



# RCSCW GM Weekly Report

June 20, 2022

*[Handwritten signature]* 6-22-22

## Human Resources

- We continue to try and fill openings. We continue to put ads out to recruit
- Have established an Employee Referral Program where current employees who meet the criteria are compensated for referring a full-time candidate who is hired.
- 2 Employee Covid Cases as of this morning. Maricopa County Community Covid Status remains at medium.

## Sports Pavilion

For the first 17 days of June:

- Bowling Revenue up 9% for June 2022.
- League Revenue up 1% for June 2022.
- Open Bowling Revenue up 56% for June 2022.
- Total Revenue up 2% for June 2022.

## B & F

- Continue preparing Year End Report.
- Working on May close.
- Staff was asked to accrue all 2022 expenditures so they are accounted for in this year's budget.

## Golf Operations

- **Financials for the First 19 days of June 2022:**
  - Golf Rounds were up 3% vs. June 2021
  - Revenue for Greens and Cart Fees are flat vs. June 2021
  - Year to Date – Range Revenue is up 12% over prior year (\$47,000).
- **Golf Manager's Meeting** – 11:00 a.m. today.
- **Radio Show** – With Dave Arend, 1:00 p.m. Tuesday.
- **Golf Carts** – Twenty E-Z-GO carts arrived on Thursday. Delivered to Stardust Golf Course storage area. Pat will have the corporate fleet mechanic out to review the carts and finalize their prep before putting them into rotation. Finalizing the trade-in of 15 – 20 carts.
- **Golf Clinics** - Two Clinics this week (Tuesday and Thursday), 8 am at Pebblebrook Golf Course. Six students in each class being taught by Paul Grucza, PGA. This is in conjunction with the Green Team Program.



### GOLF CLINICS

Date	Day	Time	Topic	Instructor
June 21 <sup>st</sup>	Tuesday	8am - 9am	Putting	Paul
June 23 <sup>rd</sup>	Thursday	8am – 9am	Chipping	Paul
June 25 <sup>th</sup>	Saturday	8am – 9am	Metal Woods	Pat - FREE
June 28 <sup>th</sup>	Tuesday	8am – 9am	Irons	Mike
June 30 <sup>th</sup>	Thursday	8am – 9am	Metal Woods	Mike

## Golf Course Maintenance/Landscape Management

### General Course Maintenance:

- Grandview Golf Course is closed for greens aerification, transition maintenance and palm tree trimming. The course reopens June 21<sup>st</sup>.
- Desert Trails closes Thursday, 6-23 for course maintenance and will reopen on Tuesday June 28<sup>th</sup>.
- Slurry seal for the maintenance yards at Echo Mesa and Deer Valley are scheduled for June 23<sup>rd</sup>.
- Grande View Project Update: During closure we mapped the irrigation heads along the perimeter of the golf course which was completed on Saturday. Proposed desert landscape areas will be defined with an orange paint line.

### Landscape Maintenance:

- Performed General Landscape Maintenance.
- Will be performing final laser leveling on Lawn Bowls Courts 1, 2 & 3 and re-sand.
- Todd talked with our vendor who advised that our product costs could rise another 25-30% for our next orders.

## Membership

### Asset Preservation Fees/Tenants/Golf Cards

- For the first 13 days of June there have been 60 APFs collected and 38 Inquiries for 2022 compared to 49 APFs and 40 Inquiries for 2021.
- Number of tenants for the month: 42
- Golf Cards Sold in Membership: 23 Total last week. 7-Unlimited, 2-Twilight, 0-Frequent Player, 8-Kachina, 6 Coyote.

### REDs

- Liens recorded: 5
- Liens released: 2
- Certified Collection Letters Mailed: 2
- Turned over to Attorney for Collections: 0



## CC&Rs

- Current CC&R Violations: 50 (30 for Landscaping)
- CC&R Cases: 2 New, 9 Closed, 6 Escalated

## Facility Maintenance

- Kuentz Softball Field Water Leak Update: Valve leak was repaired last week; valve access box was installed and concrete has been poured. Job is completed.
- RH Johnson Men's Club: Facilities Maintenance has completed all tasks. Men's Club moved back in.
- Palm Ridge Walkway Lighting: This project has been completed. Everything is illuminated and working properly.
- MPS (Repair/Maintenance) Tickets:

– Total Opened	7,107
– Completed	7,055
– Open Work Orders in Progress	52

## Facility Operations

Jack – RHJ, KZ, BD, PR

- Night Shift personnel are making a big difference in coverage of Facility Operations.
- We have made offers for a couple of full-time night positions in Facility Ops.
- Liberty Pickle Ball courts 1 – 10 to be professionally cleaned on June 20<sup>th</sup> and 21<sup>st</sup>.
- Continue with new efficiencies in Facility Operations and strategies to keep great workers.

