



RCSCW GM Weekly Report

March 15, 2021

 3-16-21

Human Resources

- COVID numbers for employees last week were at three, down one from last week.
- Temperature Checks for employees will be continued through end of March.

Asset Preservation Fees

- Beginning of March 2021 to date - 71 APFs collected vs. 135 for the month March 2020. We expect to surpass that number.

Sports Pavilion

- Our numbers have improved somewhat; League Play down 27%, Open Play was down 16% and Revenue was down 33%.
- 67 bowlers participated in last weekend's Tournament and we had three more 300 games bowled. To date for the year there were 31 300 games bowled.
- Billiards was extremely busy this past week. Activity has picked up.
- The Sports Pavilion will be closed April 26 and reopen May 17 for installation of the new scoring system.

B & F - Membership

- We are working on the extension of the Ricoh Copier Agreement.
- One of the Ricoh copiers was moved to the CC&R Department Admin. Bldg. Staff are reminded to use the Cannon Copier for black and white copies whenever possible. There is an underage of copies on this machine.
- B&F Committee Meeting scheduled tomorrow, 3-16-21. January and February financials will be presented. In January, numbers were slightly down due to weather issues and in February we were to the good due to Operating savings. Also, Van Guard will be presenting our investment status.
- Our Annual Presentation to the Members of the FY21/22 Budget are set for Wednesday, April 14 at 9:00 a.m. in the Social Hall and Thursday, April 15 at 5:30 p.m. also in the Social Hall.
- We've met the deadline for filing our 990 and 990T Forms to the Association Auditor.

Golf Operations

- Golf Greens Fee Revenue and Rounds for the first 14 days of March
 - Rounds – 20% up over prior year.
 - Revenue – 25% up over prior year.
- We are returning to “quasi-normal” regarding COVID-19. We’ve put up signage with the new COVID-19 protocol for Golf Operations at each of the golf facilities. (See attached)
- We are again allowing single cart riders. Tables and chairs have been put back out on the patios but not in the pro shops just yet.
- We continue to offer prepackaged snacks at the pro shops at this time. In addition we plan to provide fountain drinks, draft beer, and other food items by April 1st.

Golf / Landscape Maintenance

- Starting today, all golf courses will be going back to a pre-COVID-19 setup; Foam inserts will be removed from the cups, Bunker rakes will go back out, Ball and club washers will be put back on the tee box areas, additional bag stands will be put out on the driving range tees and any other items that were considered a touch point will be put back in place.
- We are currently 21 FT positions down. We have hired three new employees for Golf Maintenance last week. More interviews are scheduled for this week.
- One employee is out due to COVID-19.
- Landscape Maintenance Crews are conducting general maintenance throughout the Association.

Clubs / CC & R's / Tours & Scheduling

- There were no new COVID-19 reports last week.
- Riley and his staff have been working on the reopening of the remainder of clubs. It’s going well but there are lots of questions. Thanks go out to David, Jack and their Teams for all their hard work.
- Current CC&R violations are at 32.
- CC&R Dept. is seeing an uptick in cases with RV’s and weeds now that the season is upon us.
- Tours and Scheduling is planning on a busy week. Both Mona and Jan will be working on club scheduling.

Village Store

- The store remains busy, sales have been good and there has been an increase in visitors, mainly children due to spring break.
- We are short volunteers at the Village Store right now.

Facility Maintenance

- We continue working on the cell phone transfer from Verizon to T-Mobile with IT so the actual transition goes technically seamless.
- We have filled two vacant positions within the Facility Maintenance Department. There were two interviews/offers and both were accepted.
- Facility Maintenance Manager Russ Boston has completed work on his March Presentation to the Governing Board on Thursday, March 18.

Facility Operations

- Thanks go out to Mona and Jan for getting the club schedules out to all 4 facilities.
- We are working on fine-tuning staff schedules, while remaining flexible, as some clubs have yet to send in CR-14s prior to their return.
- We are conducting interviews to fill the remainder of our open positions.
- We are handling guests based on the rules handed out in November 2019. Sample handouts were provided to all members of the GM's Staff Meeting for review and input on any changes.
- We would like to encourage the use of member credit instead of credit cards for contactless payments for guests.
- We are working with West Valley Personal Training on offering group fitness classes. We are speaking to previous Explore group fitness instructors about the option to work with WVPT. One instructor has responded and chosen not to return but continue offering classes on Zoom and two other instructors indicated they would like to return in the fall.
- Weekly attendance increased across the board with RHJ Pool and Fitness seeing the highest numbers (1566/730) and Kuentz seeing the lowest (563/348). Beardsley came in a close second and Palm Ridge finished out third.

Library

- The Library will be open for regular service beginning Tuesday, March 16, 2021. Hours are 9 a.m. to 4 p.m. on Tuesday through Saturday. Masks are required in the library. Curbside pickup is still available to those who request it.
- We had 130 people use Data Resource Center computers and 1,127 patrons came into the Library during the week of March 9 through 13. During last week's curbside pickup, 110 people used the computers and 230 people used curbside pickup.

Media / I.T.

- We have learned that SCW will not become a Covid vaccination site as the State is using all available vaccines.
- A Microsoft patch update that took place last week impacted our printing services in Membership. It has been removed and printing capability restored until the patch can be corrected.
- Staff is encouraged to continue to clean out old files off their N drives and any other shared drives they are connected to. Pictures, videos and music files in particular should be removed.
- Registration date for on-line voting has passed. Email invitations to those registered members will be sent out to voters on 3/22/21.

