



RCSCW GM Weekly Report

November 14, 2022

[Handwritten signature] 11-17-22

Human Resources

- Maricopa County Covid Status continued to be reported as "Low". Five employees reported last week with Covid.
- Manager's asked to review their department's job descriptions and make any suggestions.
- Employee reviews are coming up. Information will be provided to supervisors today.
- Maria and Raquel in HR will be researching local businesses in the area that might be used for advertising for job openings available.
- HR getting ready to have new labor posters put up in January 2023 throughout the facilities. Request Staff provide HR the number of posters needed for their areas.
- Open Enrollment begins today, Nov. 14, 2022.

Sports Pavilion

Statistics for month of October 2022 to date:

- League Revenue up 10%
- Open Play up 18%
- Bowling Revenue up 29%
- Gross Revenue up 30%
- Games Bowled up 1,482 games in first 11 days of November.

B & F

- Received all three RFPs regarding Financial Audit Firms. We will be meeting to discuss them this week. Presentations will be by the Task Force Meeting to the B&F Committee in early December.
- Working on transfer of Operations funds into Reserves.
- Working with Clifton, Larson, Anderson (CLA) to advise on the posting of \$420K Grant money received through Golf Maintenance.
- Clif advised staff that Avery from Paycom will be here on 11/16 who will give a Paycom software scheduling demonstration.

Golf Operations

- **Financials for the first 12 days of November 2022:**
 - Golf Rounds are **down** 6% vs. November 2021
 - Revenue for greens fees and cart fees are **up** 3% vs. November 2021.
 - Due to overseed schedule and the variations from year to year, these numbers are not accurate until the whole overseed season has been completed.
- **First Swing at Stardust GC on Saturday** – Stardust Golf Course hosted the First Swing “Kick-off” Program for 2022. 71 “new” golfers participated in a 5 station clinic that lasted from 11 am to 3 pm. A golf club give-away will be hosted by the Green Team in January 2023.
- **Folds of Honor** – Donations were taken at each of the open golf pro-shops and Grandview Golf Course. A total of \$5,000 was raised. Raffle prizes will be awarded on Wednesday at Golf Operations.
- **Golf Council Meeting** – Will be held this Thursday at 3 p.m. at the Lecture Hall.
- **Staffing for Golf Operations** – Looking to hire three more Player Assistants, a Ball Picker and a Custodian.
- **Courses Closed for Overseeding through Monday, Nov. 21st** – The following courses are closed for overseeding through Monday, Nov. 21st; Grandview GC, Trail Ridge GC and Desert Trails GC.

Golf Course Maintenance/Landscape Management

General Course Maintenance:

Overseeding Update

- Trail Ridge Desert Trails and Grandview:
 - Desert Trails and Trail Ridge started mowing tees and fairways over the weekend.
 - Grandview should be able to start mowing as soon Monday, 11/14..
 - All three courses making first cuts on the greens on Wednesday, Nov. 16th..
 - Opening date is still scheduled for Tuesday, Nov. 22nd.
- We had our first frost of the season this past Sunday. A 30-minute cart path restriction was needed.
- Reminder – Friday, Nov. 18 is the third public forum for the Grandview Irrigation and Turf Reduction Project. The Forum will be held in the Lecture Hall from 2 to 4 p.m.

Landscape Maintenance:

Overseeding Update

- Beardsley Park and the Johnson Great Lawn were seeded last week.
- Opening of Beardsley Park scheduled for Monday, Dec. 12th.
- Opening of the RHJ Great Lawn scheduled for Tuesday, Dec. 13th.

Membership

General Information

- **Community Meeting on Crime Prevention** – The Maricopa County Sheriff's Office scheduled for Palm Ridge Recreation Center on Wed. Nov. 16th to give a presentation on Crime Prevention and take questions from our membership.
- Real estate sales continue to show signs of slowing down.

Asset Preservation Fees/Tenants/Golf Cards

- For the month of November there have been 24 APFs collected compared to 76 APFs in 2021. Inquiries were 57 for 2022 vs. 50 for 2021
- Number of tenants for the month: 111
- Golf Cards Sold in Membership: 163 Total Last Week: 7 Unlimited, 2 Twilight, 0 Frequent Player, 78 Kachina, 76 Coyote.

REDs

- Liens recorded: 1
- Liens released: 0
- Certified Collection Letters Mailed: 0
- Turned over to Attorney for Collections: 0

CC&Rs

- Current CC&R Violations: 33
- 20– Landscaping (Trees), 9 New, 5 closed, 3 escalated.

Facility Maintenance

- **Sports Pavilion:**
 - New Beer Cooler installation is complete. Pavilion was given the OK to load last Friday. Facility Maintenance personnel continue buttoning up a few minor things.
- **Kuentz Woodshop:**
 - CR-13 Request to lightly remodel Woodshop Library Room in progress. Floor has been removed, new lights and electrical installation underway. After electrical complete, new floor will be installed.
- **Metal Shop:**
 - CR-13 request to hook up the powder coat booth. Completed.
- **MPS Work Order Update:**
 - 8,342 work orders to date
 - 8,283 completed
 - 59 open work orders in progress

Library

- Friends of the Library Booksale is Saturday, Nov. 19th in the Social Hall from 9 a.m. to 2 p.m.
- Library Usage Statistics – October:

Library usage	October
Members	4918
Guests	130
Data Resource Center	527
Virtual Reality	28
Classes	32

Digital Circulation	
Total Unique Users	826
Total Checkouts	3964
Ebook Checkouts	2824
Audiobook Checkouts	821
Digital Magazine	312
Great Courses	7

Physical Circulations	
Total	12,032
DVDs & Blu-rays	4120
Standard print books	3512
Puzzles and Games	759
Large Print	2087
Book on CD	217
Mag and newspapers	363
Culture pass	36
Children's books	64
Paperbacks	874

Total Circulation digital and physical	15,996
--	--------

Media / I.T.

