



RCSCW GM Weekly Report

November 28, 2022

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Human Resources

- Maricopa County Covid Status is reported as "Medium". Employees are reminded to follow CDC Website guidelines.
- After the 1st of the new year, we will resume asking for a doctor's note to return to work with or without restrictions for employees that are out sick more than 3 days in a row.
- Open Enrollment continues through Nov. 30th.
- Please remind employees when requesting time off, please give as much notice to your supervisor as possible so any staffing adjustments can be made ahead of time.
- Kirsten will be sending Bill the list of Manager's December time off requests..

Sports Pavilion

Statistics for month of November 2022 to date:

- League Revenue up 25%
- Open Play up 30%
- Bowling Revenue up 27%
- Gross Sales up 28%
- Games Bowled up 3% (or 647 games)
- Lizard Acres New Year's Eve Party – Tickets began selling today. 30 of 140 available tickets have already been sold.

B & F

- Received all three RFPs regarding Financial Audit Firms. Scoring has been tallied and Presentation will be made at the Dec. 6th Budget and Finance Committee Meeting.
- The first of the New Year we plan to begin charging sales tax on outside golf fees and sales tax on all rentals of golf carts and clubs (Member and Outside golfers). Golf Operations and the Accounting Dept. are working on this.
- List of Capital Item Projects is ready to go to the General Manager for the first pass of the FY23/24 Budget.
- Meeting with the B&F Chair and another member of the B&F Committee regarding the Fi03 Policy.

Golf Operations

- **Financials for the first 27 days of November 2022:**
 - Golf Rounds are **down** 8% vs. November 2021
 - Revenue for greens fees and cart fees are **down** 1% vs. November 2021.
 - Due to overseed schedule and the variations from year to year, these numbers are not accurate until the whole overseed season has been completed.
- **“A Marvelous Night for a Moondance” – Night Golf Scramble –** Pebblebrook Golf Course will host this event on Friday, December 16th. The event has been sold out with 104 players (52 on each 9). “Queso Good” food truck will be handling the food for this event. A six o’clock shotgun start will kick off the event. Our next event will be “Couples Therapy” Scramble held at Stardust Golf Course on Saturday, January 21st. Entry forms will go out Sunday, December 11th.
- **Golf Committee Meeting** – Cancelled for the month of December.
- **Courses Open on Christmas** – Stardust, Grandview and Echo Mesa.

Golf Course Maintenance/Landscape Management

Overseeding Update

- All Golf Courses are open.

General Course Maintenance

- Trail Ridge, Desert Trails, and Grandview greens Update – Staff will lower the height of cut on the greens Tuesday with another drop in height scheduled for Friday.

Other

- Frost delays and Restrictions - So far this season we’ve had six days of cart path restrictions and a 30-minute delay yesterday (Sunday). List of frost delays is attached.

Landscape Maintenance: Overseeding Update

- Beardsley Park will reopen on Monday, Dec. 12th. The Great Lawn will reopen on Tuesday, Dec. 13th.

Membership

General Information

- Real estate sales continue to show signs of slowing down.

Asset Preservation Fees/Tenants/Golf Cards

- For the month of November there have been 61 APFs collected compared to 129 APFs in 2021. Inquiries were 100 for 2022 vs. 111 for 2021.
- Number of tenants for the month: 162
- Golf Cards Sold in Membership: 315 Total Last Week: 13 Unlimited, 7 Twilight, 4 Frequent Player, 128 Kachina, 163 Coyote.

REDs

- Liens recorded: 3
- Liens released: 0
- Certified Collection Letters Mailed: 7
- Turned over to Attorney for Collections: 0

CC&Rs

- Current CC&R Violations: 24
- 19– Landscaping (Trees), 2 New, 5 closed, 2 escalated.

Facility Maintenance

- **R. H. Johnson:**
 - East and West Hall entryway ceilings are beginning to peel. Currently scraping off all loose texture. Retexturing and fresh paint to follow.
 - RHJ Pool lights going out in walking lane. We are trying to determine if water is shorting these lights out and where it is coming from.
- **Kuentz Woodshop:**
 - CR-13 Request to lightly remodel Woodshop Library Room update. Flooring, lighting and painting have all been completed.
- **MPS Work Order Update:**
 - 8,416 work orders to date
 - 8,377 completed
 - 39 open work orders in progress

Facility Operations

Jack – RHJ, KZ, BD, PR

	Pool	Gym	Walking Track	Digital Guests	Total
BRD	2201	951		167\182\349	3501
KRC	709	600		4\53\57	1366
PR	1192	937	621	11\131\42	2892
RHJ	2249	1034		182\479\661	3944

Attendance and Paid Guest Numbers 11-20 through 11-27

- **SNACK BAR** - \$2,401 – December Special - Holiday Roast Coffee and Pastry for \$3.00
- We plan to start putting up Holiday decorations at all Facilities this week.
- Meeting with our supplier, Waxie, Nov. 29 to find more efficiencies, and catalog all equipment. We will assess the age and health of all cleaning equipment and determine any additional training needed by employees.
- White Tie will be at the Kuentz Stardust Theater Nov. 29 to review repairs and Preventive Maintenance requirements.
- Reviewing all Fitness Equipment Cardio bids for the RHJ Fitness Center with Team.

