



# RCSCW GM Weekly Report

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## March 22, 2021

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### Human Resources

- COVID numbers for employees last week were zero, down from last week.
- Temperature Checks for employees will be continued through end of March.
- Staff Managers are reminded to submit names to the Governing Board for Employee Recognition Candidates.
- Staff Managers asked to remind employees working at more than one Recreation Center to be sure to let the monitors and leads at those facilities know they are there and why.

### Asset Preservation Fees

- Through the first 19 days of March 2021 - 115 APFs collected vs. 135 for the entire month March 2020. We expect to surpass that number.

### Sports Pavilion

- Getting ready to floor summer leagues at the end of May 2021.
- The Sports Pavilion will be closed April 26 and reopen May 17 for installation of the new scoring system.

### B & F - Membership

- Renewal of our property and casualty insurance coverage is in the final stages.
- Thanks go out to Riley for being so flexible with his employees in support of the Member Services Dept. while they are in the process of filling a vacant position.
- Thanks go out to Projects Manager Karl for the great job on the outdoor payment window at Membership. It is working out nicely.
- The next B&F Committee Meeting scheduled for Tuesday, April 6, 2021.
- Our Annual Presentation to the Members of the FY21/22 Budget set for Wednesday, April 14 at 9:00 a.m. in the Social Hall and Thursday, April 15 at 5:30 p.m. also in the Social Hall. All Covid rules in effect at the time are to be followed regarding masks and distancing.
- Karen from Accounting is diligently working with staff to review and update our Fixed Asset List.

## **Golf Operations**

- Golf Greens Fee Revenue and Rounds for the first 21 days of March
  - Rounds – 20% up over prior year.
  - Revenue – 30% up over prior year.
- We are returning to “quasi-normal” regarding COVID-19. We’ve put up signage with the new COVID-19 protocol for Golf Operations at each of the golf facilities.
- We’ve scheduled a three-person scramble on Saturday, March 27<sup>th</sup> at Pebblebrook Golf Course. It was sold out with 114 players. There will be groups of six due to three-person teams.
- On Sunday, March 28<sup>th</sup> is the Tin Cup Scramble at Deer Valley and Trail Ridge Golf Courses. There will be 100+ players at each course. This event is a Fundraiser for the Softball Club.
- We still need on-call custodians for Golf Operations. Golf Course Supervisors have taken on the managing of this staff but need help in filling some back up roles Placed job posting on the PGA Site.
- We continue to offer prepackaged snacks at the pro shops. In addition, we plan to provide fountain drinks, draft beer, and other food items by April 1<sup>st</sup>.

## **Golf / Landscape Maintenance**

- Starting last week, all golf courses went back to a pre-COVID-19 setup; Foam inserts will be removed from the cups, Bunker rakes will go back out, Ball and club washers will be put back on the tee box areas, additional bag stands will be put out on the driving range tees and any other items that were considered a touch point will be put back in place.
- We are currently 19 FT positions down. Four new employees were hired last week.
- We will be meeting with the Arizona Dept. of Water, ADWR, this week and will be submitting our annual water usage reports for 2020 and getting some updated information on the 2025 Fifth Management Plan.
- We received 12 new Memorial Pavers for the Beardsley Meditation Garden. Our Landscape Staff will install them sometime this week.
- Landscape Maintenance Crews continue to conduct general maintenance throughout the Association.

## **Clubs / CC & R's / Tours & Scheduling**

- There was one new COVID-19 case reported last week. Club members have been notified.
- Riley and his staff have been working on the reopening of the clubs. We have a handful of clubs that have delayed reopening. Phil has updated the list and forwarded it to Katy.
- We wanted to thank Jack for opening the 15 completed holes at RHJ Mini-Golf last week.
- Current CC&R violations are at 36.
- Weed season is upon us and the CC&R Dept. is seeing an uptick in weed complaints. We will be running an article on this in the Rec. Center News next month.
- Tours and Scheduling continues to be busy. Both Mona and Jan are working on getting clubs rescheduled.

## Village Store

- The store remains busy, sales have been good and there continues to be an increase in visitors, mainly children due to spring break.

## Facility Maintenance

- The Facility Maintenance Crew is finishing work on the fencing off of two recycling dumpsters at R. H. Johnson between the Tennis Courts and the Walking Track to improve the appearance.

## Facility Operations

- We are conducting interviews this week.
- Health and Wellness brochures were printed and should be available to members today.
- It was agreed we should continue to use the Facility Entry Exception Forms in some fashion for those who show up at Rec. Centers without their Membership Cards.
- Fitness Equipment Orientations have been scheduled for April at all four locations. Sign-up sheets will accompany the postings for these Orientations. Each session will be limited to 10 members.
- In the first week guests were allowed back, the number of guests processed were: BD 229, KZ 26, PR 271 and RHJ 660 for a total of 1,186 guests that first week.
- Weekly attendance increased across the board with RHJ Pool and Fitness seeing the highest numbers (3027/809) and Kuentz seeing the lowest (845/392). Beardsley came in a close second (1751/709) and Palm Ridge finished out third. (1750/720).
- Jack has his leads working to complete several in-house projects.

