



# RCSCW GM Weekly Report

*Memo for Bill Schwend  
4-14-22*

**April 11, 2022**

---

## Human Resources

- There was no new employee covid cases reported for the week of 04/04/2022.
- The Centers for Disease Control and Prevention (CDC) reports that we are in the "Low Community" category according to the CDC Website re: COVID-19. Most of the U.S. population is at low or medium risk for COVID-19, and the agency has given the green light to take off masks. Community Levels can be low, medium, or high and are determined by looking at hospital beds being used, hospital admissions, and the total number of new COVID-19 cases in an area. Maricopa County community level is currently low. People may choose to mask at any time. People with symptoms, a positive COVID-19 test, or exposure to someone with COVID-19 should wear a mask. The Recreation Centers of Sun City West (RCSCW) continues to follow the CDC guidelines and at this time, employees and volunteers are no longer required to wear masks indoors. The decision to wear a mask is a personal one, so please respect each individual's choice. Maricopa County levels will be reviewed periodically and if the level increases to high, masks will be mandated indoors once again.
- Bill will issue a Memo containing guidelines on Callback Duty Time.
- A few Managers will be attending an expo at the Fountain of Life Lutheran Church in Sun City on 4/20/22 to recruit potential employees for SCW.
- We continue to have multiple positions to fill, the majority of which are in Golf Maintenance and Facilities Operations. We have lowered the age for employment here at the Rec. Centers from 18 to 16 years old for certain positions (no heavy equipment, driving, etc.) to attract more candidates.

## Sports Pavilion

- The Fall Leagues are finished up next week.
- A 12-week Summer Series League starts May 2, 2022 and goes through July 22, 2022.
- Lizard Acres Pub is doing well. There has been no decline in attendance. Entertainment includes live music each Wednesday which is popular and Trivia Night on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month.

Pavilion Stats:

League Play up	57%
Open Play up	40%
Bowling Revenue up	45%
Total Revenue up	50%

## B & F

- We're thinking that housing starts may be affected by recent mortgage rate increases.
- 30 K-Hovnanian Homes have been sold, there are commitments on 15 K-Hov Homes and 5 will carry over to next fiscal year.
- Capital Projects from the FY 22/23 Budget will be on the agenda for approval at the upcoming Governing Board Meeting on 4/28/22.
- Todd Patty's name was submitted as the Contract Custodian for the Golf Course Water Reduction Grant.

## Golf Operations

- **Financials** - For the first 10 days of April 2022
  - Golf – Rounds are up 7% vs. April 2021.
  - Revenue for green fees and cart fees up 8% vs April 2021.
- **Nadaburg Tournament:** Was held Saturday April 9<sup>th</sup> at Stardust Golf Course. It was a 7 a.m. and 12 p.m. shotgun start. This was its' 8<sup>th</sup> year. We are looking to move this event to Grandview Golf Course due to increase in number of players and cart fleet size.
- **Employee Golf:** First event of the year will be held on Tuesday, April 19<sup>th</sup> at Pebblebrook Golf Course. This event is a 2 p.m. shotgun start. Signup is at any of the seven golf pro shops or the Golf Operations Office.
- **Group Play Schedule for May and June:** – Scheduling 40+ groups for the summer months.
- **Driving Range Ball Dispensers** – Visited Pebblecreek Golf Course to look at new technology in range ball machines. Improvements in range keys and back-office software.

## Golf Course Maintenance/Landscape Management

### General Course Maintenance:

- Pebblebrook Golf Course will be closed Thursday, 4-14-22 for greens aerification and reopen on Tuesday, 4/19/22.

### Landscape Maintenance:

- Summer flowers will continue going in this week. The flower planter on 135<sup>th</sup> Ave. across from the Fire Station is scheduled for planting Monday, 4-11-22 and the Kuentz Courtyard and Palm Ridge Center will be planted on Thursday, 4-14-22.
- We will be meeting on Lawn Bowls this week.



## Membership.

### Asset Preservation Fees

- Kudos to the Membership Dept. for processing 214 APF's last month
- For the first 11 days of April there have been 38 APFs collected and 37 Inquiries for 2022 compared to 35 APFs and 48 Inquiries for 2021.
- Number of tenants for the month: 50
- Golf Cards Sold in Membership: 24 Total last week. 8-Unlimited, 0-Twilight, 9-Kachina, 7-Coyote.

