



RCSCW GM Weekly Report

July 18, 2022

Wally Allen 7-20-22

Human Resources

- We continue to find new ways to fill openings and put ads out to recruit.
- There were 0 employee covid cases and 3 Club Covid cases last week Maricopa County Community Covid Status went back up to high.
- We will be working on the Employee Recognition Lunch which is scheduled to take place 9/15/22.

Sports Pavilion

For first 14 days of July:

- Bowling Revenue up 5%.
- League Revenue up 13%
- Open Bowling Revenue down 7%.
- Total Revenue up 16%
- "Elvis" will be in the building at Lizard Acres Pub on Wednesday, 7/20 at 5 pm.

B & F

- Emailed internal Accounting procedures for Staff to review and comment on.
- We are preparing for our Annual Audit with Clifton, Larsen, Allen in August.
- We have updated salary grades and made market adjustments.
- We are preparing for a presentation by Auditor Clifton, Allen, Larsen and Cap Trust at the October B&F Committee Meeting.
- Staff is reminded to complete their budget spreads and submit to Accounting by the end of July.

Golf Operations

- **Financials for the First 17 days of July 2022:**
 - Golf Rounds were up 3% vs. July 2021 (309 Rounds).
 - Revenue for Greens and Cart Fees are up 7% vs. July 2021 due mostly to resident vs. outside play.
- **Golf Carts** – All carts damaged in transit from California were repaired by EZ-Go. Will place carts into service later this month.
- **Inventory Meeting today at 12 pm** – Discussing options available for maximizing pro-shop inventory. Reaching out to full-line soft good vendors that have an interest in partnering with us on a "concept" shop. First meeting is with Antigua. Others to follow.

- **Golf Clinics** - Two Clinics this week (Thursday and Saturday), 8 am at Pebblebrook Golf Course and Desert Trails Golf Course. Six to ten students in each class being taught by Mike Williams and Pat O'Hara, PGA. This is in conjunction with the Green Team Program., PGA.

Golf Course Maintenance/Landscape Management

General Course Maintenance:

- **Green's Aerification** – Pebblebrook reopens July 19th.
- **Stardust closes** for aerification and course maintenance **on Thursday, 7/21**. Course is scheduled to reopen on Tuesday, 7/26
- **Rainfall totals** from this weekend's monsoon storms ranged from three tenths at Stardust to 1.2 inches at Echo Mesa. There was some wind damage from storm and it will take about a week to clean up all debris.
- **Grandview Irrigation Project Update:**
 - Pump Station installation date is scheduled for the week of August 8th.

Landscape Maintenance:

- Performed General Landscape Maintenance.
- Landscape Crew will be busy this week with storm damage cleanup. Expect more monsoon weather this coming weekend.

Staff Maintenance:

- **Hiring** - We hired three new employees over the past two weeks; two were referrals.

Membership

Asset Preservation Fees/Tenants/Golf Cards

- From July 1 through July 18, there have been 47 APFs collected and 55 Inquiries for 2022 compared to 49 APFs and 58 Inquiries for 2021.
- Number of tenants for the month: 31
- Golf Cards Sold in Membership: 13 Total Last Week: 2-Unlimited, 1 Twilight, 0-Frequent Player, 6 Kachina, 4 Coyote.

REDs **Deb Out of Office**

- Liens recorded: 5
- Liens released: 6
- Certified Collection Letters Mailed: 0
- Turned over to Attorney for Collections: 0

CC&Rs

- Current CC&R Violations: 36 (30 for Landscaping)
- CC&R Cases: 7 New, 4 Closed, 4 Escalated

Facility Maintenance

- **Crooked Putter at Grandview:** Re-routed roof drain so water drains into grease interceptor and does not flood the back area. Installed a trench drain across the back which will also divert water and grease back into the interceptor. Concrete pour scheduled for this week tentatively scheduled to be completed Wednesday.
- **Environmental Services New Addition:** Moved furniture and set up desk and lunch area. Installing TV today, also purchasing and installing refrigerator, ice machine and drinking fountain outside this week.:
- MPS (Repair/Maintenance) Tickets:
 - YTD Total Opened 7,363
 - YTD Completed 7,307
 - Current Open Work Orders in Progress 56

Facility Operations

Jack – RHJ, KZ, BD, PR

- Conducting another interview for Scheduler 1 and AV Technician positions.
- Looking into the status of the order for the pickleball court cleaner.
- Continue looking into new efficiencies in Facility Operations and strategies to keep great workers.

