



RCSCW GM Weekly Report

January 10, 2022

[Handwritten signature] 1-20-22

Human Resources

- There were three new employee and 7 Club COVID cases reported this week.
- RCSCW COVID Task Force continues to meet as necessary to evaluate the latest information from the Arizona Dept. of Health and the CDC and prepare updated guidelines. We are currently mandating employees/volunteers wear masks when dealing with residents and/or outside guests or when they leave their workstations. If they maintain a 6 ft. distance from other employees, a mask is not mandated. Plexi-glass shields have been reinstated where they were previously located.
- The stay on the ruling for OSHA Rules for vaccinations was lifted and this week employers are being instructed to comply with the new rules beginning Jan.10. 2022. The case is still with the Supreme Court in a challenge to the ruling.

Sports Pavilion

- Weekend Operating Hours for the Lizard Acres Pub have changed. The Pub will be open at 3 pm on Saturday and Sunday. Closing time remains 9:00 pm.
- For the first 7 days of January, 2022 vs.2021:
 - ✚ League Revenue up 103%
 - ✚ Open Play Revenue up 47%.
 - ✚ Bowling Revenue Up 78%
 - ✚ Lizard Acres Pub Rev. at \$3,350 (Avg. \$550/day).
 - ✚ Total Rev. up 112%
 - ✚ Lizard Acres Pub is now offering Live Music and Karaoke. Trivia begins on January 12. The Pub is offering a new line of drinks available for purchase, Margaritas, Lemon Margaritas, Bahama Mamma's, & Sex on the Beach.
 - ✚ Entertainment at the pub has proven to be popular! Over 112 people attended Wednesday's Music entertainment and on Saturday, Karaoke was packed with over 100 people. This Wednesday's music Entertainment features John Hodgson. See you all there!
 - ✚ We've added 2 new leagues to the schedule.

B & F

- Thanks To Cliff Swan from Accounting for the great job he did at the Treasurer's Meeting. Attendees responded well to his presentation.
- ContractSafe employee training will be set up for the month of January 2022.
- We hope to perform a Property and Casualty review this week.
- Meeting this week with other Community CFOs on different issues.
- Golf Grant for Turf Removal may be difficult to get as meeting the requirements is difficult.
- We are working with CLA (Auditor) on employee retention credit.
- David Gerbauer started on Monday with the Accounting Dept. which is now fully staffed.
- We will be holding Operating Budget Meetings for proposed 2022/2023 Budget.
- Expense Sheets for Dept. Managers to be sent out Tuesday of this week. Will show two-year trend.
- Current expenses will be updated for the month of December in a week or two. Staff to get information back to Cliff by 1/25/22.

Golf Operations

- **Financials** - For the month of January 2022
 - Golf – Rounds are down 8% vs. January 2021.
 - Revenue for green fees and cart fees down 9% vs January 2021.
 - Cold and wet weather are the culprits for the reduction in rounds of golf.
- **Men's Round Robin Match Play Tournament** – Hosted at Trail Ridge Golf Course and completed on Sunday. 72 players with (5) nine-hole matches played on Saturday and Sunday. See attached result sheet for winners. Next event which is a Two-Person Scramble, will be held on Saturday, January 22, 2022 at Grandview Golf Course.
- **Green Team Items** – Beginner clinics have been scheduled for January through March. On January 6th we hosted a beginner golf presentation at the RH Johnson Lecture hall. The next one is January 11th. This is to help explaining the RCSCW golf rules and golf etiquette. This will be followed by an on-course demonstration of material covered. Five dates for the on-course demonstrations at Stardust are: January 12th.
- **HIO's for 2021** – 185 hole-in-ones were made at RCSCW golf courses. The longest yardage was 199 and shortest was 76 yards.

Golf Course Maintenance/Landscape Management

General Course Maintenance:

- Solid tine aerification of the greens is scheduled for next month. This is an annual cultural practice with little or no disruption to the putting surface.
- Staff has started to clean up some of the rough areas performing weed control on golf courses.
- Annual Water Usage Report 2021 - Golf courses were under budget for the 9th year in a row which is 240.80 A/F under budget for all seven courses.

Landscape Maintenance:

- Staff continues to perform general landscape maintenance.

Membership

General Info:

- Membership busy processing a large number of tenants/leases.

Asset Preservation Fees

- Through January 7, 2021 there have been 22 APFs collected vs. 13 in 2021 for the same time period. There were also 31 Inquiries made vs. 26 for the same time period in 2021.

CC&Rs

- Liens recorded: 5
- Liens released: 5
- Certified Collection Letters Mailed: 0
- Turned over to Attorney for Collections: 1
- Current CC&R Violations: 28
- CC&R Cases: 2 New, 8 Closed, 2 escalated
- CC&R Dept. has sent out the notification letter to the list of homeowners off Deer Valley Rd. regarding painting and the trimming of trees, bushes and vines.

Facility Maintenance

- Both of the indoor spa and the outdoor spa at Palm Ridge are down for repairs. One due to a leak and the other due to failure of the heating element. We expect both to be repaired and running before the end of the week.
- Staff did a good job returning the last safety short to the Safety Dept. Everyone was accounted for. Great job!

