

Online Tee Time Reservation Instructions

1. Login to the Sun City West Portal.
2. Click on the Member Tee Times/Public Tee Times Tab on the top ribbon or click on “Member Tee Times/Public Tee Times” on the Quick Links.
3. Members have a seven-day booking window including the current day (Public has five days including the current day). Select the date by clicking on the appropriate box or by using the date drop-down window.

Select Date

Date: 9/3/2020

Time: ANYTIME

Course: ANY

View Tee Sheet

THU 3 Sep FRI 4 Sep SAT 5 Sep SUN 6 Sep MON 7 Sep TUE 8 Sep WED 9 Sep

Sort: Course Price Time Specials

4. Select the time to begin your search. You may also select a specific course.

Select the time to begin your search

Date: 9/5/2020

Time: ANYTIME

Course: ANY

View Tee Sheet

THU 3 Sep FRI 4 Sep SAT 5 Sep

Saturday, September 5, 2020

09/05/2020 6:40 AM Trail Ridge

09/05/2020 8:00 AM Echo Mesa

09/05/2020 9:10 AM Deer Valley

09/05/2020 9:20 AM Deer Valley

09/05/2020 9:30 AM Deer Valley

09/05/2020 9:30 AM Echo Mesa

BOOK

9/9/2020

- Choose a specific tee time at the desired course by clicking on the “Players” box and choosing the number of players. Select the number of players and click “BOOK”.
Note: the 2-2, 2-3, 2-4 refers to the minimum number of players that can be booked (2) and the number of available spaces (2, 3, 4).

The screenshot shows a booking interface for Saturday, September 5, 2020. At the top, there are input fields for Date (9/5/2020), Time (03:00 PM), and Course (ANY). Below this is a calendar view with 'SAT 5 Sep' highlighted. The main area displays a grid of tee times for courses: Deer Valley, Echo Mesa, Grandview, Stardust, and Trail Ridge. For the 3:00 PM slot at Deer Valley, a dropdown menu for 'Players' is open, showing options 2, 3, and 4. A red callout box with an arrow points to this menu, containing the text 'book 2, 3 or 4 players'. Each tee time card also includes a 'Holes' selection (9 or 18) and a 'BOOK' button.

- The booker’s name appears as Player 1. Under Player 2, click on “select” and choose the player type. (Public players can only enter “Guests” as the player type.)

The screenshot shows the Sun City West website's reservation confirmation page. The header includes navigation links: HOME, MEMBER TEE TIMES, LOTTERY, EVENTS, LESSONS & CLINICS, MY ACCOUNT, CONTACT, and LOGOUT. The main content is divided into 'Tee Time Details' and 'Player Details'. The 'Tee Time Details' section shows: Date (Sat, September 05, 2020), Time (3:00 PM), Course (Deer Valley), Players (3), Holes (18), and Start Tee (1st). The 'Player Details' section shows 'PLAYER 1' as LINDA PLASTAS and 'PLAYER 2' with a 'SELECT' dropdown menu open. The dropdown menu options are: SELECT, GUEST, MEMBER, MOST FREQUENT, and HOLD/TBD. A red callout box with an arrow points to the 'MEMBER' option, containing the text 'Choose the player type'. Below the player details is a checkbox for 'I have read and agree to the Terms & Conditions*' which is checked. At the bottom right, there are links for 'Back to Tee Times' and a 'Confirm Reservation' button.

- If you select "Member", type in the member/employee/card holder # or name. Select the correct player from the drop-down list. If the player is a guest enter the first and last name and click on "Next".

PLAYER 2

Type Name, Email, Username

Notify

John Smith - 71001688

PLAYER 3

PLAYER 2

Notify

First Name *

Last Name *

Phone

Email

Enter the first and last names and click on "Next"

- Once all players have been entered click on "Confirm Reservation".

SUN CITY WEST

HOME MEMBER TEE TIMES LOTTERY EVENTS LESSONS & CLINICS MY ACCOUNT CONTACT LOGOUT

Tee Time Details

Date Sat, September 05, 2020

Time 3:00 PM

Course Deer Valley

Players 3

Holes: 18

Start Tee 1st

Player Details

You have 2:46 left to complete your reservation

PLAYER 1 LINDA PLASTAS

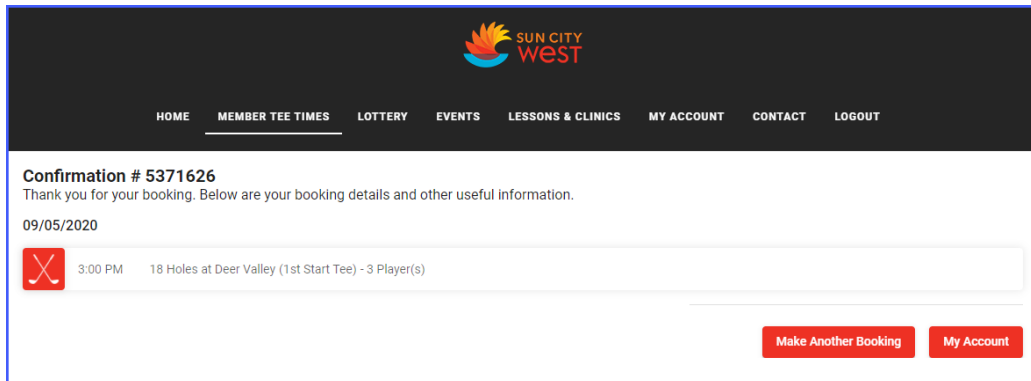
PLAYER 2 CONNIE BECKVALL

PLAYER 3 HARPO MARX

I have read and agree to the [Terms & Conditions](#) *

Click on "Confirm Reservation"

9. You will receive a confirmation number and a confirmation email. If you do not receive an email confirmation, please check your Spam/Junk folders.



To check Tee Time availability, Members may also “View Tee Sheet” and select any day and course to view by clicking on the [View Tee Sheet](#) on the top of the Member Tee Time screen.