Attendance Paid Guest Numbers July 11 through July18 2022

	Pool	Gym	Walking Track	Guests -Under 18/Over 18/Total	Total
BRD					
KRC	209	593		2/22/24	1577
PR	1858	1152	1652	23/107/130	4793
RHJ	3940	1085		100/231/331	5380

Library

- The Library is reviewing software Libcal for scheduling events so members are able to sign up for library events online.
- The Library is reviewing alternatives for the Library Catalog. We are planning on demonstrations in August for the 3 top selections.
- Facility Maintenance is looking at changing, altering some of the rooms at the RHJ Library to modernize it a bit.

Media / I.T.

- We have made an offer to new Webmaster and hope to start him next week.
- August Rec.Center News has gone to print.
- Lots of adorable photos are rolling in for our Pet Photo Contest. Deadline for submission is August 8.
- We are working on draft PR for the Library closure during the parking lot repaving.
- We will be rolling out "Teams" to Staff as their managers express an interest and sign up their staff for training. Several groups have signed up already. Staff should see George to sign up for training or to learn more to decide if it's right for your department.
- Staff reminder: Deadline to fill out the Forms spreadsheet for any forms their department uses is July 22. Please send digital copies to Becca. We will call a meeting in another two weeks to go over the results and make sure everyone is using the most updated version of forms and we remove redundancies and outdated or unofficial copies.
- Storm caused outages at some locations: Desert Trails Network went down and Stardust Wifi went down. We will reboot the entire system to correct.

Recreation

7/11/2022

Clubs:

- Club of the month – Encore Needle
- Phil/ Kasey continuing the Bylaws process
- Both Bridge Groups agreed by vote to change their name to SCW Contract Bridge Club
- Handicapables and Water Fitness are merging
- Events Department is working with Club Espaniol for October Event
- We have a new Chartered Club Committee Chair – Jack Leary

Tours:

2022 Upcoming Tours

Start Date	Tour	Availability
8/15/22	Catalina Island, Santa Barbara, & Solvang	1
10/4/22	Albuquerque Balloon Fiesta	13
10/13/22	Verde Canyon RR	29
10/18/22	Dolly Steamboat & Saguaro Lake Ranch	36
10/23/22	Laughlin, Oatman & Lake Havasu	43
11/1/22	Rocky Point, Mexico	SOLD OUT
11/22/2022	San Antonio & Riverwalk (Thanksgiving)	35

Events :

Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
Summer Series – Swingin' Jazz	July 12	Palm Ridge	5pm	SOLD OUT
Summer Series – Aragon Brothers	July 19	Palm Ridge	5pm	SOLD OUT
August Dance – Uncorked	August 31	Palm Ridge	7pm	August 2 nd
Welcome Back Dance – HIFI	September 23 rd	Palm Ridge	7pm	August 9 th

Thank you all for your patience with our new ticketing vendor, with change there are always speed bumps, and we have addressed them or are still working on them.

*Summer Series 3 of 4 this week with Swingin' Jazz! Sell out of 336 SCW Residents!
We have sound techs for the remainder of the summer booked and ready to go.*

MUSIC ON THE GREEN/ TALENT SPOTLIGHT/ LIZARD ACRES PUB

We are doing our best to work together to get a solid lineup between the 3 locations that is run by the Rec Centers of SCW! There have been concerns that we are too strict and we are looking at how we can prevent from having multiple shows of the same groups within a year.

We are currently working with Motors & Meals for October 23rd Event

Capital Projects:

- **RHJ Environmental Services Office:** Final Inspection passed, received Certificate of Occupancy from Maricopa County; project completed 7/14/22.
- **RHJ Code Compliance Office:** Final inspections passed, received Certificate of Occupancy from Maricopa County; project completed 7/14/22. Waiting on room furniture, cubicles. To arrive end of July 2022.
- **RHJ Energy Conservation Lighting Conversion:** Admin. Bldg. Lighting Conversion completed 7/14/22,
- **Beardsley Swim & Fitness - Lobby Enclosure:** Swim & Fitness Building closed until project completion. HVAC Materials and Unit supply chain issue has been resolved. HVAC has been installed. Grid ceiling, fire sprinkler system, flooring prep, and monitor station millwork install in progress. Supply chain issues continue delays to installation of the custom sized and shaped entry door and window's metal frames and glass; no specific dates can be provided from sub-contractor.
- **Agriculture Club Entry – Seal Asphalt:** Seal Coat completed

- **Pebblebrook Pro Shop Parking Lot:** Asphalt Seal and Stripe: Parking Lot Closed 7/15 through 7/16 for seal coat.

Upcoming Summer Projects

- **Palm Ridge Summit Hall – Screen & Seal Hardwoods:** Summit Hall closed 7/25 through 8/7 2022.
- **Beardsley Arts and Crafts – Clay Club Monitor Station:** Clay Club Closed from 8/1 through 8/31 2022 for the installation of new monitor station.