

How to Renew

- Login to your account.
- Click on the “My Info” tab. If you have items checked out they will appear in dated order.
- Click on the items you desire to renew.
 - “Renew” individual items or “Renew All”
 - **BOOKS** may be renewed for another 2 weeks.
 - If the book is “On Hold” for another patron it cannot be renewed.
 - **DVD**’s are checked out for 1 week only and cannot be renewed.
- You may click on “How do I...?” in the upper right corner below the green line for more information.
- Click on “Logout” (upper right screen corner) before leaving the computer.