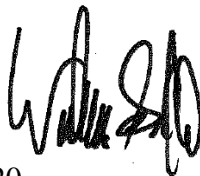


# Recreation Centers Of Sun City West, Inc.

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## INTER-OFFICE MEMORANDUM:

**Date:** January 13, 2020  
**To:** RCSCW Governing Board  
**From:** William Schwind, General Manager  
**Subject:** Weekly Activity Report – January 13, 2020



### Facility Projects: (Karl)

1. **Palm Ridge Stained Glass/Computers West Club Renovation is Completed** – The Club Equipment and furniture move was completed this morning, January 6, 2020. Ceiling tile installation and touch ups have been made. This was completed on January 10, 2020 and the rooms were turned back over to the clubs on Saturday 1-11-20. The Grand Opening for Stained Glass is scheduled for Saturday, January 18, 2020 from 10 a.m. to 2 p.m.
2. **Kuentz Gas Meter Project** – The Project is now in progress with Southwest Gas, National Pipeline who will be boring, sleeving, and installing pipeline. Final Meter will be installed over a three-week timeline. ForeSite to make all preparations and install a gas line modification tie-in to the Pool Building during the scheduled process. The vendor will ensure all Safety Requirements.
3. **Pebblebrook Golf Course – Front/Back 9 Rest Room Replacement** - This Project is scheduled to begin Tuesday Jan. 21, 2020. This is a two-day project as both restrooms will be done simultaneously.
4. **Star Dust Golf Course – Front/Back 9 Restroom Replacement** – Project scheduled to begin Tuesday, Jan. 23, 2020. This is a two-day project as both restrooms will be done simultaneously.

### Facility Maintenance: (Russ)

5. The Sports Pavilion Fire Alarm System went off last weekend. It was a false alarm. Upon inspection of the system it was determined that the pin-hole leak did cause the false alarm. The leak got internal parts of the system wet which caused the false alarm and also caused the system not to report the alarm. The vendor did a temporary fix to resolve the issue and the pipe and was able to show up to install the permanent piping at night late last week.
6. Facility Maintenance Crews remain busy taking care of requests for repair and maintenance at our facilities and golf courses.

**Recreation: (David)**

7. Our Open House for Health and Wellness Reflective Services Massage Therapy took place on January 7, 2020 at 1:30 p.m. at the R. H. Johnson Pool. Reflective Services Staff provided demonstrations and poolside massages to advertise some of the services they provide. We estimate that between 40/50 people attended.
8. We will be starting a “Foam Rolling and Stability Class” twice a week beginning February 4. These classes will be held in the Group Fitness Room at R.H. Johnson.
9. We are setting up an 8 Week Walking Trail Challenge, the first of which takes place on Wed., January 15 at 9:30 a.m. starting from the Kuentz Recreation Facility.
10. Yoga has been using the Group Fitness Room for Yoga Audio. Last count, 17 people were signed up for this event. The room can accommodate up to a maximum of 22 people at a time.
11. Rec. Management and Social Hall Staff have finalized the room layout for the upcoming Newcomers Orientation scheduled for Jan. 1, 2020.

**Recreation Activities: (Riley)**

12. If you are looking for information on CC&Rs, take a moment to check out our web page and FAQs using this link: <https://suncitywest.com/ccr-faq-sun-city-west/> .
13. Open CC&R cases are virtually the lowest they have been since we started enforcement in July 2019. There are 36 open cases as of this morning.
14. The Agriculture Club has finalized its standing Rules which will now be presented to their membership for a vote.
15. Toy-Ki Silver held new elections for Club Officers. Everything went well and the new Board has been installed.
16. We need to review our current policy on dogs for consistency at all Rec. Centers.

**Sports Pavilion:**

For the first 9 days of January 2020 as compared to 2019:

17. League Play was up 18%. Open Play was up 6%, Bowling revenue was up 20%, Refreshment Sales were up 5%, Total Games and Total Revenue was up 18%.
18. Our Sunday Special brought in \$906.