- We plan to make an offer on the Help Desk position this week.
- Staff is reminded that now is a good time to start reviewing the New Member Packet and make any changes you'd like to see on a hard copy. Send the hard copies in interoffice mail to Katy by Monday, Dec. 5. Please be sure to pay particular attention to hours of operation for your divisions to make sure they coincide with those on the website.
- We are planning a POS (Point of Sale) software upgrade in the next week or two once Golf and Membership complete testing.
- IT Network Administrator, Gregg Bond, has worked with COX to complete the installation of the 8 LTE circuits for the Clubs Network. This is the cellular backup service we are implementing as part of our network upgrades. One thing to note is that the cellular service will only provide 10 Mbps download speed and 2 Mbps upload speed compared to our current 25x5 or 50x10 circuits. The LTE is meant as a temporary backup.
- Gregg is currently working with COX on conversion to the three fiber circuits which will take some time. We still have SD-WAN project as well. This will require changing the IPs of all the public wi-fi Apps. This work is planned for Nov. 21. Staff can expect the iPad time clocks to be down during this transition. Time clocks will be the first priority to get back up and running. Public wi-fi will be the 2nd priority. Members should expect wi-fi to be unavailable during the day.
- Per Sports Pavilion Manager, Barry Hardesty, the lizardacrespub.com website is not being used enough to justify its maintenance. We will remove that site but will hold on to the URL. We will make that URL a forwarding address to the Sports Pavilion/Lizard Acres page on the updated website.
- Our TORCH class graduation is Thursday, Nov. 17th. Congratulations to all participants! The spring session is filling fast so sign up soon if you'd like to be part of the next class!

Recreation

Clubs:

- Continuing the Bylaws process - Moving along
- Chartered Club Officers Meetings January 5th and 6th 2023.

Tours:

2022 Upcoming Tours

Start Date	Tour	Availability
11/22/2022	San Antonio & Riverwalk (Thanksgiving)	SOLD OUT
11/24/22	Thanksgiving at the Opry	SOLD OUT
12/3/22	Prescott Christmas Parade w/Lunch	22
12/8/22	Holiday Dinner at Durants & Temple	10
12/14/22	Home for the Holidays	22
1/1/23	The Tournament of the Rose Parade	27
1/17/23	Valley of the Sun Tour w/lunch at Papago	36
1/31/23	Dolly Steamboat & Saguaro Lake Ranch	31

Events :

Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
November Dance – Highway 85	November 18 th	Palm Ridge	7pm	Tickets still available
Holiday in the Park (SCW Residents Only)	December 17 th	Beardsley	8am	November 15 th
Holiday Concert	December 19 th	Palm Ridge	4pm	Tickets still available
NYE – Faded Jeans	December 31	Palm Ridge	7pm	Tickets still available
Cabaret Series ONLY Blues Brothers That's Country Tonedevil Brothers Americana	January 1 st January 20 th February 3 rd February 17 th	Palm Ridge	3pm & 7pm	Series ONLY November 1 st <i>Individuals will be available Nov 15th</i>
Rhythm of the Night SERIES ONLY ABBAFAB December 63' Barbara & Frank Everly Brothers	January 12 th January 26 th February 23 rd March 2 nd	Palm Ridge	3pm & 7pm	Series ONLY November 8 th <i>Individuals will be available Nov 22nd</i>

*November/December Music on the Green – Free and require NO ticket
Thank you to our sponsor Sun Canyon Bank*

Located at RH Johnson all shows start at 6pm! (No food will be served)

- *November 9 – Many Sounds of 9SW – **WAS RESCHEDULED FOR 11/16/22 INDOORS***
- *December 14 – Radio Face*

Thank you all for your patience with our new ticketing vendor, with change there will be speedbumps which we have addressed or continue to work on.

Capital Projects:

- **RH Johnson Rec. Center – Convert Existing Lighting to new LED Fixtures:** Lighting Conversion in progress Swim and Fitness finalizing, Sports Pavilion beginning.
- **Desert Trails Pro Shop Patio Resurface:** Resurface with heavy grit in progress, starting 11/14/22.
- **Expansion of Trail Ridge GC Parking Lot:** Staff assessing and exploring the necessity for expanding Trail Ridge Pro Shop Parking Lot.

Roof Restoration Updates:

- **RHJ Men's Club. - Flat Roof Restoration:** Completed 11/04/22.
- **Grandview Pro Shop – Tile Roof Restoration:** Completed 11/04/22.
- **Grandview Pro Shop - Flat Roof Restoration:** Restoration complete 11/13/22.