book Circulation Volunteer:** Check materials in/out on the computer; push heavy carts, shelve large books and other materials; assist patrons in finding items in library. **(Works 3 ½ hour shift)**
- **Media Circulation Volunteer:** Check DVDs/Blu-Rays in/out on the computer, shelve all media materials, assist patrons in finding DVDs/Blu-Rays. **(Works 3 ½ hour shift)**
- **Circulation Monitor:** Check patrons and their guests into library by scanning their membership card while upholding library policy. **(Works 3 ½ hour shift)**
- **Data Resource Center Monitor:** Check patrons and their guests in the DRC. Print patron documents & take payment. If comfortable help patrons on computer. Schedule patrons for study rooms. **(Works 3 ½ hour shift)**
- **Virtual Reality:** Assist staff and patrons with VR equipment, and patron experience. **(Works 2-hour shift)**
- **Technology Trainer:** Provide individual training in the use of technology such as smartphones, tablets, etc.
- **Shelf Reader:** Read spines of items on the shelf and rearrange any materials that are out of order **(Shelf readers work 8-9 am or 3-4 pm on Wednesdays)**
- **Instructor:** Plan and teach a class(es) of 6-8 patrons on a topic of your choosing in the library. For more information, please talk to Kaitlin or Tracy, or visit [suncitywest.com/librarypresents](http://suncitywest.com/librarypresents)

**Friends of the Library Volunteer Positions**

- **Thursday Night Movie Volunteer:** Greet attendees and accept donations.
- **Book Sales:** Sort, price, crate books and move & stack crates. Help with set up of quarterly book sales.
- **Book Transporter:** Transport crates of donations to a storage shed behind the Social Hall. Requires the use of your personal truck or SUV and the ability to lift and stack heavy crates.

**Check one or more to indicate where you prefer to work:**

Book Circulation \_\_\_\_\_ Media Circulation \_\_\_\_\_ Circulation Monitor \_\_\_\_\_ Data Resource Monitor \_\_\_\_\_

Virtual Reality \_\_\_\_\_ Technology Trainer \_\_\_\_\_ Shelf Reader \_\_\_\_\_ Instructor \_\_\_\_\_

Thursday Movies \_\_\_\_\_ Book Sales \_\_\_\_\_ Book Transporter \_\_\_\_\_

**What days/times are you available to volunteer:**

Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_

Friday \_\_\_\_\_ Saturday \_\_\_\_\_

Date \_\_\_\_\_

(Signature of Applicant)

*Thank you for your interest! If selected for an interview, you will be notified via email.*