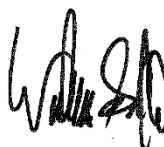


Recreation Centers Of Sun City West, Inc.

INTER-OFFICE MEMORANDUM:

Date: February 3, 2020
To: RCSCW Governing Board
From: William Schwind, General Manager
Subject: Weekly Activity Report – February 3, 2020



Facility Projects: (Karl)

1. **Kuentz Gas Meter Project** – The Project is in progress with Southwest Gas, National Pipeline who will be boring, sleeving, and installing pipeline at final location in front of the Women's Club Room. Repairs for the electrical damage were made last week. Southwest Gas completed 5 of the six meter installations as of 1-31-20 and will complete the final meter installation at the Pool Bldg. by 2/7/20. ForeSite completed the riser and gas line tie-in to the Pool Bldg. on 1-24-20. ForeSite is working to have the County come in for inspection.
2. **Stardust Golf Course – Front/Back 9 Restroom Replacement** – Project schedule changed. The new tentative start date is Monday Feb. 10 for this 2-day project.
3. The Large Dog Park Project is out for bid. We expect the bid proposals to be returned in late February.

Facility Maintenance: (Russ)

4. The President of the Sunshine Animal Club contacted Russ Boston regarding a report that a dog that may have had scabies had visited the Small Dog Park. Russ temporarily shut down both the small dog park and the large dog park and checked with a local company to determine what our next course of action should be. After speaking with the vendor it was decided that we did not need to have the park(s) sprayed or any other products applied. The vendor stated that Scabies was only transmitted from dog to dog (caused by mites) and that dogs could not get scabies from the ground, the grass or any other part of the park. The Dog Parks have since been reopened.
5. We have been talking with Staff about the possibility of shutting down the large fountains at R.H. Johnson Pool as the fountains cool the water while we have the boilers on to heat the water. We will determine if there is any benefit to doing this or not.
6. We have a meeting scheduled with a sound expert this week to see if we can recreate the sound problems we experienced at the Governing Board Mid-Year Meeting that took place at Palm Ridge on Jan. 17. We are contemplating hiring an audio technician so they can trouble shoot these issues as they occur.

Recreation: (David)

7. We will be starting a “Foam Rolling and Stability Class” twice a week beginning February 4. These classes will be held in the Group Fitness Room at R.H. Johnson.

8. We are halfway through our 8-Week Walking Trail Challenge, which takes place on Wednesday, 1/29/20 at the Kuentz Facility on the 2.7 mile “Road Runner Trail”. We handed out stickers to over 100 participants for this leg of the challenge and hope to have even more people participate on Wednesday

9. We have a meeting scheduled this week with a vendor to discuss improvements in the audio and visual equipment at the Lecture Hall.

10. We are satisfied with our new cleaning product company. We are now moving Waxie over to the Kuentz Facility.

Recreation Activities: (Riley)

11. RR&P changes will be presented to the Charter Club Committee tomorrow. If approved they will be presented to the Governing Board Regular Meeting on Feb. 27.

12. We are working Master Swimmers about time parameters for Club Swim.

13. Clubs are asking for clarification on the BYOB Policy after the news release in the SCW Independent.

14. Kiva Bridge will be addressing their members regarding forming an LLC and room rentals.

15. The Tennis Club Instructor agreed to a percentage of all fees collected going to the Rec. Centers. Insurance coverage is not being addressed. We are working on the updated contract including the availability of lessons to non-cardholders.

16. CC&R violations are still on the rise. We currently have 71 violations consisting mostly of landscaping, maintenance and political signage.

17. The CC&R Department has compiled a list of all the homes in SCW with chain link and other non-approved fencing for possible future use.

18. The CC&R Informational Article we put in the Rec. Center News was a big success. We received many questions from readers. We plan on doing educational articles like this each month.

19. We are researching and reviewing the policy/laws concerning individuals flying drones in residential neighborhoods.

Village Store

20. The Beaders and Silver Club Sales on Sat., Feb. 1 were both very successful and well attended.
21. The Village Store Month-End Report was \$1,000 more than reported for any other year.
22. Sales at the Village Store continue to be very good.

Sports Pavilion:

For January 2020 as compared to 2019:

23. League Play was up 8%. Resident Open Play was up 7%, Non-Resident Open Play was up 38%, Wii Bowling was up 35%, Refreshment Sales were up 10%, Total Revenue was up 4% and the Average Price per Game Bowled was up 5%.
24. The Sports Pavilion Summer Maintenance shutdown is planned for the end of July/August 1 and will last 2 ½ weeks. During this time the Brunswick scoring change out will take place.
25. There were two 800 series games bowled last week. Congratulations go out to Pete Klecker and John Bouwens! Congratulation also go out to Jason Mull who bowled a perfect 300 game! Way to go Jason!