### **General Services:**

19. Multi-Media Asst. Martin Aguero completed the first presentation video for TORCH. Classes begin next month.
20. Martin released a video on multi-media displaying items created by the Artistic Hand Lettering Club.
21. The IT Improvement Council meets this Friday. This Council not only deals with TEI issues but with all types of IT concerns and problems needing attention.
22. A reminder to staff members involved, please work on updating your TORCH presentations before the next session that starts in February.
23. The 2020 Census is just around the corner. Activities for the Census will be stepping up in February and March.
24. Some PR has gone out on a proposal that involves remodeling the Shuffleboard Room in the Sports Pavilion to accommodate a social gathering place that would include food and drinks. We are interested in your thoughts and ideas. Community input will be welcome during the next Sports Pavilion/Bowling Committee Meeting at 10 a.m. on Monday, Feb. 10 in the Lecture Hall.

### **RHJ Library:**

25. Our next Chat with a Local author, David Gallagher, is scheduled at the Library on Tuesday, January 14 from 10 to 12. Please take the time to stop in and meet him.
26. The Poetry Group is on hiatus until further notice. They will check back in April and if they have enough members they will start meeting again.
27. The Book Group meets at the Library at 10 a.m. on Thursday, January 16, 2020.
28. All Sun City West residents, both beginners and experienced players, are invited to participate in the Third Chess Tournament at the R. H. Johnson Library from 9 a.m. to 3:30 p.m. on Saturday, January 18, 2020. This is a free, relaxed informal, non-rated, unofficial tournament without registration, fees, clocks, ratings, trophies or prizes but the touch-move rule will be observed. All you need is your Rec. Card. Please bring a Staunton chess set if you have one. Beginners regularly play at the Library every Tuesday at 2 p.m. and experienced players compete every Friday at 9 a.m.

### **Financial Services:**

29. FY 20/21 Budget; Year-to-date we are up \$310K and \$220K ahead of prior year.
30. At the upcoming Governing Board Mid-Year Meeting on Friday, Jan. 17, CFO, Pete Finelli and the Reserve Analyst will review information regarding the Reserve Study that we plan to present to the Board at the next GB Workshop scheduled on Friday, Feb. 7.
31. Friday, Financial Analyst, Karen Woods will be emailing staff copies of their Operating Budgets asking them to review and return them to her in two weeks.

32. CFO Pete Finelli was scheduled to meeting with his counterparts in Sun City and Sun City Grand to compare information on Operations.

33. We are working with our Property and Casualty Insurance Brokers to determine the impact the Kuentz expansion may or may not have on our insurance coverage.

### **Membership:**

34. For the month of January 2020 to date, we had 28 APFs with 1 refund for a total of 27 APF Fees collected. Total number for the month of January 2018 was 73 APFs collected.

35. Mary Gross, who was responsible for retaking member photos, left Member Services to take a Monitor's position at Palm Ridge Rec. Center effective this week. Any pictures that remain to be taken can be done in Member Services by existing staff. Since July 2019, 11,000 photos were retaken.

### **Events Planning:**

36. Tickets for "Spring Fest", March 14 through March 16 are **SOLD OUT** completely.

37. Save the date 3-7-20 for our "BBQ Taste of Paradise Challenge" which is a Southwest National BBQ Competition. To date we have about 33 competitors, many committed sponsorships, Woodshop/Metal Club in-kind sponsors for trophies and awards. This event takes place in the R.H. Johnson Parking Lot on March 7, 2020. The RHJ parking lot will be blocked off beginning **Thursday 3-05-19 through Sunday 03-08-19**.

38. Over 75 participants have already signed up for our 5K Run. The date of the Run is Saturday, March 28, 2020. Visit [www.suncitywest.com](http://www.suncitywest.com) and click on Annual 5K Registration listed under Announcements for more information. Proceeds from this event will go to the *Patriotic Service Dog Foundation*.

