



RCSCW GM Weekly Report

December 20, 2021

Wally [Signature] 1-7-22

Human Resources

- There were two new employee COVID cases and one death reported to us last week.
- RCSCW COVID Task Force continues to meet as necessary to evaluate the latest information from the Arizona Dept. of Health and the CDC and prepare updated guidelines. We are currently mandating employees/volunteers wear masks when dealing with residents and/or outside guests or when they leave their workstations. If they maintain a 6 ft. distance from other employees, a mask is not mandated. Plexi-glass shields have been reinstated where they were previously located.
- The stay on the ruling for OSHA Rules for vaccinations was lifted and employers are being instructed to be prepared to comply with the new rules beginning Jan.10. 2022. The case has been escalated from the 6th Circuit Federal Court to the Supreme Court yesterday to continue to challenge the ruling.

Sports Pavilion

- Weekend Operating Hours for the Lizard Acres Pub will be changed. The Pub will open at 3 pm on Saturday and Sunday beginning January 01, 2022. Closing time remains 9:00 pm.
- CBE Doubles Tournament was held Dec. 01.
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- For the first 11 days of December 2021 vs.2020:
 - 🚩 League Revenue up 232%
 - 🚩 Open Play Revenue up 20%.
 - 🚩 Bowling Revenue Up 202%
 - 🚩 Lizard Acres Pub Rev. at \$9,674 (Avg. \$540/day).
 - 🚩 Total Rev. up 223%
 - 🚩 At Lizard Acres Pub, we will be offering Live Music (Jan. 05), Karaoke (Jan. 08) and Trivia (Jan. 12). The Pub is offering a new line of drinks available for purchase; Margaritas, Lemon Margaritas, Bahama Mamma's, & Sex on the Beach.

B & F

- We are upgrading Great Plains Software and are in the process of cleaning up the user list.
- ContractSafe Agreement has been signed. Software will be available for our use by the end of December. Training will be set up for the beginning of January 2022.

Golf Operations

- For the first 18 days of December 2021:
 - Golf – Rounds are up by 7% vs. December 2020.
 - Revenue for green fees and cart fees up by 8% vs. December 2020.
- **Nite Golf Tournament** – Friday, December 17th at Pebblebrook Golf Course. 99 players competed in two flights. Next event is the Men's Round Robin Match Play event on January 8th and 9th at Trail Ridge Golf Course.
- **Group Play Schedule** – January/February schedule for Group Plat was sent to our golfers last week. Little to no comments so far on course rotations and fairness of courses in each group's rotation.
- **Golf Courses Open on Christmas Day** – Three are open – Trail Ridge GC, Deer Valley GC and Desert Trails GC.
- **Group Golf Clinics** – Monday and Tuesday afternoon. Getting 6 students per class. This week we have Mike Williams teaching sand play at Pebblebrook Golf Course. Clinic time is 3 pm. Sold out with 6 students in each class.

Golf Course Maintenance/Landscape Management

Course Maintenance:

- Frost Delays/Restrictions – So far this season we have had one cart path restriction and three frost delays. Last December we had three days of cart path restriction and ten frost delays for a total of 12 hours.
- Pebblebrook, Stardust, Grandview and Echo Mesa are closed on Christmas Day. Staff will be in to check the golf courses and issue any restriction or delays.

Landscape Maintenance:

- We are starting application of Pre-Emergent for spring weed control.

Membership

General Info:

- Occupancy of the new K-Hovnanian Homes is moving along steadily, sending in blocks of 5 to 8 homes a month for closing.

Asset Preservation Fees

- Through December 13, 2021 there have been 74 APFs collected vs. 83 in 2020 for the same time period. There were also 84 Inquiries made vs.68 for the same time period in 2020.

CC&Rs

- Liens recorded: 3
- Liens released: 0
- Certified Collection Letters Mailed: 2
- Turned over to Attorney for Collections: 1
- Current CC&R Violations: 34
- CC&R Cases: 3 New, 9 Closed, 5 escalated
- CC&YR Dept. has sent out the notification letter to the list of homeowners off Deer Valley Rd. regarding painting and the trimming of trees, bushes and vines.

Facility Maintenance

- Facility Maintenance Staff working through open work Order Requests.