General Services:

26. We are working on setting up a public meeting in Sun City West on Transportation.
27. We continue training Golf Operations employees on the new Golf Lesson software.
28. The construction of the K. Hovnanian Homes Development is delayed until ground-breaking in March.
29. The 2020 Census is just around the corner. Activities for the Census will be stepping up this month and next.
30. We are interested in your thoughts and ideas on the remodeling of the Shuffleboard Room in the Sports Pavilion to accommodate a social gathering place that would include food and drinks. Community input will be welcome during the next Sports Pavilion/Bowling Committee Meeting at 10 a.m. on Monday, Feb. 10 in the Lecture Hall.

RHJ Library:

31. Library Staff will be meeting with the IT Department determine if there is something that can be done to make using the Library data base more seamless.
32. The numbers of Patrons using the Library appeared to be 15% lower last week.

Financial Services:

33. Kudos to Tim DeAngelo for his assistance to Chartered Clubs in reviewing and reconciling their bank statements.
34. Pete Finelli reminded all managers to have all information turned in to Accounting so the January Month-End Report can be completed.
35. Our Van Guard Accounts continue to do very well.
36. GB Fi02 Policy will be discussed at the upcoming B&F Meeting to talk about the Budget Model.
37. Many thanks to Todd and Russ for providing us with information on our irrigation systems including course closures, timing, costs, etc. This information will be very helpful in completing the budget.
38. We will be presenting a power point presentation on Capital Items over \$100,000 at the Properties Committee later this week.
39. The first full Budget of FY 20/21 will be presented to the B&F Committee on February 18.
40. We are working on renewal of our Property and Casualty Insurance. Dead line for renewal is in March 2020.
41. All 1099s, W-2s and other financial documents have been issued to the IRS.

Membership:

42. For the month of January 2020 to date, we had 102 APFs with 10 refunds for a total of 92 APF Fees collected. Total number for the month of January 2019 was 73 APFs collected.
43. Membership is working with the IT Department to procure a new computer program with Real Estate Data Solutions that allows for daily reports on Deeds recorded with Maricopa County. Member Services Manager Deb Long will meet with the vendor to review the programming. This new software will give us the ability to capture the required APF Fee upon transfer of property ownership once the RCSCW Governing Board approves the revision to the Fi17 Policy in February.

Events Planning:

44. Tickets for “Spring Fest”, March 14 through March 16 are **SOLD OUT** completely.
45. Save the date 3-7-20 for our “BBQ Taste of Paradise Challenge” which is a Southwest National BBQ Competition. To date we have about 33 competitors, many committed sponsorships, Woodshop/Metal Club in-kind sponsors for trophies and awards. This event takes place in the R.H. Johnson Parking Lot on March 7, 2020. The RHJ parking lot will be blocked off beginning **Thursday 3-05-19 through Sunday 03-08-19**.
46. Over 75 participants have already signed up for our 5K Run. The date of the Run is Saturday, March 28, 2020. Visit www.suncitywest.com and click on Annual 5K Registration listed under Announcements for more information. Proceeds from this event will go to the *Patriotic Service Dog Foundation*.

Human Resources:

47. Cigna donated \$2,000 to help sponsor our upcoming 5K walk.
48. We continue training new HR employees in their new positions this week.
49. Teri Z. Retirement Celebration is on Thursday, Feb. 6 in the Multi-Purpose Room.
50. The Candidate that was selected for the HR Manager position accepted our offer and will be starting the job March 16, 2020.

Golf Operations:

51. For the month of January Greens Fees and Cart Fees are 9% ahead of prior year. Rounds of golf for the same time period are 11% above last year's numbers. Year to date numbers indicate a small increase in revenues over prior year.
52. Upcoming events include the following: The Valentine's Scramble (Feb. 8 – SOLD OUT), the Women's Match Play Round Robin (Feb. 22 – Feb. 23 – SOLD OUT), Sun City West Classic (Mar. 14 – Mar. 15 – 20 Entries accepted so far. A total of 60 teams (120 players) will complete the event.
53. Special Event License – Hickory Golf Tournament license has been approved by Maricopa County. Pat O'Hara will finish the process this week with the AZ Department of Liquor.
54. Teaching Academy – We are working with IT to set up USchedule Software for booking/promoting lessons with staff golf pros. We are moving forward with scheduling and training of staff.

Environmental Services:

55. Golf Course Maintenance

- Greens aerification will be rescheduled for next week. Due to the cooler weather forecast to move in later today we decided we decided to hold off for a few days.
- New fencing was installed last week at Echo Mesa at holes #2 and 3 road crossing – Tiera Vista. The new fence will help prevent utility companies from coming onto the golf course unannounced.
- Weed Control – pre and post treatments will continue over the next few weeks.

56. Landscape Maintenance:

- Landscape Maintenance – Staff will be working on the entrance at Beardsley and El Mirage removing some of the old cacti and other plant material. Staff will start planting new low water use plants and trees sometime early next month when the weather warms up.