39. Our Ping Brothers and Uptown Events were a great start to the season. The audiences enjoyed both events and we've received positive feedback from the audience for both groups.

### **Human Resources:**

40. We are interviewing seven selected candidates for the position of HR Director this week.

41. Some interesting HR Statistics for you. In 2019, we've had:

- 106 Terminations
- 105 Hires
- 11 Job Openings on the books. 18 Open Greenskeeper Positions not included in that number that we haven't been able to fill despite offering a finder's fee for those hired.
- 18 Injuries
- 16 No Work Days
- 391 Days of Restricted Work

And this is considered a "good" year!

## **Village Store:**

42. The Clay Club Pot Party Sale took place the last week of January and they did very well. The Silver Craft Club has their sales event scheduled at the Social Hall on February 1, 2020 and the Beader's Club has their sales event scheduled at Beardsley on the same day.

43. Two tours of 26 new residents (a total of 52) came through the Village Store on the day we set up several displays of Club items that were to be photographed. You can only imagine how crowded the Store was at the time. We were taking photos of the crafts to include on the Village Store web page.

## **Golf Operations:**

44. The first 12 days of January find us ahead of prior year numbers. We are 17% ahead on revenue and 18% ahead on rounds.

45. Upcoming events include the following: Couples Therapy (Jan. 11<sup>th</sup> and 12<sup>th</sup>), Coors Light Challenge III (January 25) and we still have some open spots, Miami Bowl (Feb. 1) which is sold Out and our Valentine's Scramble (Feb. 8) which is also sold out.

46. We are still having some growing pains with the World Handicap System. Men's handicaps for our Couples event at Pebblebrook Golf Course were reduced up to 5 shots based on golf tee ratings and handicap index. We are sure there will be more to come.

47. We are finalizing upcoming lesson plans and instructor schedules for our Teaching Academy.

## **Environmental Services:**

### **48. Golf Course Maintenance**

- Golf Maintenance Staff are fertilizing, mowing and continue to put down weed control.
- Last week we had 5 hours of frost delays. As of today, 1,115 members are signed up and receiving a text message alert on frost delays.

### **49. Landscape Maintenance:**

- Staff continues to perform general maintenance at the golf courses, facilities and common areas.
- We continue spraying pre-emergence and apply post applications for weed control.
- We are updating new golf maintenance equipment into our Equipment Inventory.

# Upcoming Events

## January 2020 Upcoming Events

Event	Event Date	Location	Time	Ticket Sales
3 International Tenors	Tuesday, January 14, 2020	Palm Ridge	3&7pm	Available Now
Culture Series – Torres & Hendrix	Wednesday, January 22, 2020	RHJ Great Lawn	5pm	NO Tickets needed
Cruise Ship – Todd Oliver	Friday, January 24, 2020	Palm Ridge	7pm	SOLD OUT
January Dance – Faded Jeans	Friday, January 31, 2020	Palm Ridge	7pm	SOLD OUT

## Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
American Vibe Days – Southern Rock	Saturday, March 28, 2020	Beardsley	7pm	January 21, 2020
American Vibe Days – Turn the Page	Sunday, March 29, 2020	Beardsley	7pm	January 21, 2020
February Dance – Rhythm Edition	Friday, February 28, 2020	Palm Ridge	7pm	January 21, 2020
Cary Long – Comedian	Tuesday, February 11, 2020	Palm Ridge	3 & 7pm	Available Now
Troubadour Experience	Tuesday, February 18, 2020	Palm Ridge	3 & 7pm	Available Now
TOP HAT - Shashaty	Thursday, February 13, 2020	Palm Ridge	3 & 7pm	Available Now
TOP HAT – Jump Jive & Wail	Thursday, February 27, 2020	Palm Ridge	3 & 7pm	Available Now
TOP HAT – Aretha	Thursday, March 12, 2020	Palm Ridge	3 & 7pm	Available Now
CRUISE SHIP – AZ Trio	Friday, February 7, 2020	Palm Ridge	7pm	SOLD OUT
CRUISE SHIP – Adel Experience	Friday, February 21, 2020	Palm Ridge	7pm	SOLD OUT
CRUISE SHIP – Black Market Trust	Friday, March 6, 2020	Palm Ridge	7pm	Available Now
CRUISE SHIP – Fair Child Blues	Friday, March 20, 2020	Palm Ridge	7pm	SOLD OUT
Voyager – Journey Tribute	March 13, 2020	Beardsley	7pm	SOLD OUT
One of These Nights – Eagles Trib	March 14, 2020	Beardsley	7pm	SOLD OUT
Mirage – Fleetwood Mac Trib	March 15, 2020	Beardsley	7pm	SOLD OUT

