



RCSCW GM Weekly Report

May 03, 2021

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Human Resources

- The number of COVID cases for employees last week was at zero.
- HR Management wanted to remind staff that employees who are out for 3 consecutive shifts must be reported to HR for follow up regarding FMLA, personal leave, etc.
- Management needs to remind their staff that as a courtesy, employees need to check in and identify themselves when working in areas outside their own office space.

Asset Preservation Fees

- For the month of April 2021 there have been 158 APFs collected vs. a total of 113 APFs for the same time period in April 2020.
- Home Sale Inquiries received by Member Services through April 28, 2021 were at 194 vs. a total of 112 for April of last year.

Sports Pavilion

- The Sports Pavilion closed on April 26 and will reopen May 17 as we begin the installation of the new scoring system. Memo's Restaurant is open during this time.
- The Multi-Purpose or Gathering Room at the Sports Pavilion is being finished up and furniture added. It reopens on Monday, May 17th.
- Activity and revenue at the Sports Pavilion continues looking very good.
- We continue working to get Tournaments back up and running for the season. The CBE Doubles and Singles Tournament is scheduled for May 23, 2021.

B & F - Membership

- We have worked out a way to import data from the new Brunswick equipment into our accounting software (Great Plains) which saves staff time.
- Four Investment Group candidates will be interviewed this week. We expect that number to be down to two once this week's interviewing is complete.
- April 2021 closing numbers appear optimistic.

Golf Operations

- Last year at this time, our 7 golf courses were closed from April 14th through May 3rd. For comparison purposes, we used FY 2019 numbers to be more accurate.
- Golf Greens Fee Revenue and Rounds for the first 28 days of April
 - Rounds – 11% up over **2019**.
 - Revenue – 20% up over **2019**.
- As of Saturday, May 1st we have been encouraging a reduction in motorized carts in each group as well as allowing indoor seating in the pro shops. Single cart riders will be reduced in order to help in the overall condition of our golf courses.
- Call Center and Player Assistants are no longer being scheduled. Their last day was Friday, April 30th. This is the usual last day of work for both departments.
- Golf Cart Logos have been installed at Echo Mesa, Deer Valley and Trail Ridge Golf Courses. Pebblebrook Golf Course will be completed by the end of this week.
- Our Golden Ball Giveaway is still in progress. Free drink for golfer who has a gold golf ball in the range ball bucket. Redeemable at 6 of the 7 golf courses.
- We are currently putting together our 2021 – 2022 Master Schedule for the golf season.
- Employee Golf will be hosted on Tuesday, May 4th at Trail Ridge Golf Course.

Golf / Landscape Maintenance

- We remain 26 FT positions down.
- Following aerification, Deer Valley Golf Course reopens Tuesday, 5-4-21. Pebblebrook closes for greens and fairway aerification Thursday, May 6th and is scheduled to reopen on Tuesday, May 11th.
- Putting green renovation project is scheduled to start Thursday, May 6th. The greens will be closed at that time. Members will be able to practice putting on the chipping green north of the Pro Shop. The putting green is scheduled to reopen sometime in early August.
- Palm tree trimming begins mid-May (about 2 weeks).
- Landscape Maintenance is busy performing General Maintenance throughout the Association.

Clubs / CC & R's / Tours & Scheduling

- There were no new COVID-19 cases reported for Chartered Clubs.
- The new program we started with the CR-6 procedure is working out great. No more lines and people standing outside the window all night.
- Campus Tours are doing well. We will be going to one tour a month for June, July and August.
- The CC&R Department is ready to begin "Pre-Sale Home Inspections" starting in June. We are scheduling meetings with local realtors within the next week or so. There will be an article regarding these inspections in the June issue of the Rec. Center News.
- Current violations are at 92. 76 are related to lawn maintenance and weeds.

Facility Maintenance

- We are almost finished painting the multi-purpose gathering space at the Sports Pavilion.
- Facility Maintenance Staff is making several repairs to the indoor walking track area.
- We are doing electrical work on the Palm Ridge Parking Lot light poles.
- We installed a new A/C unit at the Echo Mesa Pro Shop. After installation we received calls twice that the unit was having issues. We are assessing the situation so repairs can be made.