Library

- There will be a Lecture on Heart Health by Village Medical on Nov. 30th in the Lecture Hall at 1 pm. Tickets available in the RHJ Library
- The library will be offering Tech classes on Friday, Dec. 2nd for Apple and Android users.

Media / I.T.

- We are excited to welcome our new Help Desk Rep Joseph, who started Nov. 28th. He will be providing general help desk assistance. We have a vacancy in the Webmaster position and will be looking to fill that as soon as possible. Unfortunately, this will postpone our website relaunch a bit.
- Staff is reminded that any changes to the New Member Packet must be turned into Katy by Monday, Dec. 05th.
- The library is putting together a terrific onboarding package for their employees that includes a lot of great resource information. If anyone is interested, contact Katy and she will share with you or you can reach out to Library Assistant Kaitlyn directly.
- Martin is off today. Please respect his vacation time and send any Social Media requests to Katy or PR Team until his return.
- Rec Center News Deadline is Friday!
- We will be meeting this week with TEI on the Scheduling set up and configuration process.
- The new TEI Server is on site and is being prepped. The old server will be repurposed as the backup mirrored server and the old mirror will be retired.
- The COX Fiber upgrades went well and wifi and other services were back up quickly.

Clubs:

- Continuing the Bylaws Process - Moving along
- Chartered Club Committee Meeting – December 6th
- Chartered Club Officers Meetings January 5th and 6th

Tours:**2022/23 Upcoming Tours**

Start Date	Tour	Availability
12/3/22	Prescott Christmas Parade w/Lunch	0
12/8/22	Holiday Dinner at Durants & Temple	8
12/14/22	Home for the Holidays	8
1/1/23	The Tournament of the Rose Parade	0
1/17/23	Valley of the Sun Tour w/lunch at Papago	31
1/31/23	Dolly Steamboat & Saguaro Lake Ranch	26

Events :**Current / Upcoming Ticket Sales**

Event	Event Date	Location	Time	Ticket Sales
Christmas in the Park	12/17/2022	Beardsley	9am	223/1000
Christmas Show	12/19/2022	Palm Ridge	4pm	349/800
New Year's Eve Dance	12/31/2022	Palm Ridge	8pm	266/432
Blues Brothers CS	1/6/2023	Palm Ridge	3pm & 7pm	Sold Out
That's Country CS	1/20/2023	Palm Ridge	3pm & 7pm	Sold Out
Tonedevil Brothers CS	2/3/2023	Palm Ridge	3pm	305/336
Tonedevil Brothers CS	2/3/2023	Palm Ridge	7pm	Sold Out
Americana CS	2/17/2023	Palm Ridge	3pm & 7pm	Sold Out
ABBAFAB RON	1/12/2023	Palm Ridge	3pm	666/800
ABBAFAB RON	1/12/2023	Palm Ridge	7pm	797/800
Dec-63 RON	1/12/2023	Palm Ridge	3pm	620/800
Dec-63 RON	1/12/2023	Palm Ridge	7pm	740/800
Barb & Frank RON	2/23/2023	Palm Ridge	3pm	583/800
Barb & Frank RON	2/23/2023	Palm Ridge	7pm	727/800
Everly Brothers Experience RON	3/2/2023	Palm Ridge	3pm	615/800
Everly Brothers Experience RON	3/2/2023	Palm Ridge	7pm	731/800

CS – Cabaret Series / RON Rhythm of the Night Series

November/December Music on the Green – Free and require NO ticket

Thank you to our sponsor Sun Canyon Bank

Located at RH Johnson all shows start at 6pm! (No food will be served)

- *December 14 – Radio Face*

Thank you all for your patience with our new ticketing vendor, with change there are sometimes speed bumps which we have addressed or are working on.

Capital Projects:

- **RH Johnson Rec. Center – Convert Existing Lighting to new LED Fixtures:** Lighting Conversion in progress; Library, Rip n Sew, Men's Club and Activity Center and Swim & Fitness and Memo's Cafe complete; Sports Pavilion lanes complete and remaining Sports Pavilion areas are in progress.
- **RHJ Arts & Crafts Bldg. – Flat Roof Restoration:** Power washing complete; Flat Roof Restoration in progress.
- **RHJ Mini Golf Lighting Project:** Musco Lighting fixtures and hardware delivered 11/21/22. Project will begin Dec. 5th. Mini Golf closed from Dec. 5th through Dec. 9th installation conditions permitting..

November 2022	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sunday		1	2	3	4	5
6	7	8	9	10	11	12 Cart Path Restrictions 30-Min
13	14	15 Cart Path Restrictions 30-Min	16	17	18 Cart Path Restrictions 30-Min	19
20	21 Cart Path Restrictions 30-Min	22	23 Cart Path Restrictions 30- Min	24	25	26 Cart Path Restrictions 30-Min
27 Frost Delay 30- Min Cart Path Restriction 30-Min	28	29	30	Frost Delays and Restrictions		