## Library

- The Library is now open for regular service. Guests are welcome. Masks are required.
- Virtual Reality's first session is Thursday, March 25<sup>th</sup>. Sign up in the Data Resource Center (DRC) or call 623-544-6644.

## Media / I.T.

- On-Line Voting is taking place this week. In the first hour we had 220 votes come in. In-Person Voting takes place at the Data Resource Center in the Library on Monday, March 29, 2021 from 10 a.m. to 3 p.m.
- Staff is encouraged to continue to clean out old files off their N: drives and any other shared drives they are connected to. Pictures, videos and music files in particular should be removed.

## Special Events

- We have added quite a bit to our April calendar. All events will be outdoors. Should our benchmark here in Arizona increase, we will cancel events as necessary.
- Our next Movie in the Park, **Jo Jo Rabbit**, scheduled on March 25, is sold out. High winds are in the forecast so we will reschedule if necessary. The next movie following that is **News of the World** on April 8 at dusk in Beardsley Park. Tickets go on sale April 6<sup>th</sup>.
- Scavenger Hunt #2 began March 22 through April 4<sup>th</sup>. The Topic is "Pictionary". We will have a raffle drawing for all participants who complete the Hunt sponsored by **Statz Agency and Insurance**.
- We will be showing a full Star Wars Marathon in the afternoon at the Stardust Theatre in June and in evenings in July. This is a free event but you will need to obtain a ticket. Ticket sales begin on Tuesday, May the 4<sup>th</sup> be with you! This event is sponsored by the Statz Insurance Agency.

## Capital Improvements

- Mini Golf Turf Replacement Project at RHJ is in progress. Turf is currently being installed. There was a shortage of turf materials which we expect to be delivered on Wednesday, 3-22-21 and project completion of the remaining course holes by 3-24-21.
- Palm Ridge Parking Lot Lighting Replacement to begin April 5<sup>th</sup>. No Facility closures needed for this project.
- R. H. Johnson Bocce Courts 7 through 12; Lighting Fixture replacement closure scheduled for 3-29-21 through 4-2-21.
- Sports Pavilion Shed Replacement is scheduled for installation on 3/29/21.
- Sports Pavilion Millwork Reface Project will be scheduled during the new Scoring System installation closure between 4-26-21 through 5-17-21.
- Palm Ridge Parking Lot Mill and Resurface will require full Recreation Center Closure Schedule from 5/24/21 through 6/25/21 or until complete, weather permitting. There will be no access during this time.

## Upcoming Events

### Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
Movie at Beardsley – Jo Jo Rabbit	March 25, 2021	Beardsley Park	Dusk	SOLD OUT
Movie at Beardsley – News of the World	April 8, 2021	Beardsley Park	Dusk	April 6, 2021
Movie at Beardsley – War with Grandpa	April 15, 2021	Beardsley Park	Dusk	April 6, 2021
Concert in Park – Faded Jeans	April 23, 2021	Beardsley Park	7pm	April 13, 2021
Movie at Beardsley – Deep Water Horizon	April 22, 2021	Beardsley Park	Dusk	April 20, 2021
Movie at Beardsley – Shrek	April 29, 2021	Beardsley Park	Dusk	April 20, 2021

**We have added quite a bit to our April calendar. All events at this point will be outdoor. If our benchmark here in Arizona increases we will cancel if necessary.**

**Next Movie is 3/25/21 – Sold out but high winds are in the forecast so if needed we will reschedule.**

### STAR WARS MARATHON: FREE EVENT

**We will show full Star Wars Marathons in the afternoon at the Stardust Theatre in June and in the evenings in July. Ticket sales will be held on Tuesday, May the 4<sup>th</sup> be with you 😊**

*Sponsored by Statz Insurance Agency*

## Scavenger Hunt:

Hunt starts TODAY 😊



**4 DIFFERENT COMMUNITY SCAVENGER HUNTS**  
**SCAVENGER HUNT #2**  
 TOPIC: Pictionary  
 BEGINS MARCH 22<sup>ND</sup> – APRIL 4<sup>TH</sup>

\*DOWNLOAD THE Pictionary QUESTIONS ON OUR SCW WEBSITE BEGINNING MARCH 19<sup>TH</sup>

**\*\*GO TO [WWW.SUNCITYWEST.COM](http://WWW.SUNCITYWEST.COM)\*\***  
 CLICK ON THINGS TO DO  
 FIND AND CLICK THE EVENTS TAB  
 CLICK ON COMMUNITY SCAVENGER HUNT

WE WILL BE RAFFLING OFF 3 BASKETS FOR ALL THE PARTICIPANTS WHO COMPLETE THEIR Pictionary SHEET!  
 BE SURE TO GET YOUR TICKET WHEN YOU TURN IN YOUR COMPLETED SHEET TO ADMIN, DATE STAMPED BY OUR RECEPTIONIST, WILL RECEIVE A SMALL PRIZE!

AS ALWAYS PLEASE SHARE YOUR PHOTOS TO OUR SOCIAL MEDIA PAGES WE ARE TRYING TO KEEP AS MINIMAL CONTACT AS POSSIBLE

THIS IS WHAT YOU WILL BE LOOKING FOR

SPONSORED BY  


  


**We will have a raffle drawing for all participants who complete the Hunt sponsored by Statz Agency and Insurance**