



RCSCW GM Weekly Report

October 31 2022

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Human Resources

- Maricopa County Covid Status is reported at “Low”.
- We will be celebrating those employees who are U.S. Veterans at the upcoming Workshop presentation on Nov. 4th.
- New HR Manager Kirsten Petersen started on Oct. 31, 2022.

Sports Pavilion

Statistics for month of October 2022 to date:

- League Revenue up 3%
- Open Play down 3%
- Bowling Revenue up 2%
- Gross Revenue up 8%
- Games Bowled Up 4%

B & F

- Budget to actuals meeting scheduled for staff later today.
- B&F Committee Meeting on 11/1/22. Fi Policies to be discussed, Health Insurance Renewal Presentation, Proposed Capital FY2023-24 Capital Presentation.
- Received 1 RFP and awaiting two others from Financial Audit Firms. Once all bids are received, they will be reviewed by Nov. 11th.
- We are exploring ways to invest Operating Cash as it is currently making about .5% on return.

Golf Operations

- Financials for the month of October 2022 to date:
 - Golf Rounds are **down** 7% vs. October 2021
 - Revenue for greens fees and cart fees are **up** 1% vs. October 2021.
 - This year, courses will have been closed an additional 6 days due to timing of the overseeding schedule.

- **Call Center Staff** – Completed their third week of work including Saturday and Sunday. A total of 1,389 calls were answered for the three open golf courses with Saturday's and Sunday's total being 197 or 14% of all calls received. The highest number of calls this week was Tuesday with 295 calls.
- **Turkey Shoot Nite Putting Tournament** – Will be held on Friday, November 18th at our Pebblebrook Golf Course. Shotgun start at 6 p.m. Total number of players scheduled to play is 72. A turkey will be given to each team that signs up to play. Any turkey donations will be given to St. Mary's Food Bank.
- **GB Golf Subcommittee Meeting on Lithium Batteries** – Held on Tuesday, Oct. 25 at 1 p.m. The Golf Sub-Committee discussed the merits of moving towards a fleet of lithium golf carts or stay with our existing gasoline fleet. After a Presentation and a thorough discussion, the Chairperson asked for a vote of Committee Members and they unanimously said to review the topic at time of cart purchase and make decision that is best for our golf operation. No further Sub-Committee Meetings will be held on this topic.
- **Local Rules for our 7 Golf Courses** – With upcoming changes to the USGA rules of golf scheduled for January 1, 2023, a meeting was held on Wednesday, October 26th to discuss how these changes will affect our SCW local rules. Findings will be presented to Golf Committee in January 2023,
- **Courses Closed for Overseeding through Monday, Nov. 21st** – The following courses are closed for overseeding through Monday, Nov. 21st; Grandview GC, Trail Ridge GC and Desert Trails GC.

Golf Course Maintenance/Landscape Management

General Course Maintenance:

- General Course Maintenance will continue at the three courses that are open (Trail Ridge Desert Trails and Grandview).
- The last three courses, Desert Trails, Grandview, and Trail Ridge finished seeding tees and fairways over the weekend. We're planning on holding off on seeding greens until later this week because of a storm system moving in within the next few of days. The storm system forecast for Wednesday could bring high winds along with rain and much cooler temperatures. These last three courses are scheduled to reopen on Tuesday, Nov. 22ⁿ
- There is a chance we could see some frost in the low-lying areas on Friday/Saturday of this week.

Landscape Maintenance:

- **Landscape Maintenance** continues.
- **General Landscape Overseeding Update:**
 - Two areas left to overseed.
 - Beardsley Park will close on Monday, November 7th and reopen on Monday, December 12th.
 - The Johnson Great Lawn will close on Thursday, Nov. 10th and reopen on Tuesday, Dec. 13th.
- **Lawn Bowls Update:** Green #4 is now open for member play. Club was scheduled to hold a Halloween Party yesterday. Overseeded Greens #1 and #2 could be ready to open sometime late in November.

