



RECREATION CENTERS OF SUN CITY WEST INC.

19803 R.H. Johnson Blvd., Sun City West, Arizona 85375-4498  
PHONE: 623-544-6100 landlord@suncitywest.com WEB: suncitywest.com

**REQUEST FOR TENANT ACTIVITY CARD**

The Eligible Tenants Are Listed Below:

|       |       |               |
|-------|-------|---------------|
| _____ | _____ | _____         |
| Name  | Phone | Email Address |
| _____ | _____ | _____         |
| Name  | Phone | Email Address |

For the rental property located at:

\_\_\_\_\_, in Sun City West,  
I/we have rented this property to the eligible tenant(s) listed above.

Please issue Tenant Activity Cards to the tenant(s) named above for a **rental period starting** \_\_\_\_\_ **and ending** \_\_\_\_\_.

**It is understood:**

**that the current established fee for Tenant Activity Card must be paid by each eligible tenant applying and is non-refundable.**

**that there must be as many ownership type fees paid on the rental property as there are tenant activity cards issued.**

**WHEN TENANT(S) LEAVE, OWNER MUST CALL TO ACTIVATE OWNER CARD(S).**

PROPERTY OWNER(S): \_\_\_\_\_

OWNER MAILING ADDRESS: \_\_\_\_\_

\_\_\_\_\_

OWNER TELEPHONE NUMBER: (\_\_\_\_\_) \_\_\_\_\_

OWNER EMAIL ADDRESS: \_\_\_\_\_

All member cards issued on this property are listed below.

Card No. \_\_\_\_\_ Card No. \_\_\_\_\_ Card No. \_\_\_\_\_ Card No. \_\_\_\_\_

Signed: \_\_\_\_\_  
Owner Member/Authorized Agent for Owner



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**RENTAL INFORMATION**

The Recreation Centers of Sun City West, Inc. will issue Tenant Activity Cards to Tenants **only** when the following requirements are met.

A. **OWNERS OF PROPERTY UNITS:**

1. **Owner(s) and all current Associate Members** acknowledge that the card holders **have surrendered their facilities use privileges** to allow their Tenant(s) to use the Association's facilities.
2. **All dues and fees** assessed against the property or to any of its Owner Members must be **current**.
3. A copy of the attached **Request for Tenant Activity Card form** completed entirely by the owner/agent or a **valid lease** must be presented to the Association's Member Services Office. The form used will **include the property address, all Tenant names, the term of the lease and be signed by the Owner Member, Property Manager or Preauthorized Agent for Owner**.
4. **There must be one Owner Member, Associate Member, or Landlord fee paid for each Tenant on the lease who will be purchasing an activity card. Landlord fees are payable in advance and non-refundable.**
5. **One Tenant** of the Tenant(s) residing on the property **must be at least fifty-five (55) years of age, and no one under nineteen (19) years of age** shall reside in the residential unit.

B. **TENANTS OF PROPERTY UNITS:**

1. Persons leasing or renting Residential Units in Sun City West and **electing to use Association facilities shall be required to pay a Tenant Activity Card Fee**.
2. This **Tenant Activity Card Fee is non-refundable**, payable in advance and prorated monthly for up to six (6) months for the term of the lease, up to a maximum of one (1) year.
3. A **Tenant Activity Card**, once issued, is **non-transferable** from the individual Tenant for whom, or from the Residential Unit, for which the Card is issued.
4. Holders of valid Tenant Activity Cards shall have the same privileges of facilities use accorded to all Owner Members of the Association.
5. By accepting a Tenant Activity Card, the **Tenant agrees to abide by the Governing Documents of the Association**.

We hope this information is helpful to you. If you have additional questions please contact the Member Services Office and we will be happy to be of assistance. The office is open Monday through Friday, 8:00 a.m. to 3:00 p.m., except for legal holidays.