Facility Operations

Jack – RHJ/KZ

- Jack and his staff are going through training for food handler's cards for 12 employees and 2 supervisors.
- The new "Snack Bar" venue near the Johnson Pool has passed pre-safety and health inspection. Once it opens the County will come back in for a post inspection. Our target is to open **The Snack Bar** on 2/1/22.
- We are in the process of removing any unstable chairs from facilities.
- The painting in the RHJ Locker Room is coming along very nicely.

Library

Library Events

- The Library is holding small classes in January. We have a waiting list for the Android and Apple Smart phones class and full roster for the Libby (on-line catalog) classes. We will consider additional classes due to the positive response.
- Residents are coming into the CRC to complete the Masterplan Community Survey as well as pick up printed copies they can fill out. The deadline to fill out and submit the Survey is 1/14/22.

Media / I.T.

- We will be interviewing to fill the vacant Help Desk Position beginning Tuesday of this week.
- Martin working with the Photography Club to generate video shorts on candidates running in the upcoming Gove. Board election.
- Installation of Club Software is complete. Reporting delayed due to staff shortage.
- We are working on an issue with the credit card machines at Grandview Golf Course.
- We are replacing Club Track Software URLs with secure Sun City West URLs. Reports are coming along.
- The GM's Mid-Year Meeting will be scheduled remotely at 9:00 a.m. on 1/20/22 on Zoom. Check You tube on our website to review.

Special Events, Tours & Clubs **Need**

Clubs:

- Meeting with Boomers
- Meeting with Pickleball on Club Track and Monitors
- Stardust Council meeting

Scheduling/Tours:

2022 January Tours

Start Date	Tour	Availability
1/13/2022	Olive Mill and Schnepf Farms	37
1/18/2022	Valley of the Sun Tour	21
1/21/2022	Mesa Market Place and Lunch	36
1/26/2022	Dolly Steamboat Cruise & Dinner	0 -SOLD OUT
2/10/2022	Valentine's Celebration at Durant's	41
2/11/2022	Tubac Festival of the Arts	24
2/18/2022	Brigadoon at Hale Theatre - RigaTony's	46
2/24/2022	Jerome & Wine Tasting	48
2/28/2022	Rocky Point, Mexico	0 - SOLDOUT
3/9/2022	Botanical Garden w/Chihuly Exhibit	50
3/16/2022	The MIM & Farm at South Mountain	50

3/23/2022	SE AZ w/Tombstone etc	45
3/24/2022	Verde Canyon RR	47

Events :

Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
January Dance – Faded Jeans	January 28	Palm Ridge	7pm	SOLD OUT
Duttons	February 8	Palm Ridge	3&7pm	Still Available
Elvis and the Cadillac Kings	February 25	Beardsley	5pm	Still Available
Spring Fest – Voyager	March 11	Beardsley	7pm	Available 1/18/22
Spring Fest – Mirage	March 12	Beardsley	7pm	Available 1/18/22
Spring Fest – One of These Nights	March 13	Beardsley	7pm	Available 1/18/22
CS – Danika and the Jeb	February 11	Palm Ridge	3&7pm	Still Available
CS – Beatlesque	March 4	Palm Ridge	3&7pm	SOLD OUT
Top Hat Series 3pm	Jan 13, Feb 3, Feb 17, Mar 3	Palm Ridge	3pm	Series Still Available
Top Hat Series 7pm	Jan 13, Feb 3, Feb 17, Mar 3	Palm Ridge	7pm	Series SOLD OUT
TH – Piano Men Generations	January 13	Palm Ridge	3&7pm	Individuals available
TH – Oh Canada	February 3	Palm Ridge	3&7pm	Individuals available
TH – Johnny Rodger Buddy & Beyond	February 17	Palm Ridge	3&7pm	Individuals available
TH – Walk the Line Johnny Cash Trib	March 3	Palm Ridge	3&7pm	Individuals available

*CS – Cabaret Series *TH – Top Hat – **ALL 7pm Top Hats almost sold out**

Ticket sales this week for Elvis

Capital Projects Update:

RH Johnson

- **Metal Shop Addition** - Facility is Closed; Masonry walls are in progress; three of four 4' lifts are complete: roofing steel joist system scheduled to begin 1/14/22. Roof installation to take place over the next couple of weeks.
 - **Swim & Fitness Center Flooring Project:** Phase 1 complete, Phase 2 locker/shower rooms large and small tile in progress. Facilities Maintenance painting interior and replacing ceiling tiles in progress.
 - **.RHJ Tennis Facility Court/Drain Edge Repairs:** Phase 1 and 2 complete. Phase 3 courts 4, 5, 7, 8 repairs take place 1/10 through 1/21/22.
 - Beardseley Room Signage: Project completed 1/4/22.
 - Kuentz Room Signage: Project completed 1/5/22.
- Beardsley Greenhouse: Project in progress; demo of Greenhouse and site preparation week of 1/10/22.