Membership

General Information

- **Community Meeting on Crime Prevention** – The Maricopa County Sheriff's Office will be at Palm Ridge Recreation Center on Wed. Nov. 16th to give a presentation on Crime Prevention and take questions from our membership.
- Real estate sales continue to show signs of slowing down.

Asset Preservation Fees/Tenants/Golf Cards

- For the month of October there have been 78 APFs collected compared to 119 APFs in 2021. Inquiries were 69 for 2022 vs. 92 for 2021
- Number of tenants for the month: 231
- Golf Cards Sold in Membership: 135 Total Last Week: 28 Unlimited, 11 Twilight, 0 Frequent Player, 84 Kachina, 108 Coyote.

REDs

- Liens recorded: 1
- Liens released: 7
- Certified Collection Letters Mailed: 3
- Turned over to Attorney for Collections: 0

CC&Rs

- Current CC&R Violations: 34
- 23 – Landscaping (Trees), 3 New, 11 closed, 5 escalated.

Facility Maintenance

- **Sports Pavilion:**
 - New Beer Cooler installation has started. Most of the structure is assembled and we are working on the roof membrane today. The next step is the assembly of the refrigeration unit followed by electrical installation
- **Kuentz Woodshop:**
 - CR-13 Request to lightly remodel Woodshop Library Room.
- **Metal Shop:**
 - CR-13 request to hook up the powder coat booth. Currently in progress and 75% completed.
- **Pebblebrook Pro Shop:**
 - Replaced three HVAC Units at Pebblebrook Pro Shop while closed for overseeding.
- **RHJ and Bell Road Entrance:**
 - We have replaced the entry lights with RGB Lighting. It is a much brighter light when white and also gives us the ability to change colors.
- **MPS Work Order Update:**
 - 8,253 work orders to date
 - 8,198 completed
 - 55 open work orders in progress

Facility Operations

Jack – RHJ, KZ, BD, PR

- The Snack Bar - \$1,296.47 – November Special – Hot dog, bag of chips and a fountain drink, \$4.00.
- We will be meeting with ARC for the Good Guys Tour 11/01/22.
- Stage will be moved from Palm Ridge to Beardsley 11/01/22.
- Pickleball Opening hours will be moved to 7:00 a.m. to allow for court cleaning prior to beginning play each day.

	Pool	Gym	Walking Track	Digital Guests	Total
BRD	1889	971		10/40/50	2910
KRC	710	584		0/14/14	1308
PR	1550	916	719	3/68/71	3256
RHJ	2575	1019		41/227/268	3862

Attendance and Paid Guest Numbers 10-24 through 10-30

Library

- A Local Author Book Fair will take place at the library November 3 from 12:00 pm through 3:30 p.m.
- Beginning Saturday, Nov. 5, the Library Catalog will be down for maintenance. There will be limited services for helping residents on that day.

Media / I.T.

- We have selected the vendor for our new library software and will be moving forward.
- Staff is reminded to get with Web Master David Lopez to review their department's website design.
- Congratulations to Glen, Perla, Tim P. and Raquel who won the Cybersecurity drawings. A big thanks to the Library Division who all participated in the training as a team!
- Session No. 5 of TORCH (Fall 2022) is on Thursday 11/03. TORCH participants will be wrapping up with a Happy Hour at Lizard Acres at 3:30. Lizard Acres Pub will remain closed to the public until 4:05 pm. Tours for the class begin at 1:10 and rotate from Admin to the RHJ Pool/Fitness (Jack), Fac. Maintenance (Russ), Admin (Katy), Library (Tracy) and Sports Pavilion (Barry).
- The credit card rollout is planned to continue with Desert Trails and Trail Ridge Nov. 3rd pending all equipment being in.
- The Spring 2023 TORCH Session is already filling up fast. Visit suncitywest.com/torch for an application and sign up soon if you are interested.
- We are setting up interviews for the Help Desk Position and hope to fill it quickly.
- We have a follow-up meeting with our software vendor to discuss the timing of the Scheduling software migration. More to come on that later, but we are looking at the first quarter of the new year.
- We are facing some challenges still with the calendars on the Chartered Clubs websites. We are working to get a full backup of the site, which has been a challenge due to its size. Once the backup is complete, we will update the entire site and network-level calendar program in an effort to correct those club calendars that are still having issues.
- As a heads up, we are planning an update of the voice mail system at 4 p.m. on Nov. 8 which was rescheduled from earlier. The work will have the phone system down for about 20 minutes. Outgoing emergency calls will still work.

