




# RCSCW GM Weekly Report

August 16, 2021

 8-20-21

## Human Resources

- There were no COVID cases reported regarding employees or clubs last week. There are currently 33 positive cases reported in our zip code (85375).
- RCSCW COVID Task Force will meet as necessary to evaluate the latest information from the Arizona Dept. of Health and the CDC and prepared updated guidelines. We encourage the wearing of masks in areas of substantial or high transmission. You can also choose to wear a mask regardless of the level of transmission. At present time there is no mask mandate.

## Sports Pavilion

- Summer Leagues are finished. Fall Leagues are full and begin on 9/1/21.
- Lizard Acres Pub revenue continues to be good.

## B & F

- The GM and CFO are working with B&F Committee Chair on the CAP Trust Transfer of Association investment money.
- The annual Audit Report was completed and will be posted once the B&F committee has had the opportunity to review it. It appears no major findings were issued.
- Cost for Insurance for the coming year may see significant increases ( Property/ Casualty, D & O, etc.).

## Golf Operations

- For the first 15 days of August:
  - Rounds of Golf – Rounds are up by 4% vs. August 2020.
  - Revenue for green fees/cart fees are **up** by 6% vs. August 2020.
- The schedule for Group Play for the first three weeks of September will be out this week. Once Overseeding starts (September 24<sup>th</sup>) all Group Play will be suspended until all courses are through the overseeding process (Nov. 16<sup>th</sup>).
- We are interviewing a few applicants for the position of Pro-Shop assistant this week. Call Center and Player Assistant positions have been posted on line.

- Two-Person Best Ball is scheduled for Saturday, September 18<sup>th</sup>. We are accepting entries through Friday, Sept. 10<sup>th</sup>. There are currently 20 teams signed up.
- Twenty-five E-Z-GO golf carts were delivered on Thursday. We will start delivering carts to golf courses to replenish their fleet numbers or to add to them.

## Golf Course Maintenance/Landscape Management

### Course Maintenance:

- **Shoreline Project Update (Trail Ridge)** – The Block Cells are scheduled to be filled with concrete this Wednesday. 200 tons of fill dirt per day is scheduled for this week weather permitting. Sod is scheduled for the 8<sup>th</sup> and 9<sup>th</sup> of September. Completion date for this project is set for mid-September. (2 Photos attached).
- The new Putting Green at Pebblebrook opened on Tuesday 8/10 to rave reviews!
- There was vandalism at Pebblebrook Golf Course on Saturday night. There was golf cart damage on 3 greens, #1, #12 and #14 and a broken flag stick and turf damage from sharp turns. (2 Photos attached).
- Rainfall totals from Friday night's storms cause several issues on our courses:
  - On average, golf courses received 1.25" of rain.
  - Cart Path Restrictions in effect all day Saturday.
  - Deer Valley closed all Saturday
  - Cart Path Restrictions lifted on Sunday.
  - Deer Valley back 9 had to stay closed on Sunday. Front 9 was open with no restrictions.
  - All courses back open Monday with no restrictions.

### Landscape Maintenance:

- We continue with general maintenance and cleanup.

## Membership

### Asset Preservation Fees

- So far for the month of August 2021 there have been 60 APFs collected and 11 refunds issued.
- Non-Title Company Transfers: Paid: \$30,194,57 Owed: \$13,967.96.
- Membership along with IT is reviewing Docu-Sign to see if it would be an effective instrument for streamlining paperwork.

### CC&Rs

- Liens applied: 2
- Liens released: 4
- Certified Collection Letters Sent: 2
- Turned over to Attorney for Collections: 0
- Current CC&R Violations: 50
- Department is reviewing the new legislative changes to be up to speed when they become effective Sept. 29<sup>th</sup>.

## Facility Maintenance

- Due to unauthorized entry, we are locking the Courtyard overnight and will reopen it at 7:45 a.m. each day with the exception of days with ticket sales when gates will be opened at 6 a.m.
- We are currently painting the Desert Trails Maintenance Yard.
- Staff is working on outstanding Maintenance Repair Orders.
- Old wall material was removed from the Racquet Ball Courts and will be replaced with the new material. The old sections will be salvaged and reused elsewhere. Expect this project to be completed in a week.