## Library

### Library Compared Monthly Usage May to April

- 5065 Members visited – 19% decrease
- 120 Guests – 52% decrease
- 556 People used the Data Resource Center – 34% decrease
- 28 People participated in Virtual Reality experience – 36% decrease
- 11220 Items were checked Out – 15% decrease
  - 4475 DVDs & Blu-Rays checked out – 14% decrease
  - 604 Puzzles checked out – 8% decrease
  - 2152 Large Print Books checked out – 11% decrease
  - 65 Culture Passes – 34% decrease
- 4404 Digital Items checked out – 3% Increase
- 940 Residents used Overdrive & Digital Catalog Libby – 5% increase



## Media / I.T.

- We continue to provide phishing training because clicks on bad links are the No. 1 vulnerability. We sent a refresher to all staff.
- New Directors have been set up with emails. They will be added to July 1 Governing Board List and former Directors will be removed. Laptops will be issued to the new directors prior to July 1.
- Estimated delivery for the parts to finish the Fiber Project is June 24. Vendor has promised overnight shipping due to the delay. It will take us another week or two to wrap up our end once received.
- If you have anything for the July-Sept. Centerline please get it to Michael Melissa ASAP.
- Mike is working on website improvements and will be getting with managers on menu items for the website once we have the draft finalized. Staff input is appreciated.
- We are looking at an upgrade VR System for the library since parts are breaking on the existing system which is fairly old. An entirely new system would be less than \$1,800.

## Recreation

### Clubs:

- Club:
  - Kasey continuing the Bylaws process
    - Met with 18 clubs
    - 1 has fully completed their bylaws (still working on some final touches)
    - Phil has met with 16 of the 19 Golf Clubs
  - Both Bridge Groups are Merging
  - Handicapables and Water Fitness are merging
  - Events Department is working with Club Espaniol for October Event

### Tours:

#### 2022 Upcoming Tours

Start Date	Tour	Availability
7/21/22	Medieval Times Dinner & Tournament	42
8/15/22	Catalina Island, Santa Barbara, & Solvang	6
10/4/22	Albuquerque Balloon Fiesta	19
10/13/22	Verde Canyon RR	43
10/18/22	Dolly Steamboat & Saguaro Lake Ranch	45
10/23/22	Laughlin, Oatman & Lake Havasu	47
11/1/22	Rocky Point, Mexico	12
11/22/2022	San Antonio & Riverwalk (Thanksgiving)	39



## Events :

### Current / Upcoming Ticket Sales

Event	Event Date	Location	Time	Ticket Sales
Summer Series – Come Back Buddy	June 28	Palm Ridge	5pm	SOLD OUT
4 <sup>th</sup> of July – Lindsey Bennedict	July 4	Palm Ridge	2pm	SOLD OUT
Summer Series – Swingin' Jazz	July 12	Palm Ridge	5pm	SOLD OUT
Summer Series – Aragon Brothers	July 19	Palm Ridge	5pm	SOLD OUT

*Thank you all for your patience with our new ticketing vendor; with change there are always speed bumps, and we have addressed them or are still working on them.*

*Summer Series started off strong with Amazing Pianos! This was very well received and had great feedback! Sell out of 336 SCW Residents!*

### **MUSIC ON THE GREEN/ TALENT SPOT LIGHT/ LIZARD ACRES PUB**

*We are doing our best to work together to get a solid lineup between the 3 locations that is run by the Rec Centers of SCW! There have been concerns that we are too strict however we are looking at ways we can prevent having multiple shows of the same groups within a year.*

We are currently working with Motors & Meals for October 23<sup>rd</sup> Event

### **Capital Projects:**

- **RHJ Environmental Services Office:** Foam roof, exterior stucco, insulation, interior drywall, and exterior grading complete; Drywall tape and texture, Fire Sprinkler & Alarm, Grid Ceiling install in progress.
- **RHJ Code Compliance Office:** Doors and windows, Mechanical roughs, Grid Ceiling complete; Final Mechanical trims, ceiling tile, flooring in progress.
- **RHJ Energy Conservation Lighting Conversion:** RHJ Administrative Bldg. convert existing lighting to LED fixtures in progress.
- **Beardsley Lobby enclosure:** Swim & Fitness Building closed until project completion; exterior lath complete; Exterior stucco, HVAC, Fire Sprinkler & Alarm roughs, Insulation, and Grid ceiling in progress.
- **Beardsley End of Pool Flooring:** Rubber Flooring in progress.
- **RHJ Men's club Flooring & Millwork:** Project was completed 5/3/22 clubroom reopened 5/11/22.
- **Palm Ridge Pickleball Courts #11 - #18 Resurface:** Project was completed 5/10/22.