Recreation

Clubs:

- Chartered Club Committee Meeting – Tuesday, November 1, 2022
- Continuing the Bylaws process which is moving along
- Lawn Bowling reopened Sunday, October 30th
- Club Track Sub Committee Meeting – November 7th 1:30pm Village Meeting Room
- Club Expo information in progress –
 - November 2 – Beardsley 11am – 1 pm (Free popcorn, Ice cream, and water)
 - November 9 – RHJ 10am – 1pm (Food trucks provide food for purchase)

Tours:

2022 Upcoming Tours

Start Date	Tour	Availability
11/1/22	Rocky Point, Mexico	SOLD OUT
11/22/2022	San Antonio & Riverwalk (Thanksgiving)	SOLD OUT
11/24/22	Thanksgiving at the Opry	SOLD OUT
12/3/22	Prescott Christmas Parade w/Lunch	24
12/8/22	Holiday Dinner at Durants & Temple	15
12/14/22	Home for the Holidays	26
1/1/23	The Tournament of the Rose Parade	32
1/17/23	Valley of the Sun Tour w/lunch at Papago	40
1/31/23	Dolly Steamboat & Saguaro Lake Ranch	45

Events :

Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
Autumn Vibes – Doobie Brothers Tribute	November 3rd	Beardsley	7pm	Tickets still available
Autumn Vibes – Return to Woodstock	November 4 th	Beardsley	7pm	Tickets still available
Veteran’s Day Concert – Surprise Pops – FREE	November 11 th	Palm Ridge	2pm	SOLD OUT
November Dance – Highway 85	November 18 th	Palm Ridge	7pm	Tickets still available
NYE – Faded Jeans	December 31 st	Palm Ridge	7pm	Tickets still available
Cabaret Series ONLY Blues Brothers That’s Country Tonedevil Brothers Americana	January 1 st January 20 th February 3 rd February 17 th	Palm Ridge	3pm & 7pm	Series ONLY November 1 st <i>Individuals will be available Nov 15th</i>
Rhythm of the Night SERIES ONLY ABBAFAB December 63’ Barbara & Frank Everly Brothers	January 12 th January 26 th February 23 rd March 2 nd	Palm Ridge	3pm & 7pm	Series ONLY November 8 th Individuals will be available Nov 22 nd

*November/December Music on the Green – Free and require NO ticket
Thank you to our sponsor Sun Canyon Bank*

Located at RH Johnson all shows start at 6pm! (No food will be served)

- *November 9 – Many Sounds of 9SW*
- *December 14 – Radio Face*

Thank you all for your patience with our new ticketing vendor. With change we sometimes hit speedbumps. We have addressed them and continue working on them.

Capital Projects:

- **Beardsley Swim & Fitness - Lobby Enclosure:** Window glass installation completed on 10/29/22. Final drywall and interior/exterior painting in progress.
- **RH Johnson Rec. Center – Convert Existing Lighting to new LED Fixtures:** Lighting Conversion in progress; Library and Rip n Sew and Men's Club complete; Activity Center and Facilities Maintenance Dept. areas in progress.

Roof Restoration Updates:

- **Trail Ridge Maintenance Bldg. - Flat Roof Restoration:** Completed 10/25/22.
- **Grandview Maintenance Building – Flat Roof Restoration:** Completed 10/27/22.
- **Desert Trails Pro Shop. – Roof Restoration:** Completed 10/30/22.
- **Grandview Pro Shop Tile and Flat Roof Restoration:** Roof Restoration in progress.