



# RCSCW GM Weekly Report

June 21, 2021

## Human Resources

- The number of COVID cases for employees last week was zero.
- Paid Covid leave ends June 30, 2021. Employees will have to use their own accrued time if needed.
- We will be including a “bar code” on our job postings which when scanned will take the potential candidate directly to the website link.
- Meeting to discuss Medicare for eligible employees is scheduled for 6/30/21 at the Lecture Hall. If turnout is good we will consider having another session at a later date.
- HR working on Employee Service Awards and Nominations for Holiday Breakfast.

## Asset Preservation Fees

- For the month of June 2021 there have been 101 APFs collected with 14 refunds for a total of 87 vs. a total of 75 APFs for the same time frame in June 2020.

## Sports Pavilion

- Last week, Lizard Acres Pub saw \$2,200 in revenue. Draft Beer is selling very well. We have three beer taps on hand and have added more wine.
- League revenue is up \$20,000, Bowling Revenue for the month of June is \$26,000. Total Revenue (Food, Beer, wine and Lines Bowled) was up over \$35,000. We are doing well.

## B & F - Membership

- As a year-end reminder, staff needs to get all FY 20/21 information to Accounting by June 30, 2021 and start with a clean slate for FY21/22.
- Several financial items are on the Governing Board Agenda this week and up for a vote; APF-17 Policy, Signing of Capital and Operating Projects over \$50,000, KZ Parking Lot Repair Mobilization, Amended Briarwood Water Agreement.
- We are working on Year-End information and cleaning up invoicing.
- We are ready for staff to roll on Capital Project items beginning July 1, 2021.
- Budget Revenue and Expenses will be shown at the upcoming Annual Meeting.
- The next B&F Committee Meeting will be held in September 2021.
- James Riley will be taking over Management of Member Services beginning 6/17/21. Pete Finelli will focus on Accounting and Finance.

## Golf Operations

- For the first 21 days of June:
  - Rounds of Golf – Rounds are down by 8% vs. FY 2020.
  - Revenue for green fees and cart fees are up by 6% vs. FY 2020.
- Selling of Used Golf Carts – 10 of 15 were picked up on Sunday. The remaining five carts will be handed over on Saturday June 26<sup>th</sup>. Delivery of 25 new carts to the Recreation Centers will be in July.
- All hard good sales (golf equipment) have been completed. Due to many back orders, we have had equipment ordered on our accounts and now all are completed.
- We are still working with golfers to get back to pre-COVID cart rules. There are still golfers who want to ride alone or have 3-4 carts in a foursome.
- We are working on end-of-year projects, inventory, supplies, schedules to close the year and to help prepare for the next golf season.

## Golf / Landscape Maintenance

- Following Aerification, Grandview reopened on Tuesday, 6-22-21.
- Desert Trails is scheduled to close for aerification on Thursday 6/24 and reopens on 6/29.
- Pebblebrook Putting Green has been mowed twice.
- The price of grass seed has increased 40 to 60% which will affect budget.
- Golf Course Palm Tree trimming crew will be at Desert Trails on Thursday 6-24.
- The Landscape staff is starting our annual dethatching of greens at Lawn Bowls this week.
- Palm tree trimmers continue trimming on RHJ Blvd. this week.

## Membership / CC & R's

- Susan from CC&Rs has been working with Deb Long to take over Liens and collections at the end of the week while Deb is out.
- CC&R violation numbers are dropping. Current violations are at 49 and 35 are related to lawn maintenance and weeds.

## Facility Maintenance

- Membership windows scheduled to be installed 6-22-21.
- Work at the Metal Club Bldg. continues and is going well.
- Facility Maintenance crews are in the process of repairing and painting Golf Course Maintenance Yards which are in need of some attention.
- We were requested to do an electrical survey at the Lizard Acres Pub. It has been completed and we are coming up with a plan to increase the electrical outlets available at the Pub.
- The number of open work orders is down.
- We continue to try and fill Dept. vacancies.

## Facility Operations

### David

- Palm Ridge has been reopened. The pool deck was cleaned and looks good.
- A different speaker system was installed at Palm Ridge. These were refurbished speakers from the Beardsley Facility.
- We will be holding a meeting with Facility Monitors to discuss changes in guest fees/policy and Incident Reports.
- The RHJ fitness equipment orientation was scheduled for 6/22/21 and is the last one until we restart in the fall.
- R. H. Johnson is averaging 700 members and 102 guests per day.

### Jack

- Would like to set up something to visit with Sun City to talk about deck cleaning.
- We focused on our cleaning plan for Palm Ridge while it was closed down which worked out very well.
- It will be necessary to close the Kuentz Pool for 2 hours on July 8 to support cleaning.

## Library

- The Summer Community Puzzle (42,000 pieces) is in progress and going well. One section has been completed.
- The Main door to the library was replaced June 21 and June 22. All work has been completed with the exception of a little cosmetic finishing. The doors are working and are quiet.
- An upcoming Program we are working on at the Library is "Culture Passes". Once we are ready to go with this Program and they are available on the Library website or in the Library catalog, residents will be able to check out free passes to local museums and other cultural events.
- The Data Resource Center now has an option for people to send print jobs to [print@suncitywest.com](mailto:print@suncitywest.com) from their mobile devices which can be printed and paid for in the Data Resource Center.

## Media / I.T.

- We need to check on Katie V.'s credit card machines to determine if we want to take them off-line or keep available. Pete to check on that.
- Bill will be attending the weekly SCW Radio Broadcast on Friday with Kasey.
- We are still working on educating employees on email "phishing" attempts.

