



# RCSCW GM Weekly Report

**December 12, 2022**

*Wally* 12-15-22

## Human Resources

- Maricopa County Covid Status is reported as "High". Zip Code for Sun City West (85375) reported as "Moderate". Please remind employees and others to follow CDC Guidelines on Covid.
- Reminder to all employees that all employee injury/accidents must be reported to HR immediately.
- Employee Performance Reviews have been coming into HR.

## Sports Pavilion

### Statistics for month of November 2022 to date:

- Information not available this week.
- Lizard Acres New Year's Eve Party – Tickets are sold out at 150.

## B & F

- The next B&F Committee Meeting scheduled 01/17/23. B&F Committee Meetings scheduled for Dec. 20, 2022 and January 3, 2023 have both been cancelled.
- Transfer was approved for \$3.2M from Operating Cash to the Reserve Fund which is now at \$30.9M.
- We have moved money making a ½ percent over to 90 day T-Bills which will generate more revenue.
- APF Fees still down, but revenue from Tenant Cards has increased.
- We will be meeting with Golf Operations management to work on the public play sales tax issue for Jan. 01, 2023.

## Golf Operations

- **Financials for the first 11 days of December 2022:**
  - Rounds of Golf down 1% vs. December 2021.
  - Revenue for greens fees and cart fees are up 6% vs. December 2021.
- **“A Marvelous Night for a Moondance” – Night Golf Scramble** – Pebblebrook Golf Course will host this event on Friday, December 16<sup>th</sup>. The event has been sold out with 104 players (52 on each 9). “Queso Good” food truck will be handling the food for this event. A six o'clock shotgun start will kick off the event.
- **Couple's Therapy Scramble** – Entry Forms went out yesterday. A couple's scramble that will be held at Stardust Golf Course on Saturday, January 21<sup>st</sup>. Event is limited to 88 players due to being hosted at Stardust Golf Course
- **JGAA Golf Tournament at Grandview** – 106 players each day participated in this double tee start from 8:30 to 10:30 at this Junior Event. Wheaton Ennis of Eagle, ID won with rounds of 65-70 = 135 Total.
- **Golf Council Meeting** – This Thursday at 3 p.m.
- **Courses Open on Christmas** – Stardust, Grandview and Echo Mesa.

## Golf Course Maintenance/Landscape Management

### General Course Maintenance

#### Other

- Frost delays and restrictions are expected all this week.
- Rainfall totals from this latest system ranged from a quarter to a half inch of rain. We issued cart path restrictions this morning due to wet conditions.

### Landscape Maintenance: Overseeding Update

- Both Beardsley Park and The Great Lawn reopen this week
- Staff will be working at Beardsley Park this week getting ready for the Christmas in the Park Event scheduled for Saturday, Dec. 17<sup>th</sup>.

## Membership

### General Information

- Real estate sales continue to slow down.

### Asset Preservation Fees/Tenants/Golf Cards

- For the month of December there have been 25 APFs collected compared to 50 APFs in 2021. Inquiries were 27 for 2022 vs. 49 for 2021.
- Number of tenants for the month: 79
- Golf Cards Sold in Membership: 110 Total Last Week: 12 Unlimited, 7 Twilight, 0 Frequent Player, 36 Kachina, 55 Coyote.

### REDs

- Liens recorded: 7
- Liens released: 10
- Certified Collection Letters Mailed: 2
- Turned over to Attorney for Collections: 0

### CC&Rs

- Current CC&R Violations: 29
- 18 – Landscaping (Trees), 6 New, 1 closed, 9 escalated.

## Facility Maintenance

- **R. H. Johnson:**
  - **RHJ Tennis Complex:** Vendor will be on-site today to install cameras at the tower.
  - **RHJ Social Hall** – East and West Hall entryway ceilings are peeling. Both have been scraped and retextured. Priming and painting today and expect to finish tomorrow.
  - **RHJ Outdoor Pool** – We have successfully fixed the intermittent lighting issues inside the walking area of the pool. This morning with all the rain, the lights remained on with no tripped breaker. Facility Maintenance Staff replace the GFCI breaker as well as the electrical wiring in 2 of 3 runs from the panel to the light fixtures. They also removed standing water in the conduit. There are still a few individual lights out but that is only routine maintenance, and they will be replaced soon.
  - **Palm Ridge Outdoor Pool** – We are still waiting for parts to arrive to repair the outdoor pool heater. When the Vendor spoke with the manufacturer's rep. on Dec..2<sup>nd</sup> he stated that we should have the part within the next ten days.
- **MPS Work Order Update:**
  - 8,518 work orders to date
  - 8,479 completed
  - 39 open work orders in progress



## Facility Operations

Jack – RHJ, KZ, BD, PR

	Pool	Gym	Walking Track	Guest	Total
BRD	1942	1035		24/64/88	3065
KRC	512	652		0/31/31	1195
PR	1465	969	691	0/82/82	3207
RHJ	1228	1196		9/163/172	2596

### Attendance and Paid Guest Numbers 12-06 through 12-12

- **SNACK BAR** - \$657.25 – December Special - Holiday Roast Coffee and Pastry for \$3.00
- Finishing up bids for Cardio Equipment for RHJ Fitness Room.
- Met with Waxie and Rubbermaid for new product Demos on Dec. 12<sup>th</sup>.

