



RCSCW GM Weekly Report

September 27, 2021

 9-29-21

Human Resources

- There were two COVID cases reported to us regarding employee family members last week.
- RCSCW COVID Task Force continues to meet as necessary to evaluate the latest information from the Arizona Dept. of Health and the CDC and prepare updated guidelines. We are currently mandating employees/volunteers wear masks when dealing with residents and/or outside guests or when they leave their workstations. If they maintain a 6 ft. distance from other employees, a mask is not mandated. Plexi-glass shields have been reinstated where they were previously located.
- Employee Evaluation forms will be sent out to Dept. Managers on Friday, Oct. 1st and should be returned to HR by Nov. 5th. Kudos to Becca from IT who prefilled Evaluation Forms with employee information.
- Minimum wage goes up to \$12.80 as of 1/1/22 (5.3% increase).
- We plan to partner with Walgreen's this year to offer flu shots to RCSCW employees on Tuesday, Oct. 5th between 8 am and 2 pm.

Sports Pavilion

- For the first 26 days of September:
 - 🚩 League Play up 26%
 - 🚩 Open Play Flat
 - 🚩 Non Resident Fee is up 23%
 - 🚩 Bowling Revenue Up 17%
 - 🚩 Lizard Acres Pub Rev. \$11,437
 - 🚩 Total Revenue Up 62%
- Monday Night and Thursday Night Football doing very well
- CBE Seniors and Juniors Tournament being held at the Sports Pavilion this weekend.

B & F

- October 5th B&F Committee Meeting cancelled.
- After annual True-up, we are preparing the transfer of Operating Funds to Reserve Funds.
- Our next Budget Time-Line to be presented at the Oct. 19th B&F Committee Meeting. We will also present summary of Clifton, Allen, Larson recently completed Annual Audit.
- Staff is requested to close out any and all open invoices with Accounting.

- We continue working on a Cell Tower counter proposal for a tower already on our property and working on a proposal for a new cell tower we were recently approached with.

Golf Operations

- For the first 26 days of September:
 - Rounds of Golf – Rounds are down by 8% vs. September 2020. Revenue for green fees/cart fees are down by 6% vs. September 2020.
- **Call Center Meeting** – Is on Wednesday, 9/29 at 2 p.m. Reviewing job responsibilities and upcoming October schedule.
- **26th Annual Octogenarian Golf Tournament** - 90 players signed up for this event as of today. Looking for a full field of 92 to play on Saturday, October 23rd.
- **Player Assistant Training** – Continuation of PA Training. Tour the cart storage area at Pebblebrook GC and share/demonstrate light cart maintenance and cart care as well as golf course maintenance.
- **Folds of Honor** - Donations will be accepted at each of the open golf shops during the week of November 8th – 14th (Veteran's Day).

Golf Course Maintenance/Landscape Management

Course Maintenance:

- **Overseeding Update** – Last week overseeding started at Echo Mesa, Trail Ridge, Deer Valley and Stardust.
 - Stardust finished seeding last Friday.
 - Echo Mesa finished seeding tees on Saturday. Staff should finish seeding the rest of the course Monday, 9/27/21.
 - Deer Valley is scheduled to finish prep work later on Monday the 27th and start seeding on Tuesday.
 - Trail Ridge is scheduled to finish prep work on Tuesday the 28th and start seeding on Wednesday.
- **Weather Update: Rainfall Total** – On average we received a quarter inch of rain over the weekend. There were no seed washouts and germination has started.
- **Grandview Irrigation Project: Phase 1** – The Property Survey and Fieldwork is scheduled to start at Grandview this week. The work is part of Phase 1 of the Irrigation Project. Survey work should be completed by Friday of this week.
- **Grandview Well Pump Transfer Line Update:** Apache Pipeline is waiting on county permits. Grandview is receiving its water from Echo Mesa.

Landscape Maintenance:

- We continue to perform General Landscape Maintenance.
- Staff will start prep work on the softball field today and seed on Tuesday or Wednesday.
- The Softball Field is scheduled to reopen on October 18, 2021.
- The Small Dog Park – Section 1 will close for overseeding this Thursday the 30th and is scheduled to reopen on Monday October 18th.

Membership

Asset Preservation Fees

- Through September 24, 2021 there have been 72 APFs collected vs. 79 in 2020 for the same time period. Inquiries through Sept. 21 were at 109 vs. 92 for the same time period in 2020.
- K. Hovnanian Homes Update: 2 properties closed last week. 12 are scheduled to close between now and Oct. 18th.