Facility Operations

- During the Palm Ridge closure, 5-24 through 6-24, we are planning on having 4 – 6 employees working during the day through each week during the shutdown. These employees will not be performing any monitoring duties. They will focus on deep cleaning. This will allow us to cancel future scheduled facility closures for room and other deep cleaning. We will also concentrate on the showers and have already scheduled our chemical company for their assistance.
- Soda vending machines will be installed at Beardsley and Palm Ridge.
- We will be conducting training on tennis court cleaning tomorrow at RHJ .
- Johnson Smith is creating a digital slide for facility TV's and Theresa is creating a form to maximize space on our bulletin boards.
- Palm Ridge Free Fitness Equipment Orientation is tomorrow at 1 p.m.
- Weekly attendance continues to be good with RHJ Pool and Fitness seeing the highest numbers 2,847 and Kuentz seeing the lowest 963. Palm Ridge came in second at 1,853 and Beardsley finished out third 1,568.

Library

- A Chat with Local Authors, Nancy Kasten, Linda Johnson and Pam Sievers is scheduled at the Library on May 4, 2021 from 10:00 a.m. until 12:00 pm.
- Some Library statistics for the month of April 2021 - 5,383 residents and 119 guests visited the Library for the month of April; The Data Resource Center was used by 584 residents; The Library had over 17,000 physical items and over 3,900 digital items checked out during the month.

Media / I.T.

- There was a COX outage for a short period of time last week that affected the network at the RH Johnson Facility. Everything is back up and running.
- Gregg was scheduled to changeout system switches at 9 p.m. on Monday.
- Any Articles for the Rec. Center News need to be submitted no later than noon on Friday, May 7, 2021.
- We are working on Tee Time input today.
- A meeting of software for staff managers is scheduled for this week.

Special Events

- We have added quite a bit to our April calendar. All events will be outdoors. Should our benchmark here in Arizona increase, we will cancel events as necessary following CDC/AZDHS recommendations.
- Come out and support the Firefighters on Friday, May 7th at the AMFA Carwash Fundraiser in the R.H. Johnson Parking Lot from 9 am to 1 pm.
- We are showing a full Star Wars Marathon in the afternoon at the Stardust Theatre in June and in evenings in July. This is a free event but you will need to obtain a ticket. Ticket sales begin on Tuesday, May the 4th be with you! This event is sponsored by the Statz Insurance Agency.
- We have booked Fall Fest for Nov. 4th and 5th.
- The Maricopa County Safety Fair is scheduled for November 6th. More details will be provided as they become available.

Capital Improvements

Palm Ridge

- Palm Ridge Parking Lot Lighting Replacement was completed on 4-16-21. Walkway lighting is now in progress; no facility closure needed.
- Palm Ridge Aquatics Bldg. Foundation Repairs: 80% complete to date. Project is in progress; no closure needed.

RH Johnson

- Sports Pavilion Millwork Reface Project vendor began Tuesday, 4-27-21.

Upcoming Events

Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
Star Wars Martathon	June/July	Stardust	1pm/6pm	May 4, 2021

Friday, May 7th we will be working with Firefighters Charities and providing a location for their Car Wash Fundraiser!

**FRIDAY
MAY 7TH**




**LOCATED AT RH JOHNSON
RECREATION CENTER**
9AM-1PM

- ENTRANCE WILL BE AT 139TH AVENUE
- CAR WASH AND MERCHANDISE WILL BE AVAILABLE AT THE SOUTH END OF THE LOT
- DONATIONS WILL BE ACCEPTED AT THE CHARITIES TRAILER

**Come Support AFMA
Charities!!**



STAR WARS MARATHON: FREE EVENT

We will show full Star Wars Marathons in the afternoon at the Stardust Theatre in June and in the evenings in July. Ticket sales began on Tuesday, May the 4th be with you 😊

Sponsored by Statz Insurance Agency