



RCSCW GM Weekly Report

August 15, 2022

[Handwritten signature] 8-18-22

Human Resources

- We are now filling more open positions.
- Attorney reviewing the Employee Handbook update.
- Maricopa County Covid Status is reported at "Low". There were no employee covid cases reported last week.

Sports Pavilion

For the month of August:

- Sports Pavilion reopened on Monday Aug. 15. During this time the Pavilion underwent a deep cleaning and any necessary repairs were made. We were able to level lanes and make improvements to material that had popped up.
- Memo's Bistro is now back open.
- Live Music entertainment at Lizard Acres Pub has been on Wednesdays but will be moved to Fridays beginning September 2. Trivia night is still held on Tuesday, every other week and Karaoke is available on Saturday, August 20th.

B & F

- Reserve Study information update was sent to consultant for review. He has returned an Executive Summary for Accounting Review.
- We continue preparing for presentation by Auditor Clifton, Allen, Larsen and Cap Trust at the October B&F Committee Meeting.
- Capital Items for next year's Budget to be submitted Oct/Nov 2022. Accounting Dept. will be meeting with Facility Operations and Facility Projects Managers.

Golf Operations

- **Financials for the 14 days of July 2022:**
 - Golf Rounds were up 8% vs. August 2021
 - Revenue for greens and cart fees are up 14% vs. August 2021.
- **Player Assistants and Call Center Job Posting** – Will go out later this week. Looking to hire 6 – 8 Pas and possibly one Call Center employee.
- **Valley Vista High School** – Started golf practice this past week. Pebblebrook and Stardust GC will be the home course for the boy's and girl's teams. They practice during the week after 3:30 p.m.

- **Green Team “First Swing Clinic** – Will be conducted at our Stardust Golf Course on Saturday, November 12th. Along with the Clinic, a golf club giveaway will be held to help those who need clubs to try golf without buying a new set.
- **Night Patrol on Random Days and Courses** – Still have staff randomly patrolling Echo Mesa, Deer Valley and Trail Ridge Golf Courses to reduce non-golf activity on the golf courses. Fishing at Trail Ridge Golf Course is being reported occasionally.

Golf Course Maintenance/Landscape Management

General Course Maintenance:

- **Green’s Aerification** – Trail Ridge reopened Tuesday, 8-16-22.
- **Rainfall Totals:**
 - We received ¼” of rain across the board at our Courses.
 - No damage or tree loss from last rainfall.
- **Phase 1 of Grandview Irrigation Project:** Installed Grandview irrigation pump over weekend and it is up and running.
- Crews are working to say on top of golf course mowing.
- We are processing 4 new Golf Course Maintenance employees.

Landscape Maintenance:

- Performed General Landscape Maintenance.
- **Large Dog Park – Drainage Project** – Has been completed.

Membership

Asset Preservation Fees/Tenants/Golf Cards

- For the first 15 days of August there have been 51 APFs collected compared to 60 APFs in 2021..
- Number of tenants for the month: 51
- Golf Cards Sold in Membership: 17 Total Last Week: 3 Unlimited, 3 Twilight, 0 Frequent Player, 7 Kachina, 4 Coyote.

REDs

- Liens recorded: 1
- Liens released: 3
- Certified Collection Letters Mailed: 0
- Turned over to Attorney for Collections: 0

CC&Rs

- Current CC&R Violations: 46
- 19 – Landscaping (Palm Trees), 7 closed, 7 escalated.

Facility Maintenance

- **Administration:** Painting Offices and moving furniture at RHJ Admin. Bldg. continues
- **Strike Zone Eatery Office:** Removed old carpet and VCT tile and installed new LVT flooring in office.
- MPS (Repair/Maintenance) Tickets:
 - 7,609 work orders to date
 - 7,550 completed
 - 59 Current Open Work Orders in Progress

Facility Operations

Jack – RHJ, KZ, BD, PR

- Auto Scrubber floor machine demonstration on 8/15/22 at 10 a.m.
- Continually looking into new efficiencies in Facility Operations and new strategies to keep great workers

Attendance Paid Guest Numbers August 7 through August 13, 2022

	Pool	Gym	Walking Track	Guests -Under 18/Over 18/Total	Total
BRD	Closed	Closed		Closed	Closed
KRC	921	981		1/19/20	1902
PR	1700	1151	1673	14/58/72	4524
RHJ	3255	1158		78/167/245	4413

Library

- We are starting a 30 day trial this week of new library scheduling software, LibCal, for Library Classes, Lectures and one on one appointments and calendar events.
- We will be holding a local author book fair in November.

Media / I.T.

- Improvement Council meeting is Friday. Get your items to Becca asap please.
- Deadline for power points or other materials for the notebooks for the Fall 2022 TORCH class is Aug. 29. Please email to Katy prior to the 29th.

