



RCSCW GM Weekly Report

March 08, 2021

Human Resources

- COVID numbers for employees last week were at four up from zero the week before.
- Temperature Checks will be continued through March.
- Staff reminder: Safety Inspection Reports are to go to Denise In Facility Maintenance, not HR.
- New employee Safety Lesson Plans are to be completed and returned to HR within 10 days. If not, employee will have to go to HR to complete during the work week.

Asset Preservation Fees

- First week of March 2021 - 54 APFs collected to date vs. 37 in March 2020. We are in good shape on these.

Sports Pavilion

- The CBE Eliminator Tournament was held this weekend with 60 participants. There were three 300 games bowled.
- The Sports Pavilion will be closed April 26 and reopen May 17 for installation of the new scoring system.

B & F - Membership

- We are finishing up with negotiations for renewal of our property and casualty insurance coverage. We expect an approximate cost increase of 20 percent.
- Overall Operating Expenses in FY21/22 Budget is up \$679K, the major portion of this is due to Minimum Wage Increase, \$150K for Master Plan and \$50K for insurance.
- Quarterly Vanguard reports & Capital Reserve Update scheduled for B & F Committee Meeting on 3/16
- Monthly Financials for Feb. 2021 should be completed and posted by next Tuesday.

Golf Operations

- Golf Green Fee revenue and Rounds for the first 7 days of March -
 - Rounds – 3% up over prior year. (275)
 - Revenue – 11% up over prior year.
- We created another golf event for Saturday, March 27th. 108 players have signed up for this 3-Person Scramble which was sold out by the end of the 2nd day.

- Group Play – Mike Williams is working to set up May and June schedule. Looking for updated summer groups and number of players. Schedule will be out by mid-April.
- Charter Club Play – A meeting held to discuss summer and overseeding course rotation. Pat will generate a first draft to review with Men's Day (Wednesday) Chartered Club Presidents.
- Still need on-call custodians for Golf Operations. Course Supervisors are managing this staff but need to fill some back up roles.
- We have been offering prepackaged snacks at the pro shops during Covid-19. In addition to this we plan to provide fountain drinks, draft beer, and other food items by April 1st.

Golf / Landscape Maintenance

- We remain 23 FT Positions down. Two employees out on COVID-19 We interviewed three people last week and offered jobs to all three and have two interviews scheduled for this week.
- Last week Landscape Maintenance staff removed 4 Olive Trees from the Large Dog Park. They were replaced with Chinese Pistache and Oak Trees. Dog Park Users were concerned about the slippery mess on the walkways. We are looking at other locations where Olive Trees could possibly be removed and replaced with a different type of tree.

Clubs / CC & R's / Tours & Scheduling

- One new Covid related death reported for the Clubs last week
- The reopening of a few Clubs last week has gone well. Boomers Volleyball at Palm Ridge will restart on March 9th. Staff has prepared and is set for today's Press Release.
- Current CC&R violations are at 30.
- The CC&R Dept. has had a great deal of success closing violations within Stage One by contacting residents by phone, email before they even receive the Stage One letter.
- Tours and Scheduling is planning on a busy week. Both Mona and Jan will be working on club scheduling.

Village Store

- The store remains busy with sales, increase in customers.

Facility Maintenance

- We continue working on the cell phone transfer from Verizon to T-Mobile The actual transfer will begin next week.
- Facility Maintenance Staff is working to fence or close in two recycling dumpsters at RHJ between the tennis Courts and the Walking Track to improve the appearance.
- Facility Maintenance Manager Russ Boston is working on his March Presentation to the Governing Board.

Facility Operations

- We are working to get regular staff and schedules back in order as well as update signage for our upcoming reopening.
- We plan to open to Guests Monday, March 15. Social distancing and the wearing of masks still apply when using indoor facilities.
- We are working with West Valley Personal Training on offering some group fitness classes.
- Facility Usage Daily and Weekly totals have picked up slightly.
- We continue working on updating signage at facilities to be more welcoming utilizing SCW standards and colors.

Library

- This week the Library remains at 50% capacity and is opening for “Grab and Go” on March 9th. Services will be limited, and members should be there no longer than 30 minutes. No appointments required, walk-ins welcome. Curbside pickup will still be available. On Monday, 3/15 we go to 100% capacity, guests allowed.
- Virtual discussion by 8 new authors on new author experience on March 11 at 1 p.m. Register for this event on the library website scwlibrary.com.

Media / I.T.

- Sun City has a pop-up vaccination clinic from March 9 through March 15. We will post link on social media.
- A reminder that spring break is starting up over the next several weeks. Once our facilities are open to guests on 3/15 supervisors need to make sure that all monitors are familiar with checking in guests and the receipt policy.
- Staff is encouraged to continue to clean out old files off their N drives and any other shared drives they are connected to. Pictures, videos and music files in particular should be removed.
- Martin is offering new “mugshots” for staff and Board Members from 9 am to noon on Friday 3/12. Call Martin to schedule appointment.
- We are validating emails for the upcoming election. Of our 26,500 owner members, about 16,800 have emails on file which is great news! We look forward to a good turnout in online voting prior to in-person voting on Election Day on March 29. The deadline to register for online voting is March 11. The Candidate Forum is also on March 11 at Palm Ridge.
- New Casino being planned near Loop 303 and Northern.
- 440 new homes being planned on 163 acres near Williams Drive and El Mirage Road. The new community is called Rose Estates.
- A Waste Transfer station is being considered north of Loop 303 near El Mirage Road. It is proposed by Republic Services.

Special Events

- We will keep capacities for Movies scheduled at Beardsley to 120 through March. This number of attendees worked well. “Horizon Line” is our next Movie in Beardsley Park on March 11th and is sold out.
- We have added several events to our calendar for April 2021. All events will be outdoor at this point. If we exceed our benchmark numbers here in Arizona, we will cancel events if necessary.
- Scavenger Hunt #2 begins March 22 through April 4th. The Topic is “Pictionary”. We will have a raffle drawing for all participants who complete the Hunt sponsored by **Statz Agency and Insurance**.

Capital Improvements

- Palm Ridge Aquatics Building entry walkway concrete replacement project was completed 3/5/21.
- R. H. Johnson Mini Golf Turf Replacement Project is in progress. Demolition is complete and turf is currently being installed and looking good. The course is closed until completed.
- Palm Ridge Parking Lot Lighting Replacement to begin in April; start date to be determined upon arrival of materials.
- R. H. Johnson Bocce Courts 7 through 12; Lighting Fixture replacement to begin in March. Start date to be determined upon arrival of materials.