## Library

- Friday, Dec. 16<sup>th</sup> the library is offering diamond painting ornaments at 10 a.m.
- Attended a meeting to discuss the issue of Storage for books being held for Book Sales.
- The DVD Drop Box at the library was damaged and we are awaiting parts to repair it.
- We would like to have a leaf blower available at the front entrance to the library to keep the walkway and indoor mats safe and clear of debris for those using walkers and canes.

## Media / I.T.

- Configuration for the scheduling software change is going well. Plans call for running dual systems as we close out existing events and begin scheduling into 2023, with a planned cutover in February.
- TORCH deadline – Wednesday, Jan. 04. All materials must be updated and sent to Katy prior to that date. She will create a folder in “my folder” on the “O” Drive where staff can place their items. New PR for the TORCH spring session has gone out on social media and will be in the Rec. Center News.
- The Christmas Card Drive for our friends and neighbors in SCW care centers and hospitals has concluded. We’ve gathered all the cards from the drop sites and will review and sort them for the different facilities to ensure each get an adequate supply for their residents/patients. We extend a big Thank You to everyone who participated! Great job!
- We have run a verification of our emails in the membership database and found quite a few bad emails. Some may be typos, some are full mailboxes, some have been abandoned. We will work with membership and golf to clean those up.
- Interviews have been set up with members/clubs for potential submission to the international film group. These will be pre-screens, but all decisions will be up to the film company on if and how they might feature anybody. The filmmaker will be here in February 2023.

- The issues with the Club website have been resolved.
- “What My Dues Cover” brochure has been updated and gone to press.
- New Member packet update is underway.
- We have put a deployment plan together for the new Club Track hardware. IT will make contact with the different sites as we begin this process.
- We have two outstanding credit card machines to update to newer devices. That will be done this week, concluding that hardware update.
- We are working on a schedule to deploy our new, primary TEI server. Once the primary server is migrated, we will swap the old server with the old mirrored server and retire the old mirrored server. We are also looking at using the old, mirrored server as a reporting server.
- Our spam filters appear to be working overtime, particularly with shared email boxes. Please check your junk and spam folders for anything misidentified as spam. Right-click and mark as safe if it is not junk. Managers, please share this with your other staff members.

## Recreation:

### Clubs:

- Continuing the Bylaws process - Moving along
- Chartered Club Officers Meetings January 5<sup>th</sup> and 6<sup>th</sup>

### Tours:

### 2022/23 Upcoming Tours

Start Date	Tour	Availability
12/14/22	Home for the Holidays	0
1/1/23	The Tournament of the Rose Parade	0
1/17/23	Valley of the Sun Tour w/lunch at Papago	25
1/31/23	Dolly Steamboat & Saguaro Lake Ranch	27
2/10/23	Annual Tubac Festival of the Arts	0
2/27/23	San Diego Getaway	17



**Events :****Current / Upcoming Ticket Sales**

Event	Event Date	Location	Time	Ticket Sales
Christmas in the Park	12/17/2022	Beardsley	9am	433/1000
Christmas Show	12/19/2022	Palm Ridge	4pm	497/800
Christmas Movie	12/21/22	Palm Ridge	5:30pm	80/336
New Year's Eve Dance	12/31/2022	Palm Ridge	8pm	341/432
Blues Brothers <b>CS</b>	1/6/2023	Palm Ridge	3pm & 7pm	Sold Out
Cory Kahaney – COMEDY	1/17/23	Palm Ridge	3pm	182/336
Cory Kahaney – COMEDY	1/17/23	Palm Ridge	7pm	329/336
That's Country <b>CS</b>	1/20/2023	Palm Ridge	3pm & 7pm	Sold Out
January Dance	1/27/23	Palm Ridge	7pm	428/432
Tonedevil Brothers <b>CS</b>	2/3/2023	Palm Ridge	3pm	312/336
Tonedevil Brothers <b>CS</b>	2/3/2023	Palm Ridge	7pm	Sold Out
Americana <b>CS</b>	2/17/2023	Palm Ridge	3pm & 7pm	Sold Out
ABBAFAB <b>RON</b>	1/12/2023	Palm Ridge	3pm	778/800
ABBAFAB <b>RON</b>	1/12/2023	Palm Ridge	7pm	Sold Out
Dec-63 <b>RON</b>	1/12/2023	Palm Ridge	3pm	682/800
Dec-63 <b>RON</b>	1/12/2023	Palm Ridge	7pm	784/800
Tina Turner Tribute	2/7/23	Palm Ridge	3pm	218/800
Tina Turner Tribute	2/7/23	Palm Ridge	7pm	502/800
Barb & Frank <b>RON</b>	2/23/2023	Palm Ridge	3pm	645/800
Barb & Frank <b>RON</b>	2/23/2023	Palm Ridge	7pm	767/800
Everly Brothers Experience <b>RON</b>	3/2/2023	Palm Ridge	3pm	674/800
Everly Brothers Experience <b>RON</b>	3/2/2023	Palm Ridge	7pm	761/800

**CS – Cabaret Series / RON Rhythm of the Night Series**

*Thank you all for your patience with our new ticketing vendor. With change there are always speed bumps which we have addressed or are still working on.*

**Capital Projects:**

- **RHJ Mini Golf Lighting Project:** Electrical vendor rescheduled 1 week due to covid; project will begin Monday, Dec. 12<sup>th</sup>. Mini Golf closed 12/12 – 12/16 installation conditions permitting.