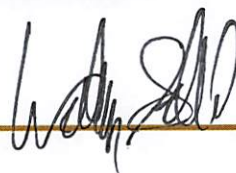




# RCSCW GM Weekly Report

November 08, 2021

 11-10-21

## Human Resources

- There was two new employee COVID cases reported to us last week
- RCSCW COVID Task Force continues to meet as necessary to evaluate the latest information from the Arizona Dept. of Health and the CDC and prepare updated guidelines. We are currently mandating employees/volunteers wear masks when dealing with residents and/or outside guests or when they leave their workstations. If they maintain a 6 ft. distance from other employees, a mask is not mandated. Plexi-glass shields have been reinstated where they were previously located.
- Open Enrollment begins today, 11/8/21 through 11/22/21. Marie Q. and Raquel will be visiting various locations to assist employees with questions about their insurance benefits.
- Employee evaluations were due last Friday.

## Sports Pavilion

- For October 2021 vs. October 2020:
  - ✚ Leagues Revenue up 56%
  - ✚ Open Play Revenue up 14%.
  - ✚ Bowling Revenue Up 49%
  - ✚ Lizard Acres Pub Rev. at \$18,187 for month of October.
  - ✚ Total Rev. up 80%

## B & F

- Becca, Financial Analyst in Accounting submitted her resignation effective 11/12/21. We continue the process of recruiting candidates.
- Capital Items are being introduced into the upcoming FY22/23 Budget Cycle. Waiting on response from Auditor Clifton Larson Allen.
- Working on month-end reports.
- Continue work on the new and expanded Cell Tower projects.

## Golf Operations

- For the first 7 days of November:
  - Golf – Rounds are up by 4% vs. November 2020.
  - Revenue for green fees and cart fees up by 2% vs. November 2020.
- **Nite Putting Tournament** – Friday, November 19<sup>th</sup> at Pebblebrook Golf Course. Full 72 players. Food truck will provide food component for this event.

- **Nite Golf Tournament** – Friday, December 17<sup>th</sup> at Pebblebrook Golf Course (entry forms went out on Monday and we are 85% sold out).
- **Sunday Couples** – Trying to find a replacement for Lee and Jean Serr. Pat O'Hara reserved dates in January, February and March in hopes to find a couple that will take on the responsibilities of this volunteer position.
- **Green Team/First Swing Kick-Off** – Will be held at Stardust Golf Course practice facility with 60+ new beginner golfers taking part on Saturday, Nov. 13 from 12 pm to 4pm with all Golf Professionals volunteering their time to instruct at various teaching stations. Katy and Jerry Stevens spend a large amount of time in organizing and administering this event.
- **New Range Balls** – Switching from white to yellow ranges balls at all 7 golf courses. This transition will be completed on Tuesday, November 16<sup>th</sup>. The purpose of the changing of colors was to make it easier/faster for someone who hit a ball into the range floor to identify their ball and pick it up. Sometimes, golfers linger too long in the driving range area and are susceptible to getting hit.
- **Folds of Honor** - Donations will be accepted at each of the open golf shops during the week of November 8<sup>th</sup> – 14<sup>th</sup> (Veteran's Day).

## Golf Course Maintenance/Landscape Management

### Course Maintenance:

- **Overseeding Update** – Desert Trails, Grandview and Pebblebrook are scheduled to reopen next Tuesday, 11-16-21. As of right now we are not looking at any cart path restrictions on opening day. We are asking that golfers please use the cart path as much as possible and follow the 90 degree rule.
- This week we will start dropping heights of cuts on the greens and fairways of the first four courses overseeded.

### Landscape Maintenance:

- **Overseeding Update**
  - The Great Lawn at Johnson Center was is scheduled to reopen on Monday, Nov. 15<sup>th</sup>.
  - Beardsley Park is scheduled to close today, Nov. 8<sup>th</sup> and reopen on Monday, December 13<sup>th</sup>.
  - Palm Tree removal at the RH Johnson pool is scheduled for the week of 11/15. Tree will be removed by a vendor.

## Membership

### Asset Preservation Fees

- Through November 5, 2021 there have been 34 APFs collected vs. 125 in 2020 for the same time period. Inquiries through Nov. 05 were at 40 vs 39 for the same time period in 2020.



## CC&Rs

- Liens recorded: 3
- Liens released: 1
- Certified Collection Letters Mailed: 3
- Turned over to Attorney for Collections: 0
- Current CC&R Violations: 37
- CC&R Cases: 2 New, 7 Closed, 2 escalated
- CC&R Investigator Nancy Jarosi will be training SCW Golf Ops on CPR and AED at the Posse Office on Nov.19.

## Facility Maintenance

- On Saturday, Facility Maintenance Staff replaced 6 HVAC Units on The R. H. Johnson Social Hall. 4 of 6 of the units were up and running before the crew left for home as there was an event scheduled for Sunday. All went extremely well.

## Facility Operations

### David – BD/PR

- Health and Wellness:
  - Fitness Orientation classes scheduled this week at Beardsley at 1 pm.
- Working on signage for the indoor walking track at Palm Ridge. We are moving slower walkers to the outside lane to provide safer access on and off the track.
- Attendance totals: Numbers for Pools/Spas and Fitness at each of the facilities from 10/31 through 11/06 were: RHJ – 3,114, PR – 2,915, BD – 2,753, and KZ – 1,610 for a total of 10,392 visitors for the week at all four facilities.

