



# RCSCW GM Weekly Report

January 23 2023

*WAGH* 1-25-23

## Human Resources

- Maricopa County Covid Status is reported as Low. Please remind employees and others to follow Maricopa County and CDC Guidelines on Covid.
- Thanks go out to all staff managers for getting in employee reviews.
- Reminder that accrued sick and vacation leave cannot be used to extend an employee's termination date. Termination occurs on the date of the employee's termination and cannot be extended as this may affect COBRA and other benefits.

## Sports Pavilion

### Statistics for month of January 2023 to date:

- League Revenue up 8%
- Open Revenue up 7%
- Bowling Revenue up 7%
- Total Revenue up 12%

## B & F

- 401K Audit is progressing
- Gathering information for Workman's Comp audit.
- We are initiating our Insurance renewal process with our Broker Hayes Companies.
- We will be making a presentation on Credit Card Fees at the next B&F Committee Meeting.
- As of 1/1/23, the State of Arizona is lowering its' state income tax rate from 2.7% to 2.0%. Employees who want to use a different rate will have to change their withholdings through Paycom.
- Staff has been asked to review next year's budget expenses using Budget Dashboard software.

## Golf Operations

- **Financials for the month of January 2023:**
  - No data available this week.
- **First Tee Time in January** – Was moved back from 7:30 am to 8 am to help with frost delays. The 8 am start will be in effect through January. February we will return to our normal 7:30 am start.
- **Golf Clinic Schedule for January 2023:**

### **Golf Clinic Schedule for Remainder of January**

Clinic Topic	Location	Date / Time	Instructor
Hybrids – Multi use club	Pebblebrook GC	Thurs. January 26 <sup>th</sup> 2pm	Paul Grucza
Chip and Run shots	Pebblebrook GC	Tues. January 31 <sup>st</sup> 2pm	Mike Williams

## Golf Course Maintenance/Landscape Management

### **General Course Maintenance**

- **Golf Course Watering** – Overseeded areas have only been watered once in the past 29 days. Well pumps have been off since December 22<sup>nd</sup>. We should see a substantial reduction in energy costs for the month of December and January.
- **Weather and Frost Delay Update Information** – We will see some of the coldest temperatures of the season over the next few days. We could see frost delays in the 2 – 2.5 hour ranged over the next couple of days. Below normal temperatures are forecast for the next 7 – 10 days.

### **Landscape Maintenance:**

- Staff continues to perform general landscape maintenance.

## Membership

### General Information

- Real estate sales continue to be slow.

### Asset Preservation Fees/Tenants/Golf Cards

- For the month of January 2023 there have been 54 APFs collected compared to 89 APFs in 2022. Inquiries were 63 for 2023 vs. 86 for 2022.
- Number of tenants for the month: 338 in 2023 vs. 292 in 2022.
- 2023 Golf Cards sold for the Month: 177 Total: 21 Unlimited, 6 Twilight, 0 Frequent Player, 53 Kachina, 97 Coyote.

### REDs

- Liens recorded: 8
- Liens released: 2
- Certified Collection Letters Mailed: 4
- Turned over to Attorney for Collections: 4

### CC&Rs

- Current CC&R Violations: 19
- 11 – Landscaping (Trees), 4 New, 12 closed, 2 escalated.

## Facility Maintenance – Russ

- **Information Not Available this Week**

## Capital Projects Update – Karl

- **R. H. Johnson Arts & Crafts – Flat Roof Restoration:** Roof coating finalized today, 1/23/23. Expect project to be completed Wednesday, 1/25/23.
- **RHJ Interior Lighting and Conversion:** Facilities Maintenance Dept. completed 1/20/23, Sports Pavilion Billiards Room and Main Concourse are in progress. Once completed we move on to ARC, Lawn Bowling and then the RHJ Craft Village for completion.
- **Grandview Golf Course – Pump Station:** Roof structure over new pump station in progress.



## Facilities Operation Report – Karl

- **Facilities Use:**

	Pool	Gym	Walking Track	Digital Guest	Total
BRD	3061	1519		74/151/225	4885
KRC	501	789		0/29/29	1331
PR	1940	1308	1059	16/184/200	4545
RHJ	1362	1505		16/169/185	3101

These are the numbers for all 4 Rec. Centers. It includes the use of the pool, fitness rooms, walking tracks, guests under 16, over 16 and total number of guests as well as the total for the facility (which includes other areas not listed).

