

POLICY REVISION: 30-Day Publication Notice

RECREATION CENTERS OF SUN CITY WEST, INC.

POLICY STATEMENT - Fa 06

Allocation of Space in Association Facilities

1.0 Purpose:

The Association's facilities are primarily for the purpose of providing convenient, safe, and properly equipped space for the Members of the Association to enhance their recreational, social and leisure interests.

2.0 General:

The Association reserves the right to preempt any organization or person who has been allotted space, as the needs of the Association change. Although space may be granted on a semi-permanent basis, the facilities remain the property of, and under the jurisdiction of, the Association. It is the policy of the Association to allocate space in its facilities on the basis of the following priorities:

- 2.1 For the use of the Association for its business;
- 2.2 For the use of the Association's Chartered Clubs;
- 2.3 For the rental use of non-chartered clubs, or non-profit groups whose members are all members of the Association;
- 2.4 For the personal rental use of individual members of the Association;
- 2.5 For the rental use of any of the above and their accompanied guests who may be nonresidents of Sun City West;
- 2.6 For the rental use of elected officials, candidates and/or political organizations, when sponsored by five or more members of the Association. Such use does not imply any endorsement by the Association.

3.0 Guidelines:

- 3.1 Reservations for categories 2.1 and 2.2 are confirmed at the time they are made. All other reservations are confirmed 180 days prior to the event.
- 3.2 Association facility space WILL NOT be made available for rental use;
 - 3.2.1 By non-members of the Association;

3.2.2 By members of the Association whose purpose is to sell products or services.

3.3 Association facility space is assigned to Chartered Clubs on a regular or repeated-schedule basis. Association facility space will not be assigned to non-chartered clubs or organizations on a regular or repeated-schedule basis, except for Governing Board approved agreements as follows:

3.3.1 Agreements with the Property Owners and Residents Association (PORA); and,

3.3.2 Rental agreements with Sun City West organizations entered into for a limited, specific period of time.

3.4 It is understood that, on occasion, community support groups may request the use of facility space without charge. The Governing Board reserves the right to determine whether this request is in the best interest of the community, and to approve the provision of any rooms by a simple majority vote. A written agreement with the requesting group shall be drawn up and kept on file in the General Manager's and Governing Board **Manager Executive Assistant's offices.**

3.5 Association facilities shall not be used for any activity that could bring the Association into disrepute.

3.6 Decisions on acceptable use will be made by the Association's General Manager in accordance with this Policy. Any decision may be appealed, in writing, to the Governing Board, whose decision will be final.