- When we installed ClubTrack, we initially wanted to save some money by not installing machines where we were already tracking usage with TEI. But clubs are now requesting ClubTrack machines at these locations, so we are accommodating where we can. This includes adding a network line and mounted all-in-one at the Tennis Tower and adding the software to the Zymurgy club's hardware.
- Phone system software upgrades on the SV9500 (the main site) are complete. We are now working on the SV9300s (each remote site). Employees should not see any interruptions.
- Our Help Desk Team continues to offer training to employees on various desktop tasks such as Outlook calendar, Microsoft Office etc. Managers are encouraged to open a ticket if they have training requests for themselves or their team members.
- Rec Center News page count over the summer months as things slow down, but as always we will continue to publish and will continue promoting items on enews and the website as well.

Clubs:

- Club:
 - Continuing the Bylaws process
 - First Chartered Club Committee Meeting will be held September 6, 2022
 - Both Bridge Groups agreed by vote to change their name to SCW Contract Bridge Club
 - Handicapables and Water Fitness are merging
 - Events Department is working with Club Espaniol for October Event

Tours:

2022 Upcoming Tours

Start Date	Tour	Availability
8/15/22	Catalina Island, Santa Barbara, & Solvang	0
10/4/22	Albuquerque balloon Fiesta	0
10/13/22	Verde Canyon RR	2
10/18/22	Dolly Steamboat & Saguaro Lake Ranch	15
10/21/22	Tonto Natural Bridge & Fargo's Steak	39
10/23/22	Laughlin, Oatman & Lake Havasu	36
11/1/22	Rocky Point, Mexico	SOLD OUT
11/22/2022	San Antonio & Riverwalk (Thanksgiving)	22
11/24/22	Thanksgiving at the Opry	23
1/1/23	The Tournament of the Rose Parade	46

A BUS WILL BE IN OUR PARKING LOT this week, AUGUST 15th TO PICK UP FOR A TRIP!!! CARS WILL BE IN THE LOT FROM AUGUST 15-19. This is an Allied Tour

Events :

Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
August Dance – Uncorked	August 31 st	Palm Ridge	7pm	Tickets still available
Welcome Back Dance – HIFI	September 23 rd	Palm Ridge	7pm	Tickets still available
October Concerts – Hispanic Heritage	October 1 st	Beardsley	5pm	Tickets still available
October Concerts – Desert winds Steel Orchestra	October 8 th	Beardsley	7pm	Tickets still available
October Concerts – Johnny K & Kompany	October 15 th	Beardsley	7pm	Tickets still available
October Concerts – HI FI	October 22 nd	Beardsley	7pm	Tickets still available
October Concerts – Southbound	October 29 th	Beardsley	7pm	Tickets still available

Thank you all for your patience with our new ticketing vendor, with change there are always speed bumps, and we have addressed them or are still working on them.

MUSIC ON THE GREEN/ TALENT SPOTLIGHT/ LIZARD ACRES PUB

We are doing our best to work together to get a solid lineup between the 3 locations that are run by the Rec Centers of SCW! There have been concerns that we are too strict however we are looking at how we can prevent from having multiple shows of the same groups within a one year period.

Capital Projects:

- **Beardsley Swim & Fitness - Lobby Enclosure:** Swim and fitness Building closed until project completion. Entry Door, Auto door opener, Interior Paint in Lobby & Hallway complete. Millwork, Electrical trim, Fire Alarm, Low volt/I, T. trim, Rooftop HVAC unit craning, Lobby floor trim, AFMA Final Fire System Inspection, Maricopa County Electrical Inspection in progress during the week of 8/15/22.

Negotiating Temporary Certificate of Occupancy with Maricopa County Inspector and waiting on update status of Windows/Metal Frame Fabrication and Glass arrival.
- **Beardsley Arts and Crafts – Clay Club Monitor Station:** Project completed 8/11/22.
- **Beardsley Arts & Crafts – Storage Area:** Security Ironwork and Gate in progress; posts for gate system are set in place. Waiting on fabricated ironwork install.
- **Rip ‘n Sew – Cabinet Reface:** Phase 1 backroom millwork reface completed 8/2/22. Phase 2 remaining millwork scheduled for 9/5/22 including room repainting and lighting conversion.

- **Lizard Acres Pub Bar Top Cracking.** We will attempt to locate material to repair it but may have to replace Bar Top if we cannot obtain. Will put in an “L” Bracket in the interim to keep the bar top from further cracking until it is repaired.

Upcoming Summer Projects

- **Metal Shop Parking Lot:** Asphalt Mill and Replace; Closed 8/30 – 9/3/22. Weather permitting.
- **Palm Ridge – Parking Lot:** Asphalt Seal & Stripe; Closed 8/29 – 9/7/22. Weather permitting.