### Top Hat Uptown & Cruise Ship The Ping Brothers

These groups were both a great start to the season! Great feedback by audience for both groups

### THIS WEEK PERFORMANCES:

**The 3 International Tenors – January 14, 2020 3 & 7pm - Tickets Still Available**

### 5k Now Available online under Announcements!

Date of 5k – Saturday, March 28, 2020

Visit [www.suncitywest.com](http://www.suncitywest.com) Click on Annual 5K Registration listed under Announcements

Charities go to – Patriotic Service Dog Foundation

### BBQ – SCW BBQ Taste of Paradise Challenge

SAVE THE DATE - March 7, 2020

Stop the Bleed Training – Monday February 3, 2020 10am at the Lecture Hall

## Ticket Sales January 13, 2020

Show	Location	Tickets Sold	%	Date of Event
3 International Tenors 3PM	Palm Ridge	302	61%	1/14/2019
3 International Tenors 7PM	Palm Ridge	411	84%	1/14/2019
Cruise Ship – Todd Oliver and Friends	Palm Ridge	800	100%	1/24/2020
Jan Dance – Faded Jeans	Palm Ridge	432	100%	1/31/2020
Cruise Ship – The Arizona Trio	Palm Ridge	800	100%	2/7/2020
Cary Long – Comedian 3PM	Palm Ridge	203	60%	2/11/2019
Cary Long – Comedian 7PM	Palm Ridge	294	87%	2/11/2019
Top Hat – ShaShaty 3PM	Palm Ridge	513	64%	2/13/2020
Top Hat – ShaShaty 7PM	Palm Ridge	733	91%	2/13/2020
Troubadour Experience 3PM	Palm Ridge	347	43%	2/18/2020
Troubadour Experience 7PM	Palm Ridge	495	61%	2/18/2020
Cruise Ship – Adele	Palm Ridge	800	100%	2/21/2020
Top Hat – Jump Jive Wail 3PM	Palm Ridge	539	67%	2/27/2020
Top Hat – Jump Jive Wail 7PM	Palm Ridge	757	96%	2/27/2020
Cruise Ship – Black Market Trust	Palm Ridge	775	96%	3/6/2020
Top Hat – Aretha 3PM	Palm Ridge	557	69%	3/12/2020
Top Hat – Aretha 7PM	Palm Ridge	777	97%	3/12/2020
SPRING FEST – Voyager	Beardsley	2400	100%	3/13/2020
SPRING FEST – Take it to the Limit	Beardsley	2400	100%	3/14/2020
SPRING FEST – Mirage	Beardsley	2400	100%	3/15/2020
Cruise Ship – Fairchild Blues Tribute	Palm Ridge	800	100%	3/20/2020
American Vibes 5K	Stardust Golf	86	28%	3/28/2020

### ***Subscriptions No Longer Available***

2020 Cruise Ship Subscriptions 7PM	Palm Ridge	700	100%	Dates Vary
2020 Top Hat Subscriptions 3PM	Palm Ridge	481	68%	Dates Vary
2020 Top Hat Subscriptions 7PM	Palm Ridge	694	99%	Dates Vary
2020 Spring Fest Package no longer available	Beardsley	1993		March 13-15