



RCSCW GM Weekly Report

November 01, 2021

W. S. D. 11-5-21

Human Resources

- There was one new COVID case reported to us regarding employees/families the week of 10/25/21. It was previously reported that there were no new covid cases the week of 10/18/21 but that information has been updated and it turns out there was one new case for that week as well.
- RCSCW COVID Task Force continues to meet as necessary to evaluate the latest information from the Arizona Dept. of Health and the CDC and prepare updated guidelines. We are currently mandating employees/volunteers wear masks when dealing with residents and/or outside guests or when they leave their workstations. If they maintain a 6 ft. distance from other employees, a mask is not mandated. Plexi-glass shields have been reinstated where they were previously located.
- We are looking into the possibility of getting a discount on food-handlers licenses if we pool licenses from different departments.
- HR will notify employees that there is an "opt out" for employees who no longer need their pay stubs printed out. HR will issue instructions on how to opt out.
- Open Enrollment is 11/8/21 through 11/22/21. Employees not needing any changes to their coverage do not need to do anything. Those requiring changes to their coverage must do so through Paycom during open enrollment.
- Employee evaluations are due on Friday.

Sports Pavilion

- For October 2021 vs. October 2020:
 - ✚ Leagues Revenue up 49%
 - ✚ Open Play Revenue up 16%.
 - ✚ Bowling Revenue Up 54%
 - ✚ Lizard Acres Pub Rev. at \$16,000 for month of October.
 - ✚ Total Rev. up 82%

B & F

- Becca in Accounting submitted her resignation effective 11/12/21. We are in the process of recruiting candidates.
- Capital Items will be introduced into the upcoming FY22/23 Budget Cycle.
- Continue work on the new and expanded Cell Tower projects.
- We will be signing the Agreement for the Great Plains Software update.

Golf Operations

- For the first 30 days of October:
 - Golf – Rounds are up by 3% vs. October 2020.
 - Revenue for green fees and cart fees up by 1% vs. October 2020.
- **Player Assistants** – Still looking to fill one spot with the PAs as one staff member was transferred to Custodian.
- **Nite Putting Tournament** – Friday, November 19th at Pebblebrook Golf Course. Looking for 4 more players before we cut off entries.
- **Nite Golf Tournament** – Friday, December 17th at Pebblebrook Golf Course (entry forms will be sent out the 2nd week of November).
- **Sunday Couples** – Trying to find a replacement for Lee and Jean Serr. Pat O'Hara reserved dates in January, February and March in hopes to find a couple that will take on the responsibilities of this volunteer position.
- **Green Team/First Swing Kick-Off** – Will be held at Stardust Golf Course practice facility with 60+ new beginner golfers taking part on Saturday, Nov. 13 from 10 am to 2 pm with all Golf Professionals volunteering their time to instruct at various teaching stations. Katy and Jerry Stevens spend a large amount of time in organizing and administering this event.
- **Driving Range Dispensers** – Pat did not visit Pebble Creek Golf Community to see new and improved range ball dispensers. The need to install and additional part to make the machine complete. Pat plans on visiting in the near future.
- **Folds of Honor** - Donations will be accepted at each of the open golf shops during the week of November 8th – 14th (Veteran's Day).

Golf Course Maintenance/Landscape Management

Course Maintenance:

- **Overseeding Update** –
The last three courses, Desert Trails, Grandview and Pebblebrook all finished seeding last Wednesday, 10/27. Courses are scheduled to reopen on Tuesday 11/16/21. Currently we do not anticipate any cart path restrictions on opening day.
- This week we will start dropping heights of cuts on the greens and fairways of the first four courses overseeded.

Landscape Maintenance:

- **Overseeding Update**
 - The Great Lawn at Johnson Pool was seeded last week and is scheduled to reopen on Monday, Nov. 15th.
 - The last area to be overseeded will be Beardsley Park, which is scheduled to close on Monday, Nov. 8th and reopen on Monday, December 13th.
 - Palm Tree removal at the RH Johnson pool is scheduled for the week of 11/15. Tree will be removed by a vendor.

Membership

Asset Preservation Fees

- Through October 29, 2021 there have been 118 APFs collected vs. 125 in 2020 for the same time period. Inquiries through Oct. 29 were at 123 vs 125 for the same time period in 2020.