## Facility Operations

### David – BD/PR

- Johnson Smith will begin training a small group of members on the operation of the sound and light boards at the Stardust Theater for their upcoming event.
- We are researching bags, grills and trash receptacles for the Park.
- We continue to deal with water bottles within 4 feet of the pools edge which is a Maricopa County rule.
- Monthly Facility Attendance Totals have been good. Numbers for Pool/Spa and Fitness at each of the facilities from 8/8 through 8/14 were: PR – 2,134; RHJ – 3,526; BD – 1,875 and KZ – 1,247 for a total of 8,762 visitors for the week at all four facilities.

### Jack – RHJ/KZ

- Worked with Kasey on relocation of the Shuffleboard Club to the Social Hall.
- Continue to work on Dog Park Issues.

## Library

- The new Culture Pass Program will begin September 1. Residents will be able to checkout 1 pass a week. More details about the program will be put on line and in the Information Center.

## Media / I.T.

- We will be busy with the Election today.
- Prepping for upcoming Committee Meetings include Join Me/You Tube.
- Working with the vendor on getting the beta version of the clubs software loaded for internal testing before testing with our pilot clubs.
- Sept. Rec Center News just went to press. Deadline for October's submittals is noon, Friday, Sept. 3.

## Special Events, Tours & Clubs

### Clubs:

- Friends of the Library Book Sale went great and was a huge success!
- Yoga will evaluate their class and Health and Wellness class to make sure they do not teach the same “Stretch and Roll” class.
- Westerners will be moving their small instructional lessons to Palm Ridge Dance Studio.
- Canasta Club is disbanding. Their numbers are low. Most of the members are in the Women’s Club and will use that outlet. They have until the end of October to finalize everything for their Club.
- Kasey and Donna are working to finalize the RR&P revisions for our August 17<sup>th</sup> Chartered Club Meeting.

### Scheduling/Tours:

- 18 Tours/2 Sold Out
  - Southwest Adventure – SOLD OUT
  - Lake Powel, Zion and Bryce - SOLD OUT
  - Balloon Festival – SOLD OUT
- 2 of 20 Tours are complete.

### Additional

- PORA BINGO Began: Monday August 16, 2021 – BINGO will be held every Monday at the Social Hall.
- Northwest Valley Connect – October 30, 2021 – Sun City West is sponsoring this venue.

### Events

#### Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
Evolution of Music	September 24	Palm Ridge	7pm	August 10

*November 6<sup>th</sup> at Beardsley Park - Maricopa County Safety Fair*

*November 8<sup>th</sup> at RHJ Library – Shredding Event*

*9/11 AFMA Fundraiser – Pancake Breakfast – Time and location to be determined.*

## Capital Improvements:

### **RH Johnson**

- Metal Shop Addition - Facility is closed; APS provided design clearance for new electrical feeds and provided dates of 9/6 thru 9/10 to disconnect primary electrical from service panel before foundation can begin; Project progress on hold. Waiting for APS.

### **Beardsley**

- Beardsley Park Electrical Renovation: Electrical Service Panel delayed from manufacturer, expected week of 8/16/21. APS scheduled to energize, subject to availability, the week of 8/23/21.

### **Deer Valley Pro Shop**

- Trash/Storage Area Asphalt – (Safety & Structural) Convert Trash area approach from asphalt to concrete. Project completed 8/13/21

### **Kuentz**

- Parking Lot Lighting Replacement – Project begins 8/16/21 until complete; No closures needed. Will barricade replacement area work zones only.

## Upcoming Projects:

### Beardsley

- Pool Lighting Project – Begins 8/30/21; Pool scheduled for closure for replacement lighting and wall surface repairs 8/30 through 9/24/21. All other Beardsley pool area approved capital projects will be scheduled for Spring of 2022.