## Special Events, Tours & Clubs

### Clubs

- Softball Sponsorships will stop at this point for compliancy. They have asked Sidewinders Softball Team to go dark for a few months as they are guests.
- Desert Garden Club stopped sales to the general public but do not harvest during the summer.
- Palo Verde Patchers approved the Bylaw change to go to their membership for 501c3 status.
- Sportsman's Club Master Swimmers working with R. H. Johnson and Palm Ridge Leads.

### Tours

- We have 12 Tours available. Of those, Southwest Adventure is sold out, Lake Powell has only 2 seats left.
- All Operational CR-6's are being entered into the system to be followed by Governing Board and Social submittals.

### Special Events

- Our next Dive-In Movie is scheduled June 24 with a showing of *The Secret Dare to Dream* at the RHJ Pool. Tickets not required. You must be a SCW resident or a paid guest aged 16 or older to attend.
- We are showing a full Star Wars Marathon in the afternoon at the Stardust Theatre in June (sold out) and in evenings in July (tickets going fast). This is a free event but you will need to obtain a ticket. This event is sponsored by the Statz Insurance Agency.
- Lindsey Benedict Patriotic Jazz Concert is scheduled for July 8, 7 p.m. at Palm Ridge. Tickets are still available.
- We have booked Fall Fest for Nov. 4<sup>th</sup> and 5<sup>th</sup>.
- The Maricopa County Safety Fair is scheduled for November 6<sup>th</sup>. More details will be provided as they become available.
- Tentatively, Special Events, in conjunction with Golf Operations is planning an event to bring food trucks out to Deer Valley Golf Course Parking Lot on Oct. 8<sup>th</sup> and to Pebblebrook Parking Lot on Oct. 22<sup>nd</sup>. Beer will be available for purchase at each of those Pro Shops.
- Music on the Green (formerly Happy Hour and Culture Series) will be booked 1 a month for Oct., Nov and Dec. beginning 2021. We will go to 2 events a month from Jan. 2022 through April 2022.

### Upcoming Events this Fall

- All Concerts in the Park are booked for October.
- October Movies in the Park.
- Fall Fest is booked.
- Food Trucks in October are in the works and teaming up with Golf Ops.
- Veteran's Day Concert
- Pearl Harbor the Movie Cabaret at Palm Ridge

- Breakfast with Santa at Beardsley
- Music on the Green
- Santa Paws
- New Year's Eve Dance
- Ticket Sales for Top Hat and Cabaret Series will become available in November!

## Capital Improvements

### Palm Ridge

- Palm Ridge Parking Lot Lighting - Walkway lighting and pouring new light foundations are in progress and are 65% complete. No facility closure needed. The new lighting will last longer and shine better than the old lighting.
- Palm Ridge Parking Lot Asphalt Project – This project was completed 6/18/21 and was finished a week and a day early.

### RH Johnson

- Metal Shop Addition - The Facility is closed; Facilities Maintenance completed pressure washing, patching and painting on 6/17/21, Derek Builders pre-construction demolition is in progress. There will be a Change Order issued on this project regarding the location of the main power connection located about 1 foot from the transformer. This was not identified earlier during staking.
- Upcoming Project: Library Entry Door Replacement Project completed 6/21/21.

### Beardsley

- Beardsley Park Electrical Renovation project is in progress. Conduit and Foundation inspection by the County passed on 6/22/21. Concrete pour is now in progress for the light poles. The installation of electrical panels follows.
- Upcoming Project: Beardsley Park Walkway's; installation of two (2) ADA compliant ramps near park entries are in progress.
- Upcoming Project: We will install Beardsley Park Concrete Floors in early July.

### Golf Courses

- The Deer Valley Pro Shop Patio Project is about two weeks out. The Pavers have arrived.

### Miscellaneous

- The cost of most building materials has increased exponentially (nails, lumber, etc.).

6/21/2021

### Clubs:

- Softball – Sponsorships will stop at this point to for compliancy, they have asked Sidewinders softball team to go dark for a few months as they are guests.
- Desert Garden – Stopped sales to general public but do not harvest during summer
- Palo Verde Patchers- approved Bylaw change to go to membership for 501c3 status

- Sportsman's (Master Swim)- working with RHJ and Palm Ridge Leads

Scheduling/Tours:

- 12 Tours
  - Southwest Adventure SOLD OUT
  - Lake Powel – Only 2 seats left
- CR-6's All Operational CR-06's are currently being entered then Gov. Board and socials

Events

**Current / Upcoming Ticket Sales**

Event	Event Date	Location	Time	Ticket Sales
Dive In Movie – The Secret: Dare to Dream	June 24	RHJ Pool	Dusk	No Tickets
Lindsey Benedict Patriotic Jazz Concert	July 8	Palm Ridge	7pm	Still Available
Star Wars Marathon	June	Stardust	1pm	SOLD OUT
Star Wars Marathon	July	Stardust	6pm	SOLD OUT

**June Dive In Movies**

**No tickets required. Must be a SCW resident and they can bring their paid guests age 16+ We are not allowing children.**

**We will have soft serve ice cream from 4pm – 8pm in front of RHJ Pool! Open to anybody Popcorn will be available for purchase in the Buzz area.**

**STAR WARS MARATHON: FREE EVENT – STARTS TODAY**

**We will show full Star Wars Marathons in the afternoon at the Stardust Theatre in June and in the evenings in July.**

*Sponsored by Statz Insurance Agency*