Upcoming Events

January/February/March Upcoming Events

Event	Event Date	Location	Time	Ticket Sales
January Dance – Faded Jeans	Friday, January 31, 2020	Palm Ridge	7pm	SOLD OUT

Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
CRUISE SHIP – AZ Trio	Friday, February 7, 2020	Palm Ridge	7pm	SOLD OUT
Cary Long – Comedian	Tuesday, February 11, 2020	Palm Ridge	3 & 7pm	Available Now
TOP HAT – Shashaty	Thursday, February 13, 2020	Palm Ridge	3 & 7pm	Available Now
Troubadour Experience	Tuesday, February 18, 2020	Palm Ridge	3 & 7pm	Available Now
CRUISE SHIP – Adel Experience	Friday, February 21, 2020	Palm Ridge	7pm	SOLD OUT
TOP HAT – Jump Jive & Wail	Thursday, February 27, 2020	Palm Ridge	3 & 7pm	Available Now
February Dance – Rhythm Edition	Friday, February 28, 2020	Palm Ridge	7pm	SOLD OUT
CRUISE SHIP – Black Market Trust	Friday, March 6, 2020	Palm Ridge	7pm	Available Now
TOP HAT – Aretha	Thursday, March 12, 2020	Palm Ridge	3 & 7pm	Available Now
Voyager – Journey Tribute	March 13, 2020	Beardsley	7pm	SOLD OUT
One of These Nights – Eagles Trib	March 14, 2020	Beardsley	7pm	SOLD OUT
Mirage – Fleetwood Mac Trib	March 15, 2020	Beardsley	7pm	SOLD OUT
CRUISE SHIP – Fair Child Blues	Friday, March 20, 2020	Palm Ridge	7pm	SOLD OUT
American Vibe Days – Southern Rock	Saturday, March 28, 2020	Beardsley	7pm	Available Now
American Vibe Days – Turn the Page	Sunday, March 29, 2020	Beardsley	7pm	Available Now

Cruise Ship – Todd Oliver – Friday January 24, 2020

Todd Oliver was a well received and audience loved him and his dog!

THIS WEEK PERFORMANCES:

January Dance – Faded Jeans – SOLD OUT

5k Now Available online under Announcements!

Date of 5k – Saturday, March 28, 2020

Visit www.suncitywest.com Click on Annual 5K Registration listed under Announcements

Charities go to – Patriotic Service Dog Foundation

BBQ – SCW BBQ Taste of Paradise Challenge

SAVE THE DATE - March 7, 2020

Stop the Bleed Training – Monday February 3, 2020 10am at the Lecture Hall (ALMOST SOLD OUT)

To register email Kasey.huhta@suncitywest.com



Ticket Sales January 28, 2020

Show	Location	Tickets Sold	%	Date of Event
Jan Dance – Faded Jeans	Palm Ridge	432	100%	1/31/2020
Cruise Ship – The Arizona Trio	Palm Ridge	800	100%	2/7/2020
Cary Long – Comedian 3PM	Palm Ridge	245	72%	2/11/2019
Cary Long – Comedian 7PM	Palm Ridge	335	99%	2/11/2019
Top Hat – ShaShaty 3PM	Palm Ridge	516	64%	2/13/2020
Top Hat – ShaShaty 7PM	Palm Ridge	739	92%	2/13/2020
Troubadour Experience 3PM	Palm Ridge	444	55%	2/18/2020
Troubadour Experience 7PM	Palm Ridge	581	72%	2/18/2020
Cruise Ship – Adele	Palm Ridge	800	100%	2/21/2020
Top Hat – Jump Jive Wail 3PM	Palm Ridge	545	68%	2/27/2020
Top Hat – Jump Jive Wail 7PM	Palm Ridge	768	96%	2/27/2020
February Dance - Rhythm Edition	Palm Ridge	432	100%	2/28/2020
Cruise Ship – Black Market Trust	Palm Ridge	777	97%	3/6/2020
Top Hat – Aretha 3PM	Palm Ridge	568	71%	3/12/2020
Top Hat – Aretha 7PM	Palm Ridge	778	97%	3/12/2020
SPRING FEST – Voyager	Beardsley	2400	100%	3/13/2020
SPRING FEST – Take it to the Limit	Beardsley	2400	100%	3/14/2020
SPRING FEST – Mirage	Beardsley	2400	100%	3/15/2020
Cruise Ship – Fairchild Blues Tribute	Palm Ridge	800	100%	3/20/2020
American Vibes 5K	Stardust Golf	107	35%	3/28/2020
Amerinca Vibe Days - Southern Rock	Beardsley	626	26%	3/28/2020
American Vibe Days – Turn the Page	Beardsley	648	27%	3/29/2020

Subscriptions No Longer Available

American Vibe Days	Beardsley	478		March 28-29
2020 Cruise Ship Subscriptions 7PM	Palm Ridge	700	100%	Dates Vary
2020 Top Hat Subscriptions 3PM	Palm Ridge	481	68%	Dates Vary
2020 Top Hat Subscriptions 7PM	Palm Ridge	694	99%	Dates Vary
2020 Spring Fest Package no longer available	Beardsley	1358	100%	March 13-15