



# RCSCW GM Weekly Report

## February 01, 2021

### Human Resources

- 3 new employee COVID cases for last week

### Asset Preservation Fees

- 111 contracts processed through Monday.
- Home inventory remains low.
- 92 contracts processed same month last year.

### Sports Pavilion

- League revenue down 44%
- Open Bowling revenue down 43%
- Bowling revenue down 50%
- Total Revenue down 50%
- Games Bowled down 42%
- Average price per game was \$2.78

### Budget and Finance

- Assembling the first pass of the Income Statement and Capital Budget. Will generate a presentation for next B&F Committee Meeting.
- In January Month-End Report, rain impacted golf projections. We expect numbers to be short to budget.
- Received the last of the RFQ contact information we needed for reviewing and selecting a financial advisor.

### Golf Operations

- Revenue DOWN 7% and Rounds DOWN 13% over prior year mainly due to weather; frost delays (11 hours, Cart Path Restriction 3 days and 5.5 hours, rain total for month 1.7”
- Sunday, January 31<sup>st</sup> – Tampa Bay Scramble – 100 golfers participated. Two Men’s flights with a Ladies and Co-Ed flight.
- Sunday, February 21<sup>st</sup> – Couples scramble – 100 players – sold out.

### Golf / Landscape Maintenance

- We are still short employees, 21 at present time.

## Clubs / CC & R's

- COVID-19: No new COVID-19 cases reported in clubs this weekend.
- RR&Ps along with the sample bylaws are finished and set for uploading onto the web page, publication and distribution.
- Everything is running smoothly in Tours and Scheduling.
- Current CC&R violations are at 38. 8 are political signs. We have contacted the County to discuss this further.
- Ran a CC&R yearly report and in the last year, the CC&R Dept. has resolved 722 valid violations.

## Village Store

- We are working on our Month-End Report

## Facility Maintenance

- Painting RHJ Fitness Center while closed and performing Interior Maintenance prior to new flooring being installed in April.
- Changed out one HVAC Unit at Palm Ridge Facility on Saturday.
- We are preparing for cellular service change from Verizon to T-Mobile

## Facility Operations

- Shower Room maintenance project at Palm Ridge ongoing.
- Attended review meeting with Waxie and Eco Lab last week to discuss our first year with them as our vendor. 57.2% of the product we use from them are considered green/sustainable.
- AZ Game and Fish Department to use Beardsley Pool April 8 from 12:30 to 9 p.m. for water survival training.

## Library

- The library will continue only allowing members to check out items using their curbside pickup service. Paperbacks will be put out for patrons to borrow when weather is good.
- Curbside hours are Tuesday – Saturday 9am to 4pm.
- Items can be reserved for curbside pickup through the library's online catalog ([catalog.scwlibrary.com](http://catalog.scwlibrary.com)), emailing [scwlibrary@suncitywest.com](mailto:scwlibrary@suncitywest.com) or by calling 623-544-6130
- Appointments for registering for the COVID-19 vaccine can be made in the Data Resource Center. To complete the vaccine registration process you must also have an email address and know the password to log into that email account when you visit the DRC. The vaccine registration site is not accepting cox emails. During the registration for the vaccine process, the site may ask you for your Health Insurance information so that the POD provider can charge insurance an administration fee, but you will not receive a bill.
- Banner Health has the following webpage available to sign up for the vaccine. [Make Appointment](#). Maricopa County Vaccine Location Information <https://www.maricopa.gov/5659/COVID-19-Vaccine-Locations>
- State Site registration <https://podvaccine.azdhs.gov/>

- [Find Vaccine](#) locations to check if available. Narrow the map to your area and select a site to check if available. Many are full so you can check them often to see if any become available.

### **Media / I.T.**

- Staff is reminded to send in a ticket when requiring IT assistance. This will go to the whole Team instead of one person who may not be available at the time you need them.
- All clubs in designated spaces have Club Networking available.
- We have posted several TORCH videos on our website and will be generating several more.
- We will be filming a Capital Items Presentation with Projects Manager, Karl Wilhelm.
- We are working with James Riley to determine the types of Club Reports that are required.

### **Special Events**

- Status Quo on Special Events - COVID
- The Scavenger Hunt begins next Monday, Feb.08, 2021. We will start scattering the cacti on Friday.
- We have started refunds for Spring Fest.
- Upcoming Drive-In Movies; Sweet Home Alabama, Feb.11 and The War With Grandpa, Feb. 25 at the RHJ North Lot at dusk

### **Capital Improvements**

- Upcoming Projects to begin:
  - RHJ - Member Services Security Window Project
  - RHJ - Property Line Fencing Replacement
  - RHJ - Sports Pavilion Shed Replacement
  - RHJ - Mini Golf Turf Replacement
  - RHJ - Bocce Court Lighting
  - BD - Park Electrical Renovation