CC&Rs

- Liens recorded: 5
- Liens released: 2
- Certified Collection Letters Mailed: 2
- Turned over to Attorney for Collections: 2
- Current CC&R Violations: 61
- CC&R Cases: 15 New, 17 Closed, 5 escalated

Facility Maintenance

- We are working with a contractor regarding possible changes to the Lecture Hall Stage which would substantially enlarge it to accommodate scheduling the space for bigger groups. Railings would be removed and the stage surface leveled and extended out to the walls on either side.

Facility Operations

David – BD/PR

- Recent Pool Temps – Beardsley 89, RHJ 87, Kuentz 86, Palm Ridge Outside Pool 86, indoor walking 87, indoor pool 82.
- Pool flotation devices - considering noodles only but discussions are ongoing.
- Health and Wellness:
 - Moved the massage table from RH Johnson to Beardsley.
 - Demo Days in October, Electromagnetic Field Therapy.
 - Plasma Pen special in October.
 - Fitness Orientations starting up in October.
- Monthly attendance totals are good: Numbers for Pools/Spas and Fitness at each of the facilities from 9/19 through 9/25 were: PR – 2,265, RHJ – 4,404, BD – 1,869 and KZ – 1,254 for a total of 9,792 visitors for the week at all four facilities.

Jack – RHJ/KZ

- Jack set to accompany Walkabout Tour on RH Johnson Facility this week.
- Working to review and consider bid proposals for operation of “The Buzz” this week.
- There will be closure to the lower level of the R. H. Johnson Facility for tile work (replacement and maintenance) on the Fitness side and into the restrooms & showers of the R. H. Johnson Facility. Tile work will also include descaling of the fountain tile.

Library

- Friday, September 24 – J. C. Eaton Book Signing event was in the Lecture Hall at 11 a.m. It turned out to be very well attended.
- The Library Carpet was scheduled to be cleaned Monday, Sept. 27th.

Media / I.T.

PR

- The October Rec. Center News is in production and will hit driveways on Sept. 29.

IT

- IT to work on Clay Club Election Results this week.
- The 2022 Governing Board Director Election has been scheduled for March 28. Online voting will start about a week beforehand. Owner Members in good standing wanting to run for the Board will be able to pick up packets from Karen in the GB Offices beginning Nov. 01.

Special Events, Tours & Clubs

Clubs:

- Clay Club – Voted on their new monitor station this week.
- Continue meeting with Softball this week on sponsorships.
- Canasta West – working on their dissolution and will be finalized October 29th.

Additional

- PORA BINGO: Monday September 27, 2021 - BINGO
- Northwest Valley Connect – October 30, 2021 – (Beardsley Park)
- Maricopa County Safety Fair – November 6, 2021 (Beardsley Park)

Scheduling/Tours:

- 18 Tours / 3 SOLD OUT
 - Lake Powell, Zion and Bryce – SOLD OUT
 - Balloon Festival – SOLD OUT
 - LA Dodgers vs. DBacks – SOLD OUT
 - Dolly Steam Boat – SOLD OUT
- 4 of 20 tours are complete

Events

Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
Fall Fest (Sam Morrison Band)	Nov 4 & 5	Beardsley	7pm	Ticket Selling Quick
Concert in Park – Faded Jeans	October 9	Beardsley	7pm	Sept 14
Movies in Park – The Marksman	October 10	Beardsley	Dusk	NO TICKETS
Concert in Park – Cheri & the Pacemakers	October 16	Beardsley	7pm	Sept 14
Movies in Park – The Virtuoso	October 17	Beardsley	Dusk	NO TICKETS
Concert in Park – Rhythm Edition	October 23	Beardsley	7pm	Sept 14
Movie in Park – Respect	October 24	Beardsley	Dusk	NO TICKETS
Movie in Park – Ghostbusters	October 31	Beardsley	Dusk	NO TICKETS

Movies in the Park to start October 10th! FREE – No tickets needed (See listed above)

November 8th at RHJ Library – Charity Shredding Event

\$5/Banker Box or 3 brown paper bags

Cash Paid Event

20% goes to SCW Community Fund

Capital Improvements:

RH Johnson

- Metal Shop Addition - Facility is closed; General Contractor Foundation work in progress.
- Swim & Fitness Center Flooring Project: Facility closed for 2 weeks; Phase 1 of demolition of flooring in progress.
- Racquetball Facility: Hardwoods Screen & Seal completed on 9/13. Drying completed 9/24/21. Facility is reopened.

Kuentz

- Parking Lot Asphalt – Mill & Replace: Phase 1 completed 9/23/21, Phase 2 Pulverizing and grading in progress. Major rain event on Sunday, 9/26 may require soils to dry prior to continuation.