### Jack – RHJ/KZ

- We are looking to replace our existing and expensive umbrellas with a line that was highly recommended. Frankfort Umbrellas is having two Reps. from the Company visit to take a look at our R. H. Johnson Facility on Nov. 9<sup>th</sup>. Another Company, Back 9 Restoration will be on hand to demonstrate restoration techniques for our pool decking. This takes place on Nov 19<sup>th</sup>.

## Library

### • Library Events

- Writers Group, Thursday, November 11 at 1 p.m.
- Phil's Tour of the Library, Tuesday, November 9 at 9 a.m.

### • Library October Stats

- 5,208 Members – an 11% increase from September
- 117 Guests – 3% increase from September
- 523 People used the Data Resource Center – 35% increase from September
- 26 people participated in Virtual Reality experience – 26% Decrease from September
- 12,196 items were checked out – 3% increase from September.
  - 4,790 DVDs & Blu-Rays checked out – 1% Decrease from September.
  - 674 Puzzles checked out – 2% Increase from September.
  - 2,383 Large Print Books checked out – 5% increase from September.
- 4,151 Digital items ;checked out - 3% less than September.
- 870 residents used Overdrive/Libby 1 user less than September.

<b>Culture passes in October</b>	<b>Number of passes Checked out</b>
Arcosanti-Cordes Junction. 2-person admission pass	5
Arizona-Sonora Desert Museum. 2-person admission pass	4
Cave Creek Museum. 2-person admission pass	11
Desert Botanical Garden. 2-person admission pass.	17
Heard Museum 2-person admission pass	10
Phoenix Art Museum 2-person admission pass	8
Pueblo Grande Museum. 2-person admission pass	1
Scottsdale Museum of Contemporary Art 2-person admission pass	3
Sedona Heritage Museum. 2-person admission pass	4
<b>Grand Total</b>	<b>63</b>

### Media / I.T.

- Club software: We are wrapping up hardware installation and training for the Phase 1 and 2 Clubs, about 75 in all. We will move on to Phase 3 Clubs this week and next. Report development and election component testing continue in the background. We will provide a demonstration to the Governing Board at their Workshop on Friday, Nov. 12.
- To encourage owner-members to run for the Board now that packets are available, Governing Board Directors will be featured in short videos on our social media, as well as in upcoming editions of the Rec. Center News and on Radio Show KSCW 103.1 talking about their experiences in running and serving. The segments will be non-political, and instead will focus on what it is like to run and serve the Community. Candidate packets can be picked up from the Governing board Office weekdays between 8 am and 3 pm and must be completed and returned by January 3, 2022.
- We will be helping the Clay Club with their Digital Officer's Election this month.
- Rec. Center News deadline was Friday, Nov. 5, for the December issue, which is now in production.
- We are planning to install the new credit card machines at Grandview Golf Course this week.

### Special Events, Tours & Clubs

#### Clubs:

- RR&P's still being revised
- Treasurers Meeting Coming in November
- Quite a bit of COVID cases within clubs, Clubs are doing a good job communicating as well!
- KIVA is removing Saturdays
- Tennis Reciprocity – In process
- ClubTrack Software – This is in process and clubs are doing well
  - Few clubs are questioning this
  - Off-site clubs will continue CR-4's



### Scheduling/Tours:

- 10 Tours / 3 SOLD OUT
  - Thanksgiving at the Opry – SOLD OUT
  - Oatman Laughlin – SOLD OUT
  - Valley of the Sun – SOLD OUT
  - Holiday Dinner at the Druants – SOLD OUT
- 10 of 19 tours are complete

### Events

#### Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
Veteran's Day Concert	November 11	Palm Ridge	2pm	SOLD OUT
Music on the Green – Sounds of 9SW	November 17	RHJ Great Lawn	6pm	NO TICKETS
Santa Paws	December 1	Dog Park	9am	NO TICKETS
Peral Harbor Movie	December 7	Palm Ridge	5pm	Still Available
Holiday in the Park	December 18	Beardsley	8am	Still Available
New Year's Eve	December 31	Palm Ridge	7pm	Still Available
Cabaret Series Available	Jan 7, Feb 11, Mar 4	Palm Ridge	3 & 7pm	7pm Sold out 3pm Sold out
Top Hat Series Available	Jan 13, Feb 3, Feb 17, Mar 3	Palm Ridge	3 & 7pm	Available Nov 9

*Letters to Santa – Available now. Please visit the Box Office for more information.*

*Fall Fest went WELL! Huge crowd and happy people! Best band to work with! Thank you to all of our Volunteers and Event / Beardsley Staff in making this a huge success!*

### Capital Improvements:

#### RH Johnson

- **Metal Shop Addition** - Facility is Closed; Masonry materials and equipment on site. General Contractor/Sub-Contractor searching availability of grout.
- **Swim & Fitness Center Flooring Project:** Phase 1 final tile installation in progress. Schedule of Closings and Phase 2 start-up dates have been posted and are on schedule.
- **Lecture Hall Stage Renovation:** Nov. 22<sup>nd</sup> project start date confirmed.

#### Kuentz

- **Parking Lot Asphalt – Mill & Replace:** Phase 1 completed 9/23/21, Phase 2, grading complete and asphalt installation in progress  
**Tennis Facility:** Pickleball line painting confirmed for Nov. 9<sup>th</sup>.

#### Desert Trails:

- **Patio Flooring Restoration:** Project completed 11/6/21. Facilities Maintenance completing paint touch up and installation of ice machine for reopening.