CC&Rs

- Liens recorded: 4
- Liens released: 3
- Certified Collection Letters Mailed: 2
- Turned over to Attorney for Collections: 0
- Current CC&R Violations: 41
- CC&R Cases: 8 New, 12 Closed, 4 escalated
- CC&R Investigator Nancy Jarosi will be training SCW Golf Ops on CPR and AED at the Posse Office on Nov.19.
- Thanks to Gregg from IT for creating a share file for collections. This will allow us to do more cross-training between Member Services and the CC&R Dept.

Facility Maintenance

- No input this week.

Facility Operations

David – BD/PR

- Health and Wellness:
 - Fitness Orientation classes this week at Palm Ridge, 1 pm.
- We are working on a Draft addressing Covid Cleaning for Facilities.
- Attendance totals: Numbers for Pools/Spas and Fitness at each of the facilities from 10/24 through 10/30 were: RHJ – 3,024, PR – 2,795, BD – 2,676, Beardsley – 1,506 and KZ – 1,708 for a total of 9,023 visitors for the week at all four facilities.

Jack – RHJ/KZ

- We have arranged to get sample umbrellas from a vendor that are adaptable to replace those at RH Johnson. The new umbrellas will have a longer warranty period.
- Our pool deck vendor will be out here on 11/9/21 to walk the property with management.
- We have engaged a vendor who gave a demonstration on calcium removal at the PORA Expo to come out to see what he can do for us at the pool.
- We are working on preparations for flooring replacement as well as millwork and counter-top replacement.
- We are currently three employees short at Kuentz and working to hire replacements to provide relief to those currently there.

Library

- There is a Diamond Painting Demonstration at the Library on Nov. 6, 2021 from 9 am to 11 am.

Media / I.T.

- Training and Testing of Club Software Update is going very well. Most Clubs using the new software are finding it easy to use and informative.
- Golf Operations incoming email being marked as spam. IT is checking into this.
- We will be installing cubicles in the IT Computer Room to reduce the amount of noise.
- Historical photos of the Recreation Centers have been scanned and are on file.
- The Photography Club graciously offered our Media Specialist Martin use of their studio for the videos he is working on.
- Rec. Center News deadline is noon, Friday, 11/5/21.
- Diana Starbuck retiring at the end of December 2021. She will be missed!

Special Events, Tours & Clubs

Clubs:

- RR&P's still being revised
- Club Meetings after officers meeting scheduled

Additional

- Maricopa County Safety Fair – November 6, 2021 (Beardsley Park)

Scheduling/Tours:

- 10 Tours / 3 SOLD OUT
 - Thanksgiving at the Opry – SOLD OUT
 - Oatman Laughlin – SOLD OUT
 - Valley of the Sun – SOLD OUT
- 10 of 19 tours are complete

Events

Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
Fall Fest (Turn the Page)	Nov 4	Beardsley	7pm	SOLD OUT
Fall Fest (Southern Rock)	Nov 5	Beardsley	7pm	SOLD OUT
Veteran's Day Concert	November 11	Palm Ridge	2pm	SOLD OUT
Music on the Green – Sounds of 9SW	November 17	RHJ Great Lawn	6pm	NO TICKETS
Santa Paws	December 1	Dog Park	9am	NO TICKETS
Peral Harbor Movie	December 7	Palm Ridge	5pm	Still Available
Holiday in the Park	December 18	Beardsley	8am	Still Available
New Years Eve	December 31	Palm Ridge	7pm	Still Available
Cabaret Sereies Available	Jan 7, Feb 11, Mar 4	Palm Ridge	3 & 7pm	7pm Sold out 3pm Still Available
Top Hat Series Available	Jan 13, Feb 3, Feb 17, Mar 3	Palm Ridge	3 & 7pm	Available Nov 9

- November 8th at RHJ Library – Charity Shredding Event*
\$5/Banker Box or 3 brown paper bags
Cash Paid Event
20% goes to SCW Community Fund
- Letters to Santa – Available now. Please visit the Box Office for more information.*

Capital Improvements:

RH Johnson

- Metal Shop Addition - Facility is Closed; Footing complete; Masonry walls begin 11/01/21.
- Swim & Fitness Center Flooring Project: Phase 1 Hallway tile flooring complete; shower room tile install in progress. Schedule of Closings and Phase 2 start-up dates have been posted.

Kuentz

- Parking Lot Asphalt – Mill & Replace: Phase 1 completed 9/23/21, Phase 2, start of grading and asphalt to begin 11/5/21 and tentative completion 11/10/21.

Desert Trails:

- Desert Trails – Patio Flooring Restoration: Epoxy and Chip Seal coating front patio complete; rear patio in progress.