### CC&Rs

- Liens recorded: 2
- Liens released: 0
- Certified Collection Letters Mailed: 0
- Turned over to Attorney for Collections: 1
- Current CC&R Violations: 79
- CC&R Cases: 17 New, 7 Closed, 7 Escalated
- We have filled the vacant CC&R Clerk position. Esther Madden started Monday, 4/11/22.

### Facility Maintenance

- The Facility Maintenance Dept. busy responding to MPS Forms submitted for repair requests throughout the facilities.

### Facility Operations

#### Jack – RHJ, KZ, BD, PR

- **Snack Bar April Special** - Buy one coffee or tea and get one free.
- **Job Interviews:** Scheduled this week for Facilities Assistants and a Courier.
- We currently have 9 Facility Assistant vacancies.
- We continue to look into new efficiencies in Facility Operations and new strategies to keep great workers

### Facility Operations

Attendance	Pool	Gym	Walking Track	Paid Guests	Total
BRD	1946	1085		70/82/152	2365
KRC	1503	689		1/93/94	2308
PR	2479	1049	903	97/312/409	4872
RHJ	5899	986		341/1011/1352	8270

**Attendance and Paid Guest Numbers for 4/03 – 4/09**

## Library

- Library is holding new classes in April on using the library catalog, Libby and other tech training.
- The IT Department has changed to the new “All-in-ones” touch screen computers located in the Data Resource Center, Information Center including the Library Catalog computers.

## Media / I.T.

- Employees and Board Members who have not updated to the latest Chrome browser should do so as soon as possible or contact IT immediately if they need assistance.
- TORCH Registration is now open and filling up fast for the Fall Academy which runs Thursdays from Oct. 6 to Nov. 17. Visit [suncitywest.com/torch](http://suncitywest.com/torch) and download the registration form or call 623-544-6110 for information.
- Our Network Admin has finally received a critical component to complete our fiber installation project bringing highspeed network to the maintenance yards of six of the golf courses. (Echo Mesa was already networked), The component was back ordered and delayed 7 months due to supply chain issues. We are now completing this project, although it will take several weeks.

## Recreation

### Clubs:

#### Club Events:

- Working on bylaw (CR-3) revisions
- Metal Shop opened their doors April 11<sup>th</sup> to their members
- Pickleball Received April Club of the Month
- Friends of the Library will drop their charter May 26, 2022
  - The Friends will have an agreement with RCSCW and still support our RH Johnson Library

### Scheduling/Tours:

#### 2022 April/May Tours

Start Date	Tour	Availability
4/18/2022	Monument Valley & Grand Canyon	0
5/5/22	Tonto Natural Bridge & Fargo's Steak	33
5/8/22	Mother's Day Brunch and Cruise	36
5/13/22	Chicago Cubs vs Diamondbacks	30
5/23/22	Yellowstone, Tetons & Jackson Hole	0

## Events :

### Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
Easter in the Park	April 16	Beardsley	9am	Available Now
Doo Wop Still Cruising	May 26	Palm Ridge	2pm	Available April 19

### *Music on the Green for APRIL*

*6pm at RHJ Great Lawn*

- *April 20<sup>th</sup> – West of the Blues*

### *Movies in the Park (Baseball Theme) ALL FREE BRING YOUR CHAIRS – PARTIAL CONCESSIONS AVAILABLE.*

- *April 23<sup>rd</sup> – Money Ball*
- *April 30<sup>th</sup> – A League of Their Own*
- *May 7<sup>th</sup> – Field of Dreams*
- *May 14<sup>th</sup> – The Natural*

**New Ticketing program starts this month!**

### Capital Projects Update:

- **RHJ Environmental Services Office:** Masonry walls in progress.
- **Beardsley Greenhouse:** General Contractor/Mechanical trades and Flat Work in progress.
- **Asphalt and Roof Top Project:** We are out to bid on all 7 Asphalt projects and all 17 Roofing Projects.
- **Men's Club Conversion:** Men's Club Facility Closed on 5/2/22 for refurbishment.
- **Beardsley Aquatics Bldg.** Closes May 2<sup>nd</sup> for 2 months for work in the lobby entrance and in the pool area.