Facility Operations

David

- We are short 4 facility assistants at Kuentz Fitness Center and 1 at Beardsley.
- Brick cleaning was to take place 12/21/21 at 9 am in the Meditation Garden.
- Health and Wellness:
 - Fitness Orientation this week scheduled at Beardsley Fitness Center at 1:00 p.m.
 - Second video shoot of "Meet the Trainer" scheduled for Wednesday at 1 pm in the RHJ Fitness Room.
- Attendance totals: Numbers for Pools/Spas and Fitness at each of the facilities from 12/012 through 12/18 were: RHJ – 2,074, PR – 2,369, BD – 2,972, and KZ – 1,102 for a total of 8,517 visitors for the week at all four facilities.

Jack – RHJ/KZ

- Jack and his staff have developed plans going forward to install new tables, chairs and umbrellas to improve the look of the pool area as well as the planting beds.

Library

Library Events

- The Library will have grab-bags with simple children's crafts available December 21 – 24.
- The Library will be closed at 1 p.m., Friday, December 24 and will be closed all day Saturday, December 25.

Media / I.T.

- The Phone System will be upgraded in the next two weeks. This Phase of the upgrade will not affect R. H. Johnson which will take place in the future.
- Becca Bird took the Help Desk position with the retirement of Diana Starbuck and will be training with Diana until her last day, 12/23/21.
- Katy will need a list of Sports Pavilion employees who require training on the new credit card machines.
- Installation of Club Software is complete. Reporting delayed due to staff shortage.

Special Events, Tours & Clubs

Clubs:

- Dissolution paperwork sent out to 3 clubs
- Treasurers Meeting Rescheduled for January 5, 2022

Recreation:

- New contract for KIVA sent out
- Meeting with PORA on BINGO

Scheduling/Tours:

- **2021** Tours / 2 SOLD OUT
 - Christmas in San Diego – SOLD OUT
- 18 of 19 tours are complete
- **2022** January Tours
 - Olive Mill and Schnepf Farms
 - Valley of the Sun Tour
 - Mesa Market Place and Lunch
 - Dolly Steamboat Cruise and Dinner

Events :

Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
New Year's Eve	December 31	Palm Ridge	7pm	Still Available
CS – Diamond in the Rough	January 7	Palm Ridge	3&7pm	SOLD OUT
January Dance – Faded Jeans	January 28	Palm Ridge	7pm	SOLD OUT
CS – Danika and the Jeb	February 11	Palm Ridge	3&7pm	Still Available
CS – Beatlesque	March 4	Palm Ridge	3&7pm	SOLD OUT
Top Hat Series 3pm	Jan 13, Feb 3, Feb 17, Mar 3	Palm Ridge	3pm	Series Still Available
Top Hat Series 7pm	Jan 13, Feb 3, Feb 17, Mar 3	Palm Ridge	7pm	Series SOLD OUT
TH – Piano Men Generations	January 13	Palm Ridge	3&7pm	Individuals available November 23 Box Office
TH – Oh Canada	February 3	Palm Ridge	3&7pm	Individuals available November 23 Box Office
TH – Johnny Rodger Buddy & Beyond	February 17	Palm Ridge	3&7pm	Individuals available November 23 Box Office
TH – Walk the Line Johnny Cash Trib	March 3	Palm Ridge	3&7pm	Individuals available November 23 Box Office

*CS – Cabaret Series *TH – Top Hat

Capital Projects Update:

RH Johnson

- **Metal Shop Addition** - Facility is Closed; Grading spoils haul off complete; Masonry walls scheduled to begin 12-22-21.
- **Swim & Fitness Center Flooring Project:** Phase 1 complete, Phase 2 locker/shower rooms small tile areas and shower tile prep and installation in progress.
- **Lecture Hall Stage Renovation:** Carpet cover base being made by Vendor, otherwise project completed 12/17/21.
- **RHJ Tennis Facility Court/Drain Edge Repairs:** Phase 1 of 3 in progress; repairs on courts 12, 13 & 14 taking place 12/13 – 12/24. Phase 2 courts 9, 10 and 11 repairs taking place 12/27 – 1/7/22. Phase 3 courts 4, 5, 7, 8 repairs taking place 1/10/22 – 1/21/22.