Special Events

- We have added quite a bit to our April calendar. All events will be outdoors. Should our benchmark here in Arizona increase, we will cancel events as necessary.
- Our next Movie in the Park, **Jo Jo Rabbit**, scheduled on March 25, is sold out. The next movie following that is **News of the World** on April 8 at dusk in Beardsley Park. Tickets go on sale April 6th.
- Scavenger Hunt #2 begins March 22 through April 4th. The Topic is "Pictionary". We will have a raffle drawing for all participants who complete the Hunt sponsored by **Statz Agency and Insurance**.
- We will be showing a full Star Wars Marathon in the afternoon at the Stardust Theatre in June and in evenings in July. Ticket sales begin on Tuesday, May 4th.

Capital Improvements

- Mini Golf Turf Replacement Project at RHJ is in progress. Demolition is complete. Turf is currently being installed. This project is tentatively expected to be completed on Friday of this week providing remaining material gets here by Wednesday.
- Palm Ridge Parking Lot Lighting Replacement to begin in April; start date to be determined upon arrival of materials.
- R. H. Johnson Bocce Courts 7 through 12; Lighting Fixture replacement to begin in March. Start date to be determined upon arrival of materials. Will provide dates when we can confirm.
- Sports Pavilion Shed Replacement is scheduled for installation on 3/29/21.



UPDATED GOLF COURSE POLICIES 3.15.21

Clubhouse & Patio

Social Distancing 6' encouraged—Mask are required in the Clubhouse and Restrooms.

Payment is accepted at the Golf Shop Counter, or you may pay via Phone (personal phone or house phone located outside Golf Shop).

Tables and Chairs will be placed on the Patio (no indoor seating allowed). Tables and Chairs will be cleaned and disinfected daily.

NO ALCOHOLIC Beverages permitted on Patio except those purchased at the Clubhouse.

Pre-Packaged Food & Beverages will be available for purchase in the Clubhouse.

Single Rider Carts are permitted. Please observe Cart Rules: 90 degree rule-Carts must stay 30' from greens (exception 15' with Medical Flag). Medical Flag permission will be issued to those with credentials from Golf Operations.

Rental Golf Clubs and Rental Pull Carts are available at Golf Shop.

Golf Course

Scorecards and Pencils will be available on #2 and #11 Tee Boxes.

Flagsticks may be removed from the hole while putting. (Foam inserts are removed).

Rakes will be available in the bunkers on course.

Ball Washers will be on course.

Golf Club Washers will be at Driving Range

Benches will be returned to the Driving Range and Golf Course

Upcoming Events

Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
Movie at Beardsley – Jo Jo Rabbit	March 25, 2021	Beardsley Park	Dusk	SOLD OUT
Movie at Beardsley – News of the World	April 8, 2021	Beardsley Park	Dusk	April 6, 2021
Movie at Beardsley – War with Grandpa	April 15, 2021	Beardsley Park	Dusk	April 6, 2021
Concert in Park – Faded Jeans	April 23, 2021	Beardsley Park	7pm	April 13, 2021
Movie at Beardsley – Deep Water Horizon	April 22, 2021	Beardsley Park	Dusk	April 20, 2021
Movie at Beardsley – Shrek	April 29, 2021	Beardsley Park	Dusk	April 20, 2021

We have added quite a bit to our April calendar. All events at this point will be outdoor. If our benchmark here in Arizona increases we will cancel if necessary.

**Movie in Park 3/11/21 – VERY COLD! Had 100 tickets given away and because of weather only about 30 attended.
Next Movie is 3/25/21**

STAR WARS MARATHON:

We will show full Star Wars Marthons in the afternoon at the Stardust Theatre in June and in the evenings in July. Ticket sales will be held on Tuesday, May the 4th be with you ☺

Scavenger Hunt:

Hunt starts Monday March 22nd

4 DIFFERENT COMMUNITY SCAVENGER HUNTS

SCAVENGER HUNT #2

TOPIC: Pictionary

BEGINS MARCH 22ND – APRIL 4TH

*DOWNLOAD THE Pictionary QUESTIONS ON OUR SCW WEBSITE BEGINNING MARCH 19TH

****GO TO WWW.SUNCITYWEST.COM****

CLICK ON THINGS TO DO
FIND AND CLICK THE EVENTS TAB
CLICK ON COMMUNITY SCAVENGER HUNT

WE WILL BE RAFFLING OFF 3 BASKETS FOR ALL THE PARTICIPANTS WHO COMPLETE THEIR Pictionary SHEET!

BE SURE TO GET YOUR TICKET WHEN YOU TURN IN YOUR COMPLETED SHEET TO ADMIN, DATE STAMPED BY OUR RECEPTIONIST, WILL RECEIVE A SMALL PRIZE!

AS ALWAYS PLEASE SHARE YOUR PHOTOS TO OUR SOCIAL MEDIA PAGES
WE ARE TRYING TO KEEP AS MNIMAL CONTACT AS POSSIBLE



THIS IS WHAT YOU
WILL BE LOOKING
FOR

We will have a raffle drawing for all participants who complete the Hunt sponsored by Statz Agency and Insurance