- **RHJ Snack Bar:** 1/15/23 through 1/21/23 Grand Total: \$823.23

## Library

- Author Isabella Maldonado will be doing a book talk and signing on Wednesday, January 25 in the RHJ Library.
- Library has extended checkout times for some materials starting Wednesday, Feb. 01. New books will keep their two-week checkout period but all older books will move to a three-week checkout period. New books are limited to four copies at one time. Books on CD time limit will move from two weeks to four weeks. New Books on CD will still have the two-week checkout period. You can have up to six Books on CD checked out at one time. Puzzles and games will be extended to a three-week checkout period and up to five puzzles and five games may be checked out.

## Media /I.T.

- TORCH Books go to press on Wednesday. The Spring Class is full and we are starting a waiting list.
- We will go live with our first external SD-WAN site at Kuentz on Tuesday night, 1/24/23.
- New Organization Chart has been updated and is on the web site.
- Please make sure your employees are finishing any KnowB4 Training they have been assigned. This is mandatory.
- Our partnership with the Historical Society continues with the new display in the Village Meeting Room windows. We are also encouraging residents to attend the Society's annual meeting at 1 p.m. Tuesday, Jan. 24 at Palm Ridge. That event is free and open to the community.
- The Scheduling staff is beginning to enter events into the new software as part of the configuration and learning process. We will run two systems until we cut over to using only the new software.
- The film crew will be meeting virtually on Monday, Jan 23<sup>rd</sup> with some residents who may potentially be included in their documentary. The PR staff is coordinating this Meet and Greet.

## Recreation:

### Clubs:

- Continuing the Bylaws process - Moving along
- Chartered Club Committee Meeting – February 7, 2023

### Tours:

#### 2023 Upcoming Tours

Start Date	Tour	Availability
1/31/23	Dolly Steamboat & Saguaro Lake Ranch	0
2/10/23	Annual Tubac Festival of the Arts	0
2/24/23	"42 <sup>nd</sup> Street" at Hale Theatre w/ Lunch	28
2/27/23	San Diego Getaway	0
3/8/23	Barleens #1 Hit Variety Show	27
3/23/23	Verde Canyon Railroad	38
4/3/23	Rocky Point, Mexico	3

### Events :

#### Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
Tonedevil Brothers CS	2/3/2023	Palm Ridge	3pm & 7pm	Sold Out
Americana CS	2/17/2023	Palm Ridge	3pm & 7pm	Sold Out
Dec-63 RON	1/12/2023	Palm Ridge	3pm & 7pm	Sold Out
Tina Turner Tribute	2/7/2023	Palm Ridge	3pm	448/800
Tina Turner Tribute	2/720/23	Palm Ridge	7pm	755/800
February Dance – City Nights	2/10/2023	Palm Ridge	7pm	348/432
Barb & Frank RON	2/23/2023	Palm Ridge	3pm	748/800
Barb & Frank RON	2/23/2023	Palm Ridge	7pm	797/800
Everly Brothers Experience RON	3/2/2023	Palm Ridge	3pm	786/800
Everly Brothers Experience RON	3/2/2023	Palm Ridge	7pm	798/800
Spring Vibes – AZ Highway Men	3/10/2023	Beardsley	7pm	1286/2400
Spring Vibes – Tim McGraw Exp.	3/11/2023	Beardsley	7pm	1264/2400
Spring Vibes – Southern Rock	3/12/2023	Beardsley	7pm	1180/2400
St. Patty's Day – HIFI	3/17/2023	Beardsley	7pm	Ticket sales 2/7/23

#### CS – Cabaret Series / RON Rhythm of the Night Series

*Thank you all for your patience with our new ticketing vendor. With change there are always speed bumps which we have addressed and continue working on.*

February Music on the Green: FREE! NO Tickets Needed Located at RHJ Great Lawn

Wednesday, February 1<sup>st</sup> – Byron Brothers (Makeup from Jan 25)

Wednesday, February 8<sup>th</sup> – Still Above Ground

Wednesday, February 22<sup>nd</sup> – John Gamber